

**Present:** Councillor Miss L M Hillier (Chair)  
Councillor Sarah Miller (Vice-Chair)  
Councillor K Arlett  
Councillor J Brookes (substitute for Cllr Nimmo Smith)  
Councillor Donna Crook  
Councillor D Eggleton  
Councillor Will Hamilton (substitute for Cllr Evans)  
Councillor Miss K Hinton (Mayor)

**In Attendance:** Mrs J Wheeler – Town Clerk  
Ms H Barnett – Town Manager  
Mrs N Taylor – Committee Administrator  
Suzanne Morley – Happy Henley  
5 Members of the Public  
1 Member of the Press

**108. APOLOGIES**

Apologies for absence were received from Councillors S Evans and D Nimmo Smith.

**109. DECLARATIONS OF INTEREST**

None received.

**110. PUBLIC PARTICIPATION SESSION**

The Chairman welcomed Suzanne Morley to the table. Ms Morley informed the meeting that Happy Henley is a campaign to build better hearts and minds in the community and was launched this week at the River and Rowing Museum. The campaign will be asking people to show random acts of kindness and will be a part of the worldwide Pay if Forward day on Friday 27 April 2018.

Members voiced their support for the idea and thanked Ms Morley for attending and sharing the details of the campaign.

**111. MINUTES**

The Minutes of the meeting of the Town and Community Committee held on 30 January 2018 were received, approved and signed by the Chairman as a true record.

A Member requested that as per the delegated powers approved at Full Council last week the response to the GWR Consultation be sent of tomorrow morning before the deadline. Thanks were given by the Chair to the group involved in pulling the response together.

**112. MOTO GELATO**

Members considered a request from Mike Rogers for permission to bring his Ice Cream Trike to the Market Place. **It was RESOLVED TO RECOMMEND**

that permission be granted for Mr Rogers to bring his Ice Cream Truck to the Market Place for a trial period of three months in an area not used by others (the York Stone under the truck must be covered to protect it from oil leaks).

(Cllr Julian Brookes entered the meeting.)

**113. MARKETS / MARKET PLACE SEATING LICENCES**

Members considered a report on the current Markets using the Market Place and possible changes to how the markets are organised and the Market Place Seating Licences. **It was RESOLVED**

**that the proposed trial of Duck Pond Artizan Markets is carried out from May – July and the results in terms of footfall, both inside and outside be recorded for future market analysis, and**

**that HTC review the market’s performance and its effect on traders during this trial.**

**Duck Pond will also be trialling the use of the Town Hall in conjunction with their outside markets.**

**114. BUDGET**

Members received the Management Accounts to 31 January 2018. **It was RESOLVED**

**that the Management Accounts be noted.**

**115. TOWN MANAGER’S REPORT**

Members received a report from the Town Manager. **It was RESOLVED**

**that the report be noted.**

**116. BATTLES OVER – A NATION’S TRIBUTE & WWI BEACONS OF LIGHT 11 NOVEMBER 2018**

Members considered if this Council wished to take part in the beacon lighting tribute on 11 November 2018. **It was RESOLVED TO RECOMMEND**

**that the 11am service on the Town Hall steps take place as usual;**

**that checks to the gas-fuelled beacon already in situ at Makins recreation ground be made to ensure that it is useable and has a full supply of gas;**

**that the RBL organise a beacon lighting event for 7pm;**

**that safety barriers be provided to keep the public safe from the drop at the edge of the recreation ground.**

**117. MAY FAYRE**

Members received an up-date on the organisation of this year’s May Fayre. The deadline for stalls was 31 March 2018. **It was RESOLVED**

**that the notes be noted.**

**118. TOWNLANDS UPDATE**

Members received and update on the Stakeholders Reference Group. **It WAS RESOLVED**

**that the notes be noted.**

**119. PROGRESS**

Members had before them a report on progress, and after the following observations noted the information contained therein.

Sound Vision and Light System for the Town Hall Amended Planning Permission for the sound element expected imminently, more work required on the lighting aspect. If possible an application for funding to be made to the SODC Capital Investment fund.

Georgian Paving in Bell Street Councillor Gawrysiak to be chased for an update.

Henley Information Centre Work progressing on the possible new layout of the main office and Information Centre.

Waste Third quotation still awaited before a meeting is held with Members to decide how HTC wants to progress.

Street Cleaning and Chewing Gum Removal Awaiting dates that a sit-on machine is available to be demonstrated. Administrator to organise a Doodle Poll once dates are provided.

CCTV Doodle Poll of dates sent to all Councillors.

Wootton Manor Car Park Councillor Arlett to contact the Site Manager and advise that although this car park is not meant for his contractors to use as parking, we will allow it if they agree to re-surface the carpark at the end of the contract.

REFILL Thames Water will be attending the next meeting of this Committee and giving a short presentation on how they helped the Mayor of London with his campaign to get water fountains in London and how they can work with HTC.

Henley Royal Regatta Julia Weymouth to be chased for a response as to why HTC are not invited to attend their Regatta Planning / Wash up Meetings.

Wokingham Borough Council to be asked if it would be possible to resurface the towpath, especially in the area of the Upper Thames Rowing Club.

**120. EXCLUSION OF THE PUBLIC AND PRESS**  
**It was moved by the Chairman and RESOLVED**

**that the public and press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the Public interest by reason of the confidential nature of business to be transacted.**

**121. BUS WORKING GROUP**

Members received and considered the notes of the Bus Working Group Meeting held on 23 January 2018. **It was RESOLVED**

**that the notes be noted.**

The meeting closed at 9.03pm.

Nt

Chairman