

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF
THE RECREATION AND AMENITIES COMMITTEE**

to be held on

**TUESDAY 27 MARCH 2012
AT APPROXIMATELY 7.30 PM
FOLLOWING THE PRECEDING PLANNING MEETING
(WHICH COMMENCES AT 7:00PM)**

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk
21 March 2012

MEMBERSHIP: The Chairman – Councillor Mrs J Wood
The Vice-Chairman - Councillor D Clenshaw
The Mayor – Councillor Mrs P Phillips
The Deputy Mayor – Councillor Mrs E Hodgkin
Councillor Miss K L Gehrman
Councillor S Gawrysiak
Councillor Miss S Evans
Councillor D Silvester
Councillor Mrs J Bland

Members are reminded to sign the attendance book.

AGENDA

1. APOLOGIES FOR ABSENCE

TO RECEIVE apologies for absence.

2. TO RECEIVE DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.

3. PUBLIC PARTICIPATION SESSION

TO RECEIVE questions or statements from members of the public. The following rules shall apply:

1. You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
2. Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
3. All speeches shall last for no more than 2 to 3 minutes.
4. If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
5. If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
6. The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
7. The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
8. Questions which require the disclosure of exempt or confidential information will not be answered.
9. The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

4. MINUTES

- i. **TO APPROVE** the minutes of the meeting held on 14 February 2012 (previously circulated).
- ii. **TO APPROVE** the minutes of the Henley in Bloom/Civic Pride Sub Committee held on 23 February 2012 (see attached).
- iii. **TO APPROVE** the minutes of Christmas Events and Decorations Sub Committee held on 15 March 2012 (see attached).

5. HENLEY SKATEPARK INITIATIVE (HSI)

- i. **TO RECEIVE AND CONSIDER** a report prepared by Mr Colin Brathwaite and Mrs Ashborg Dunker, Chair and Vice-Chair of the Henley Skatepark Initiative, following the group's investigations into providing a new facility at Makins Recreation Ground (see attached). Mr Brathwaite and Mrs Dunker will be in attendance to introduce the HSI's report and to take questions from members.
- ii. **TO CONSIDER** the following proposal by Councillor Ms K Gehrman in light of the above report:-

that Henley Town Council grant the Henley Skatepark Initiative permission to build a top-quality free-to-use concrete wheeled sports facility on the site of the existing skatepark at Makins Recreation Ground subject to Town Council approval of the designs and footprint, which will be researched and submitted by the HSI.

that the Town Council continue to support this project and the investigations of the HSI Project Group to:-

- explore designs and prices through a tender process
- explore and apply for funding for this project

6. JUBILEE PARK – SIGNAGE AND SPONSORSHIP BOARDS

- i. **TO RECEIVE AND CONSIDER** a report regarding signage for Jubilee Park (see attached).
- ii. **TO RECEIVE AND CONSIDER** a request from Henley Hockey Club regarding sponsorship boards at Jubilee Park (see attached report).

7. BUDGET

TO RECEIVE AND NOTE THE OUTTURN of the budget report to February 2012 (see attached).

8. PROGRESS REPORT

TO CONSIDER the progress report (see attached).

9. A STATUE IN HENLEY

TO RECEIVE AND CONSIDER a verbal report from Councillor Miss S Evans regarding locating a statue in Henley (minute 67 refers).

10. FAIRMILE VERGES – REGATTA PARKING

- i. **TO RECEIVE** a request from the Lions Club of Henley for permission to arrange charity car parking during the Royal Regatta week 2012 on the Fairmile verges (see attached).

ii. **TO CONSIDER** giving the Town Clerk delegated powers to approve this permission in future years subject to the following requirements being met:-

- Lion Clubs to erect and pay for all stakes, signs, tapes etc
- Site to be manned by Lions members from 9 am – 5 pm each day who will supervise the location of car parking
- A full Health and Safety Risk Assessment document to be prepared and read by each member attending
- Signs to be displayed indicating that cars are parked at the owner's risk
- Public liability insurance to be obtained
- In the case of bad weather the Park Services to review whether car parking should take place or whether it should be cancelled to prevent damage to the verge
- No overnight parking or camping
- The verge to be left clean and tidy and all signs/tapes etc to be removed
- All entrances to the service road, house entrances etc to be kept clear

11. **TORCH RELAY 10 JULY 2012 – IMPACT ON MILL MEADOWS**
TO RECEIVE a verbal report from the Town Clerk.

12. **EXCLUSION OF THE PUBLIC AND THE PRESS**
It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

13. **CONFIDENTIAL**
RED LION LAWN
TO RECEIVE a written report and a verbal update from the Town Clerk regarding the works at Red Lion Lawn (see attached).

Mr M Kennedy
Town Clerk
21 March 2012

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