

Present: Mayor, Councillor G Lambert
Deputy Mayor, Councillor K Arlett
Councillor Sara Abey
Councillor Julian Brookes
Councillor Donna Crook
Councillor D Eggleton
Councillor S Evans
Councillor S Gawrysiak
Councillor Will Hamilton
Councillor Miss L M Hillier
Councillor Miss K Hinton
Councillor Sarah Miller
Councillor D Nimmo Smith
Councillor Laurence Plant
Councillor I Reissmann
Councillor Jane Smewing

In Attendance: Ms Cath Adams – Acting Town Clerk
Ms Helen Barnett – Town Manager
Mrs Nicci Taylor – Minute Taker
District Councillor Mrs J Bland
18 Members of the Public
1 Member of the Press

The Mayor welcomed everyone to the meeting and congratulated Councillor Miss L M Hillier on becoming Chair of South Oxfordshire District Council and Councillor Ken Arlett on his 70th Birthday.

6. VARIATION TO THE ORDER OF BUSINESS

In accordance with Standing Orders 5 (a) (vii), **IT WAS RESOLVED**

**that the order on business on the agenda be altered so that items 15
Movement of the 353-357 Reading Road Working Group and item 16
Disbandment of the Jubilee Park User Group be moved from Confidential to
the Public session and be considered after item 11.**

**that Minute 19 - Recreation and Amenities Minutes dated 29 May 2018
be moved to the Confidential Section for discussion.**

7. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Town Clerk.

8. TERMS OF REFERENCE

Members considered the Terms of Reference of the Full Council Committee as recommended by Chris Rolley. **IT WAS RESOLVED**

**that the Terms of Reference as recommended by Chris Rolley be
adopted.**

Members considered the terms of reference for Standing Committees as recommended by Chris Rolley. **IT WAS RESOLVED**

that the Terms of Reference for the Standing Committees as recommended by Chris Rolley be adopted subject to the addition of Gillotts Field to Recreation and Amenities, 353-357 Reading Road being removed from Planning and added to Finance Strategy and Management and Street Furniture remaining on Town and Community.

9. **DECLARATIONS OF INTEREST**

None received.

10. **MINUTES**

The Minutes of the Full Council Meeting held on the 01 May 2018 were approved and signed by the Chairman as a true record.

Subject to the following amendments the Minutes of the Annual Meeting held on 14 May 2018 were approved as a true record.

The date of the meeting should read Monday 14 May not Monday 8 May 2018.

Minute 6. Appointment of Deputy Mayor should read Councillor D Eggleton for and Councillor Miss S Evans against.

Minute 7. Election of Standing Committees should be amended to read

‘that the appointment of Standing Committees, their membership, and the Terms of Reference thereof for the Municipal year 2018-19 be adopted.’

The Minutes of the Special Full Council Meeting held on 26 June 2018 were approved by the Chairman as a true record.

11. **FIVE MEMBER MOTION**

Members received a Five Member Motion to rescind Minute 7 of the Annual Meeting and re-debate this minute in light of the election of Councillor Laurence Plant on 14 June 2018.

The Mayor stated that he was disappointed that this item was on the agenda, quoted Standing Order 6 (v) (see below) and moved that the item be put to the vote.

(v) ‘Subject to Standing Order 6(o), when a Councillor’s motion is under debate no other motion shall be moved except: to amend the motion; to proceed to the next business; to adjourn the debate; to put the motion to a vote; to ask a person to be silent or for him to leave the meeting; to refer a motion to a Committee or sub-Committee for consideration; to exclude the public and press; to adjourn the meeting; to suspend any Standing Order, except those which are mandatory.

The Motion was put to the vote and a recorded vote was taken

For

Councillor Sara Abey
Councillor Julian Brookes
Councillor Donna Crook
Councillor Miss S Evans
Councillor Will Hamilton
Councillor David Nimmo Smith
Councillor Laurence Plant

Against

Councillor Ken Arlett
Councillor Dave Eggleton
Councillor Stephan Gawrysiak
Councillor Miss L M Hillier
Councillor Miss K Hinton
Councillor Glen Lambert
Councillor Sarah Miller
Councillor Ian Reissmann
Councillor Jane Smewing

Motion lost.

