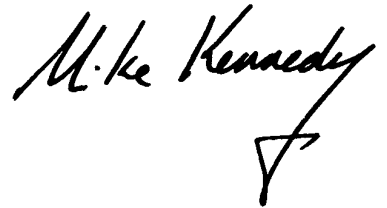


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF
THE FULL COUNCIL**

to be held on

TUESDAY 3 NOVEMBER 2009 AT 7.30 PM

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**



Mr M Kennedy
Town Clerk
29 October 2009

The Mayor, Councillor Mrs E Hodgkin
The Deputy Mayor, Councillor Mrs J Wood
Councillor Mrs J Bland
Councillor T B Buckett, MBE
Councillor Mrs G M Dodds
Councillor A J Follett
Councillor C W Gibson
Councillor Miss L M Hillier
Councillor Mrs R Myer
Councillor D R Nimmo Smith
Councillor C I Pye
Councillor Miss L H Pye
Councillor I Reissmann
Councillor Dr P J Skolar
Councillor S R Smith
Councillor Dr B G Wood

Members are reminded to sign the attendance book.

AGENDA

1. APOLOGIES FOR ABSENCE

TO RECEIVE apologies for absence.

Apologies received from Councillor T B Buckett, MBE.

2. DECLARATIONS OF INTEREST

TO RECEIVE any declarations of interest.

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Question Time and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.

3. MINUTES

TO APPROVE the Minutes of the Full Council Meeting held on the 29 September 2009 (attached).

4. PUBLIC QUESTION TIME

Public questions - a period of up to but no longer than 20 minutes to receive questions from members of the public.

NB: attention is drawn to the Council's Code of Practice relevant to Public Question Time (a copy is attached to the agenda).

5. PROGRESS REPORT

TO RECEIVE a report on progress (attached).

6. DISTRICT COUNCILLOR REPORTS (max 10 min total)

COUNTY COUNCILLORS REPORTS (max 10 min total)

TO RECEIVE reports from District and County Councillors.

7. FEEDBACK FROM REPRESENTATIVES OF OUTSIDE BODIES (max 5 min total)

TO RECEIVE any reports submitted or previously notified.

8. MAYOR'S REPORT

TO RECEIVE a report from the Mayor for the period 24 September – 29 October 2009 (attached).

9. REPORTS OF COMMITTEES

TO RECEIVE the Reports of the Committees:-

i) **Planning Committee** – 6 October 2009 (previously circulated)

ii) **Planning Committee** – 27 October 2009 (attached)

iii) **Recreation and Amenities Committee** – 6 October 2009 (previously circulated)

- iv) **Town and Community Committee** –13 October 2009 (previously circulated)
- v) **Finance, Strategy and Management Committee** – 20 October 2009 (attached) Minute 54 (v) of Finance, Strategy and Management Committee 20 October 2009 refers.
TO CONSIDER RECOMMENDATIONS that a Special Full Council be arranged (provisionally for 1 December 2009 at 8pm, following the Planning Committee) and held in a confidential session to discuss the Parks Services Review paper.
- vi) **Townlands Steering Group Committee** – to receive an update from Councillor I Reissmann.

10. HENLEY TOWN COUNCIL – STATEMENT OF ACCOUNTS 2008/9

TO APPROVE the Auditors Annual Governance report (attached).

TO APPROVE the 2008/9 statutory accounts post audit adjustments for the year ended 31 March 2009 (attached).

11. APPOINTMENT OF A MOORINGS WORKING GROUP

TO CONSIDER RECOMMENDATION from the Mill Meadows/River Sub Committee held on 9 October 2009 (Minute number 24 refers) to appoint a Working Group and the membership thereof to produce a set of rules of moorings, including the collection of unpaid fees.

It is suggested that Carole Robb and Councillor Dr P Skolar be invited to attend the meetings of the Working Group, but that Councillor Dr P Skolar should leave when the group formulates its recommendations, in view of his personal and prejudicial interest in this matter.

12. EXCLUSION OF THE PUBLIC AND THE PRESS

It is proposed by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

13. CONFIDENTIAL

(i) FIRST CHAPEL FAIRMILE CEMETERY

TO CONSIDER a report presented at the Recreation and Amenities Committee on the 1 September 2009 on the disposal or otherwise of the First Chapel at Fairmile Cemetery (attached).

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Mr M Kennedy
29 October 2009

HENLEY-ON-THAMES TOWN COUNCIL

CODE OF PRACTICE - PUBLIC QUESTION TIME

- Public Question Time for a period of up to but no longer than 20 minutes
- All questions shall be directed to the Mayor/Chairperson who will respond/or delegate to appropriate Chairman of Committee or councillor or decide that the matter will be dealt with by written response.
- Questions from the town's electors/businesses will take priority and will be on the basis of one question per elector/business present then time permitting more questions, again on a rotation basis.
- All questions should be relevant to the Town Council's policies and decisions.
- Questions of a personal nature will not be allowed.

NOTE: None of the aforementioned shall obviate Councillor's rights under Standing Orders or the National Code of Local Government Conduct.