

HENLEY-ON-THAMES TOWN COUNCIL

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COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A SPECIAL MEETING OF THE FULL COUNCIL

to be held on

TUESDAY 28 JUNE 2016 AT 7.30 PM

**THE COUNCIL CHAMBER, TOWN HALL,
HENLEY-ON-THAMES**

A handwritten signature in black ink, appearing to read 'Mrs J Wheeler', with a horizontal line underneath.

Mrs J Wheeler
Town Clerk
22 June 2016

The Mayor, Councillor Julian Brookes
The Deputy Mayor, Councillor Will Hamilton
Councillor Sara Abey
Councillor M Akehurst
Councillor H Chandler-Wilde
Councillor D Eggleton
Councillor S Evans
Councillor S Gawrysiak
Councillor Miss L M Hillier
Councillor Miss Kellie Hinton
Councillor Sarah Miller
Councillor D Nimmo Smith
Councillor I Reissmann
Councillor Jane Smewing
Councillor S Smith
Councillor D Thomas

Members are reminded to sign the attendance book.

AGENDA

1. APOLOGIES FOR ABSENCE

TO RECEIVE apologies for absence.

2. DECLARATIONS OF INTEREST

TO RECEIVE any declarations of interest.

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter.

3. COUNCILLOR COMMENTS

TO RECEIVE comments from Councillors on the development of the 353-357 Reading Road site.

4. PUBLIC PARTICIPATION

Public Participation - a period of up to but no longer than 20 minutes to receive questions and opinions from members of the public on any matter which affects the town.

NB: attention is drawn to the Council's Code of Practice relevant to Public Participation (a copy is attached to the agenda).

5. 353-357 READING ROAD

TO RECEIVE AND CONSIDER the following proposal from the 353-357 Reading Road Working Group following their meeting on 7 June 2016.

To proceed with a three month exclusivity period with a preferred developer for the sale of the 353-357 Reading Road site on terms that are compliant with the Joint Henley and Harpsden Neighbourhood Plan, including re-provision of retail space.

The development to include 40% affordable housing and 60% private ownership. Of the affordable housing 75% to be affordable rented properties and 25% shared ownership in line with SODC guidelines. Legal conditions to be investigated to retain rented affordable housing as such in perpetuity and to prevent the future purchase of such properties by tenants.

An overarching legal agreement also to be investigated to ensure that the site cannot subsequently be sold for a care home development of any sort.

The re-provision of the sports club facilities for AFC Henley and the Henley Hockey Club to be completed before the commencement of construction of residential units.

6. EXCLUSION OF THE PUBLIC AND PRESS

TO EXCLUDE the public and the press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

7. **CONFIDENTIAL**
353-357 READING ROAD
TO RECEIVE AND CONSIDER the draft Heads of Terms from Savills, together with comments received the legal department at Oxfordshire County Council (*papers attached*).

Henley-on-Thames Town Council

Public Participation Scheme

The Council will set aside a period at the commencement of each meeting when members of the public can ask questions or make statements. The following rules shall apply:

1. This scheme applies to meetings of the Full Council, the Planning Committee, Finance, Strategy and Management Committee, Recreation and Amenities Committee and Town and Community Committee and any other committee or sub-committee of the Council.
2. There will be a Public Participation Session at the start of every meeting to which this scheme applies. At Full Council, members of the public, including Councillors who may have a personal and prejudicial interest on any item included on the agenda, may ask questions or make a statement on any matter which affects the town. The session will last for a period of up to 20 minutes (but capable of being extended at the Chairman's discretion).
3. Members of the public may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda.
4. Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
5. All speeches shall last for no more than 2 to 3 minutes.
6. If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
7. If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
8. The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
9. The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
10. Questions which require the disclosure of exempt or confidential information will not be answered.
11. The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.