

Present: The Chairman, Councillor David Nimmo Smith
The Deputy Chairman, Councillor Will Hamilton
Councillor S Gawrysiak
Councillor Jane Smewing
Councillor J Halsall – Remenham Parish Council
Mr D McEwen
Mr P Fleming
The Mayor - Councillor Julian Brookes

In Attendance: Ms C Adams – Committee Administrator

Also Present: 1 Member of the Public

55. APOLOGIES

Apologies for absence were received from Councillors Miss L M Hillier, I Reissmann, K George and Mr D Poulos and the Town Clerk, Mrs J Wheeler.

56. DECLARATIONS OF INTEREST

None.

57. PUBLIC PARTICIPATION

Ms D Crook, Abrahams Road – Ms Crook spoke with reference to Agenda Item 5, Update on Bus Working Group. She asked whether the suggestion from the meeting on Friday 21 April was that the Working Group should be reduced to 3 or 4 people or whether a small group would work on the options for the Town Bus and report back to the whole Bus Working Group. Ms Crook was concerned that the ability for public participation would be lost if the Working Group was reduced to a small number of members.

A Member stated that the aim was to create a small project group to work on a plan to present to the whole Bus Working Group. This would be available for public discussion.

Ms Crook also enquired whether it was likely that a green bus would be purchased as she thought this would attract more customers.

Members stated the desire to see a greener bus operating in the town. This would be part of the plan drawn up by a project group for the Town Bus.

58. MINUTES

The Minutes were received, approved and signed by the Chairman as a true record of the meeting of the Transport Strategy Group on 20 March 2017.

59. UPDATE ON BUS WORKING GROUP

As discussed in public participation, the Bus Working Group had agreed to form a project group to work on the options for the Town Bus service as listed in the Draft Business Plan issued by HTP Consulting. Anyone wishing to be involved with the Bus Working Group in the new municipal year should let the committee administrator know by 2 May 2017. The group will be set up for the new municipal year at Town and Community Committee on 9 May 2017.

***Action:** Committee Administrator to email members to request confirmation of interest by 2 May 2017 in being a member of the Bus Working Group for the municipal year 2017/18.*

60. REVIEW SUMMARY DOCUMENT

The group reviewed the reports from Members on actions for the summary document.

60.1 20 MPH Zone – Councillor Nimmo Smith

This is with OCC officers currently. There will be an informal consultation and if this is positive, a formal, legally binding consultation will follow. It will need to be pursued by the county councillor who is elected at the forthcoming elections. There is nothing further required from the Council at this point as the funds have already been released.

60.2 Displace Traffic to Marlow Bypass – The Deputy Mayor, Councillor Will Hamilton
This has been discussed with the Mayor Elect at the Royal Borough of Windsor and Maidenhead. Councillors Hamilton and Halsall to meet with Councillor Lenton from RBWM.

***Action:** Councillors Hamilton and Halsall to meet with Councillor Lenton from RBWM.*

60.3 Kill your engine – Mr Fleming

The main activity for this will involve promotion in the Henley Standard, social media and some printed media. Work already done elsewhere can be utilised. There is an issue with positioning of signs. Painting on the roads was suggested, plus the possibility of posters in shops or sponsorship by estate agents. A working group of 2 or 3 people is required to plan a campaign, plus around £500 for printing.

***Action:** Mr Fleming to enquire about the feasibility of painting on the road*

- 60.4 Measure Particulates – Mr Fleming and Councillor Smewing
Councillor Smewing explained that the major problem was cost as ideally we would have 4 air sensors which cost £5,000 each for 5 years, including data processing and backup. Remenham Parish Council have allocated some money for air quality monitoring, Mr Fleming to discuss further with Councillor Halsall.
- Action:** *Mr Fleming to review the possibility of liaison on sensors with Remenham Parish Council with Councillor Halsall*
- 60.5 Greenwall and Planting – Henley in Bloom and Councillor Bland
Progress unknown – Committee Administrator to investigate. It was noted that there was a commercial green wall provider locally, but that the green walls provided were thought to require a lot of maintenance.
- Action:** *Committee Administrator to speak to Henley in Bloom administrator and Councillor Bland regarding progress.*
- 60.6 Reduce Impact of New Developments – discussion with Tom Wyatt
This was raised at a meeting with Tom Wyatt from SODC on 28 March. The issue is that it is difficult to take a holistic view of developments. The Chairman reported that he had taken this up at County level. The view was that lobbying on this needed to continue.
- 60.7 Advisory Signing – The Deputy Mayor, Councillor Will Hamilton
This needs further discussion with Councillor Nimmo Smith. A desire to have ANPR cameras was expressed. This would help with enforcement. Also, if there is a Traffic Regulation Order, satnavs will recognise that.
- 60.8 Removal of Traffic Furniture – Councillor Halsall
This had fallen off the action list, but Councillor Halsall was due to research the stages and costs for signage for a one way system. Modelling was thought to be the key for this, together with a staged approach.
- 60.9 Delivery Slots – Councillor Gawrysiak
This requires dialogue with businesses or a survey and the coordination of deliveries to be earlier or later. A Member had previously spoken informally to Waitrose and Tesco, who were already geared up to do this. Directions are to be added to the list. It was suggested that 20 companies to approach were identified. Also, that logistics centres in Didcot were asked to confirm that their lorries did not travel via Henley.
- Councillor Halsall left the meeting at 6:50pm.*
- 60.10 Travel Plans – Mr McEwen
There are 2 strands to this: i) a journey planner website and/or app and ii) facilitation of community travel planning with schools and businesses. A project leader or facilitator is needed to approach schools and businesses. Links with the work on the buses and car club schemes was highlighted.
- 60.11 Low Emission Car Clubs – Mr McEwen
This requires a small team to progress. Cars are leased at around £5-6,000 pa, electric cars are more expensive. Mr McEwen had spoken to Co-wheels, a social enterprise car club. They require the first year to be underwritten, so up to £12,000 for a year for 2 vehicles. Often, however, towns that introduce a car club

scheme reach a breakeven point in less than a year. Mr McEwen will discuss with Councillor Bland.

Action: *Mr McEwen to discuss car clubs with Councillor Bland.*

60.12 Incentive for Low Emission – Councillor Nimmo Smith

This item was not discussed due to lack of time.

60.13 Buses and Bus Routes – Councillor Nimmo Smith and Mr Fleming

This item was covered as part of Agenda Item 5 and minuted in Minute 59 above.

60.14 Cycling and Walking – Councillors Reissmann, Nimmo Smith and Hillier

Councillor Nimmo Smith had circulated reports on Cycling and Walking Design Guidance that were due for signoff at OCC imminently. This was thought to be helpful, but needs review on how it can be used in Henley. Shared space and bridleways were discussed.

61. DATE AND TIME OF NEXT MEETING

The next meeting is planned for **6.30pm** on **5 June 2017**. All Members to bring budget and resource requirements to the meeting so that priorities can be established and working groups can be set up.

Action: *All Members to bring budget and resource requirements for their areas of responsibility to the next meeting.*

The meeting closed at 7.07pm.

ca

Chairman