

ATTENDEES

The Chairman, Councillor Ken Arlett – Henley Town Council (HTC)
Councillor Ian Clark – HTC
Councillor Michelle Thomas - HTC
Councillor Kester George – Harpsden Parish Council (HPC)
Councillor Sara Langton - HPC
Mr Don Barraclough
Mrs Joan Clark
Mr Patrick Fleming – Henley in Transition
Mr Jim Munro
Mrs Jackie Walker
Mr David Whitehead

Cath Adams - HTC Planning and Project Manager
Kirsty Waterman – HTC Committee Administrator

1 member of the press
2 members of the public

13. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Glen Lambert and Rebecca Chandler-Wilde.

14. DECLARATIONS OF INTEREST

There were no declarations of interest.

15. PUBLIC PARTICIPATION

Ian Sloan from B&M Care spoke regarding the Youth Centre site on Deanfield Avenue. He stated the intention to submit a new planning application for the site which would include a care home as previously submitted, together with 10 affordable flats which would be available to rent from a social landlord in perpetuity. The site had been submitted to the Neighbourhood Plan Call for Sites. B&M Care had not set out to be in conflict with the Neighbourhood Plan and did not wish to continue to be so. Typically residents of a B&M Care Home would be either from the local area or the parents of local residents.

16. MINUTES

The Minutes of the Neighbourhood Plan Committee held on 20 May 2019 were received, approved and signed by the Chairman, Councillor Arlett.

The Chairman stated that the Vice Chairman of the Committee was now Councillor Laurence Plant. This has been agreed at Full Council on 18 June 2019.

There had been a recent communication regarding the Oxfordshire Plan 2050 - Cath Adams to circulate the email.

The Chairman asked Harpsden Parish Council to consider the request for £10,000 towards the cost of the Neighbourhood Plan Review at their next Council meeting. Councillor George agreed to arrange this.

The Chairman updated the Committee on the recommendation from Scrutiny Committee at South Oxfordshire District Council (SODC). Of 4 options, the recommendation was Option 3, to withdraw the Local Plan from examination. Following changes, a revised plan would be submitted for examination. The anticipated delay to the Local Plan process would be two years. The recommendation would be presented to Cabinet at SODC on Wednesday 10 July for further consideration. A Member stated that the Joint Henley and Harpsden Neighbourhood Plan remained sound and that alterations to the Local Plan may not be beneficial to Henley and Harpsden.

17. NEIGHBOURHOOD PLAN REVIEW - DELIVERY SECTION

The Committee considered the list of projects in the Delivery Section of the JHHNP. Members are to consider which of these, or any other, projects should be considered for the Neighbourhood Plan Review and to send these back to officers for consideration in September. The Topic Paper that has been prepared on Libraries, Community Halls and Indoor and Outdoor Facilities will be circulated to members to provide background to their considerations.

18. NEW PROPERTIES WELCOME PACK

The Chair suggested this was passed to Town and Community Committee for consideration.

19. UPDATES FROM WORKING GROUPS AND MEETING WITH SODC

Clarification is awaited from SODC on the suggested methodology to be used for establishing evidence for Henley having taken its fair share of care home spaces.

- i) Schools, Colleges, Doctors' Surgeries, Utilities etc. - **Joan Clark, Rebecca Chandler-Wilde and Michelle Thomas**
OCC have confirmed that pupil numbers in Henley have been dropping in the primary schools and that the change in catchment areas had affected numbers. Information on secondary schooling is still awaited.
- ii) Libraries, Community Halls and Indoor and Outdoor Facilities - **Joan Clark, Rebecca Chandler-Wilde and Michelle Thomas**
Topic paper to be distributed.
- iii) Transport - **Patrick Fleming, Don Barraclough, Geoff Lockett, Councillor George, Jackie Walker**
No update
- iv) Car Parks - **Councillor Arlett and Geoff Lockett**
A question related to decking the Kings Road car park is due to go to SODC for the Full Council meeting on 18 July.

- v) New Housing, Permitted Development Rights since March 2017 – **David Whitehead, Rebecca Chandler Wilde, Councillor George and Councillor Thomas**
It was thought that housing figures from 2011 could be used for the tables and this had been confirmed by SODC. Councillor Thomas had information for David Whitehead to review. Concern was raised over low numbers of affordable housing properties.
- vi) Business and Community Engagement – **Rebecca Chandler-Wilde, Jackie Walker, Patrick Fleming and Councillor Arlett**
An application for funding for Community Engagement is to be submitted.
- vii) Liaison with other Parishes carrying out NP Reviews – **Patrick Fleming, Councillor Arlett, Cath Adams**
Patrick Fleming reported from the Oxfordshire Neighbourhood Plan Alliance. This is concentrating largely on the Oxfordshire Plan 2050 and made Neighbourhood Plans.
- viii) Review all existing sites - **Councillor Arlett, Councillor George, Councillor Clark**
These will be reviewed following the closing date for the Call for Sites on 18th July.
- ix) Green Living
This is under consideration currently. It will be important to include sustainability policies in the new Neighbourhood Plan. The New Climate Emergency Working Group may be able to assist with policies.
- x) Industrial Land – **Councillor Arlett, Councillor Clark, Councillor Langton**
A meeting had been held with SODC regarding an Article 4 direction. This will be followed up.
- xi) Site Selection – **Councillor Arlett and Councillor George or Langton**
The Call for Sites deadline is 18 July 2019. Site selection criteria need consideration and technical support for this can be applied for from Locality.
- xii) Local List
The Planning and Project Manager will progress contact on this.

20. NEXT MEETING

The next meeting of the Neighbourhood Plan Committee will be held on 9 September 2019 at 3.00pm.

Meeting closed at 16:08