

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
THE PLANNING COMMITTEE**

to be held on

**TUESDAY 13 SEPTEMBER 2011  
AT 7.30 PM**

in

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

Mr M W Kennedy  
Town Clerk  
7 September 2011

**MEMBERSHIP:** Chairman, Councillor D Hinke  
Vice Chairman, Councillor Ms L A Meachin  
Councillor M S Akehurst  
Councillor D Clenshaw  
Councillor Miss S Evans  
Councillor Miss L M Hillier  
Councillor D Silvester  
Mayor, Councillor Mrs P A Phillips (ex-officio)  
Deputy Mayor Councillor Mrs E Hodgkin (ex-officio)

Members are reminded to sign the attendance book.

## AGENDA

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

Mayor, Councillor Mrs P A Phillips

### 2. DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.*

### 3. PUBLIC PARTICIPATION

**TO RECEIVE** questions or statements from members of the Public. The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

### 4. MINUTES

**TO APPROVE** the Minutes of the Meeting of the Planning Committee held on 23 August 2011 (Papers attached).

5. **PLANS (amended)**  
**P11/E1175**

**Malt House, 39 New Steet** (Other – North Ward – JB, EH)  
(Registered 18.07.11 – 28 Days 15.08.11)

**AMENDMENT:** First floor rear extension and insertion of new window (As amended by Drawing No: H159/P01B accompanying agent's letter dated 18 August 2011)

For: Mr & Mrs D Binney

**OBSERVATION:** 19.07.11 - Recommend Refusal. The proposed colour is out of keeping and not suitable for the building. The signage is inappropriate in a Conservation Area. Concern is also expressed on the proposed internal alterations and the impact this will have on the listed building.

**OBSERVATION:** 12.08.11 - Recommend Approval. The Committee noted that the applicant was already working with the Conservation Officer.

**OBSERVATION:** 26.08.11 – Recommend Approval, subject to the views of the Conservation Officer and request that a letter from a neighbour to remove the building in the garden be taken into account.

**P11/E1176/LB**

**Malt House, 39 New Steet** (Other – North Ward – JB, EH)  
(Registered 18.07.11 – 28 Days 15.08.11)

**AMENDMENT:** First floor rear extension and insertion of new window (As amended by Drawing No: H159/P01B accompanying agent's letter dated 18 August 2011)

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**P11/E1255**

**41 Market Place** (Minor – North Ward –JB, EH)  
(Registered 29.07.11 – 28 Days 04.08.11)

Conversion part of first floor office to flat.

For: Exchange Estates (Liverpool) Ltd

**OBSERVATION:** 26.08.11 - Recommend Approval subject to the views of the Conservation Officer

**P11/E1256/LB**

**41 Market Place** (Other – North Ward –JB, EH)  
(Registered 29.07.11 – 28 Days 04.08.11)

Conversion part of first floor office to flat.

For: Exchange Estates (Liverpool) Ltd

**OBSERVATION:** 26.08.11 - Recommend Approval subject to the views of the Conservation Officer

6. **PLANS (new)**  
**P11/E0934/LB**      **19 Northfield End** (Other – North Ward – JB, EH)  
(Registered 09.08.11 – 28 Days 05.09.11)  
Install ELTI electrical central heating system.  
For: Mr W Bowder
- P11/E1264**      **68 Makins Road** (Other – South Ward – JW, WH)  
(Registered 16.08.11 – 28 Days 12.09.11)  
Single storey front and rear extension.  
For: Mr T Pearce
- P11/E1278**      **17 St Marks Road** (Other – South Ward – JW, WH)  
(Registered 22.08.11 – 28 Days 18.09.11)  
Demolish existing garage to the rear and construct a new  
garage.  
For: Mr R Wyatt
- P11/E1308**      **47 Elizabeth Road** (Other – North Ward – JB, EH)  
(Registered 25.08.11 – 28 Days 21.09.11)  
Single storey rear extensions to provide new living room  
and larger utility/workroom.  
For: Mr & Mrs A Duncan
- P11/E1333**      **61 Friday Street** (Other – North Ward – JB, EH)  
(Registered 17.08.11 – 28 Days 13.09.11)  
Demolition of existing single storey rear extension to  
enable rebuild of a new single storey rear extension and  
erection of single storey garden office building  
For: Mr J Parker
- P11/E1334/LB**      **61 Friday Street** (Other – North Ward – JB, EH)  
(Registered 17.08.11 – 28 Days 13.09.11)  
Demolition of existing single storey rear extension to  
enable rebuild of a new single storey rear extension and  
erection of single storey garden office building  
For: Mr J Parker
- P11/E1355**      **261 Greys Road** (Other – South Ward – JW, WH)  
(Registered 17.08.11 – 28 Days 13.09.11)  
Alterations and extensions to existing dwelling consisting  
of single storey rear extension, two storey side extension  
and double garage with accommodation above.  
For: Mr & Mrs S Barron
- P11/E1356/LB**      **7 Norman Avenue** (Other – South Ward – JW, WH)  
(Registered 23.08.11 – 28 Days 19.09.11)  
Replace existing roof tiles with rosemary dark antique.  
For: Mr S Lewis
- P11/E1365**      **30 Elizabeth Road** (Other – North Ward – JB, EH)  
(Registered 15.08.11 – 28 Days 11.09.11)  
Ground floor extensions as part of previous lapsed  
approval; P04/E1402.  
For: Mr & Mrs K Beggin

**P11/E1376**                      **Elizabeth House, Elizabeth Road** (Other – North Ward – JB, EH)  
(Registered 17.08.11 – 28 Days 13.09.11)  
Erection of garage to south western elevation.  
For: Mr P Perry

**P11/E1412**                      **74 St Marks Road** (Minor – South Ward – JW, WH)  
(Registered 23.08.11 – 28 Days 08.09.11)  
Change of use from a residential lock up garage to a residential dwelling.  
For: Mrs A Du Plessis

7.     **FOR INFORMATION ONLY**

*Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.*

**None received.**

8.     **DECISION NOTICES** (Papers attached)

**TO RECEIVE AND NOTE** the decision notices received from SODC.

9.     **OBJECTIONS**

**TO DECIDE** which Councillor is to speak at District Council in the event of an objection.

10.    **PROGRESS REPORT** (Papers attached)

**TO RECEIVE AND DISCUSS** the Progress Report.

11.    **PROPOSED NEW MOBILE PHONE SITE AT HENLEY RFC** - (Papers attached)

**TO RECEIVED AND DISCUSS** the pre consultation report from Telefonica Ref: 475877, 183281, Proposed New mobile phone site at Henley RFC.

12.    **PLANNING APPEAL NOTIFICATIONS** (Papers attached)

**TO RECEIVE AND NOTE** the following Planning Appeal Notifications for the following applications:

A. 10 St Marks Road, Henley on Thames.

B. Beechwood Lodge, Lambridge Lane, Henley on Thames.

13.    **CHANGE OF PROPERTY NAME** (Papers attached)

**TO RECEIVE** notification of change of property name from Hambeldon House to Fridays, 4 Rotherfield Road, Henley on Thames, RG9 1NN.

jb

7 September 2011