12. **PUBLIC PARTICIPATION**

Chris Baker – Lauds Close / Henley Hockey Club stated that in his opinion in regards to item 16 Disbandment of the Jubilee Park User Group, Members should not agree to disband this group as it is probably the only avenue for issues relating to this area to get to Full Council.

Mr Baker also stated that as a tax payer he objected to the removal of the committee that liaised with the organisation that currently look after Jubilee Park as sooner or later this will cost the tax payer money.

Mr Baker further stated that it is in the interest of the Town Council to know what is happening in this area as he felt that not a lot of attention was currently being paid. If the meetings are stopped then the Council will have no idea what is going on. His view was that the meetings were not contentious more informative.

Claire Sherriff – Sue Ryder User Group requested that the Town Council calls a public meeting and invites representatives from Sue Ryder to answer concerns regarding the plans for the Hospice in the future. She was advised that there were plans to hold a public meeting and that Councillor Reissmann was in contact with Sue Ryder.

Councillor Reissmann informed Ms Sherriff that members of the Townlands Stakeholders group have, subject to discussion agreed to engage with members of the public who are interested / concerned but representatives from Sue Ryder would prefer a private meeting in September. The Clinical Commissioning Group has agreed to attend a public meeting if one takes place.

If a meeting does take place Nettlebed Parish Council should be included.

Jim Munro – Blandy Road questioned if there would be a charge to the Council if a bus route is changed and was advised that no, Reading Buses have registered the routes and will be responsible for any changes and costs.

Pam Phillips – St Marks Road stated that a year ago Members had discussed the possibility of putting a sail or other such shade over the toddlers play area, and questioned when it would be happening as when she had been there with her grandchild recently the only shade was from a tree over the swings. Mrs Phillips was advised by Councillor Eggleton that the decision had been taken to plant trees which once fully grown and established will provide plenty of shade.

Mrs Phillips then asked when the Market Place Mews development would be taking place and was advised that there had been people on site last week but the development would not start again until after the Regatta when the first works to take place will be an archaeological dig.

Trevor Howell – Blandy Road / AFC Henley Thanked Henley Town Council for its continued support and spoke in favour of item 14 3G Pitch Proposal as he stated it is very much needed due to the increasing number of people wanting to use the town's pitches. He stated that in the South Oxfordshire District Council Leisure Strategy, Henley is a priority area for a 3G pitch. 3G pitches are also a part of the FA 2014 Strategy.

13. **DISTRICT COUNCILLORS' REPORTS**

Members had before them reports from Councillors Bland, Gawrysiak and Hillier and after the following comments noted the information.

- Councillor Will Hamilton asked for an update on CTS and was advised by Councillor Hillier that one would be provided within the next few days.
- South Oxfordshire District Council has completed the street deep clean.
- Subject to ratification at Full Council, Henley should be receiving funds for the grant applications that were submitted.

14. **COUNTY COUNCILLOR REPORT**

Members had before them a report from Councillor Gawrysiak and after the following comments noted the information.

- Line repainting has now taken place.
- Consultation taking place this week on a 20mph speed limit around the town (Councillor Gawrysiak to e-mail all Councillors with the details).

15. **OUTSIDE BODIES**

Members considered adding the Henley Youth Festival and Walkers are Welcome to the list of outside bodies for the year 2018-2019. **IT WAS RESOLVED**

that Henley Youth Festival and Walkers are Welcome both be added to the list of Outside Bodies for the year 2018-19

The Representatives to Outside Bodies for the year 2018–2019 was considered, and after the following amendments **IT WAS RESOLVED**

that the report be adopted.

- Air Training Corps Civilian Committee – Councillor Dave Eggleton.
- Henley Arts and Crafts Guild – Councillor Donna Crook to attend a meeting or contact to see if they would like her as a 2nd representative.
- Henley in Transition - Councillor Donna Crook to attend a meeting or contact to see if they would like her as a 2nd representative.
- Discussion to be held with Henley Municipal Charities regarding the length of the appointment, are both parties happy with the term from of 4 years of would it be preferable to change to 1 year.
- NOMAD – Mayor (ex-officio) and Councillor Dave Eggleton
- Youth Festival – Councillor Miss K Hinton – Councillor L Plant to attend a meeting or contact to see if they would like him as a 2nd representative.
- Councillor G Lambert to be the representative for the Walkers are Welcome

16. **MAYOR'S CIVIC ENGAGEMENTS**

Members received and noted Civic Engagements from the Mayor 2017 - 2018, from 2 -14 May 2018 and from the Mayor 2018-2019 from 14 May – 24 July 2018.

IT WAS RESOLVED

that the list of Mayoral Civic Engagements for the periods 2-14 May and 14 May – 24 July 2018 be received and noted.

17. **REPORTS OF COMMITTEES**

The Minutes of the Planning Committees held on 15 May 2018, 5 June 2018 and 26 June 2018 were before the Council.

Minute 32

Councillor Julian Brookes to replace Councillor Sara Abey on the Neighbourhood Plan Committee.

Minute 35

Should be amended to read that Mr Sharpe had also spoken to the owner of the property and 11 Gravel Hill.

Minute 44

Councillor Sara Abey missed off the membership for the Transport Strategy Group by mistake; this will be corrected at the next meeting of the Planning Committee.

IT WAS RESOLVED

that the Minutes of the Planning Committees held on 15 May, 5 June and 26 June 2018 be received, approved and adopted.

The Minutes of the Town and Community Committee held on 12 June 2018 were before the Council.

Minute 8

Councillor Will Hamilton to replace Councillor Sara Abey on the Events Sub Committee.

Councillor Miss K Hinton to be added back on to the list of Members of the Committee as she had been a Member in her own right for several years before last year being ex-officio as the Mayor.

Councillor Hinton reminded Members that that the Mayor and Deputy Mayor were ex-officio on Standing Committees but it was the Chair and Vice Chair who are ex-officio on Sub Committees and Working Groups.

Item to agree the Membership of the Townlands Steering Group should have been on the Full Council Agenda but was omitted by mistake and will be included on the next agenda.

Minute 9

Councillor Julian Brookes be replaced by Councillor Sara Abey on the Waste Working Group.

Minute 13

The Barriers on the bridge will be decorated by the Henley Royal Regatta in the early hours of 4 June 2018.

Councillor Stephan Gawrysiak to provide an update on the bridge repairs to the next meeting of the Town and Community Committee on 17 July 2018.

Minute 21

The Northfield End Phone Box to be painted / repaired as soon as possible.
Town Entrance signs to be erected as soon as possible.
Sound Vision and Lighting update on the next Town and Community Agenda.

IT WAS RESOLVED

that The Minutes of the Town and Community Committee held on 12 June 2018 be received, approved and adopted.

The Minutes of the Recreation and Amenities Committee held on 29 May 2018 were before the Council.

Minute 1

Councillor Miler be amended to read Councillor Miller.

Minute 9

Councillor Laurence Plant to replace Councillor David Nimmo Smith on the Open and Green Spaces Sub Committee.

IT WAS RESOLVED

that The Minutes of the Recreation and Amenities Committee held on 29 May 2018 be received, approved and adopted.

The Minutes of the Finance Strategy and Management Committee held on 19 June 2018 were before the Council.

Minute 6

Item to be put on the next Finance Strategy and Management Agenda to change the Terms of Reference on the Legal and Human Resources Group from 5 to 6 Members to allow the inclusion of Councillor Will Hamilton.

IT WAS RESOLVED

that The Minutes of the Finance Strategy and Management Committee held on 29 May 2018 be received, approved and adopted.

18. NEW HENLEY BUS SERVICE

Members received a verbal update from Councillor Gawrysiak. It was noted that there will be a Marketing Meeting with Members of the Working Group and the Reading Buses Marketing team on Thursday 12 July, followed by a meeting of the Bus Working Group to ratify everything on Monday 16 July and the Bus Service going live on Monday 6 August 2018. (Whites will cease to operate the current service on Friday 3 August).

19. MOVEMENT OF THE 353-357 READING ROAD WORKING GROUP

Members considered the transfer of responsibility of the Working Group from the Planning Committee to Finance Strategy and Management. **IT WAS RESOLVED**

that responsibility for the 353-357 Reading Road Working Group be moved from Planning to Finance Strategy and Management

20. DISBANDMENT OF THE JUBILEE PARK USER GROUP

Members considered the disbandment of the user group as per note 5 of the Working Group Meeting held on 13 June 2018. **IT WAS RESOLVED**

that the item should be taken back to the 353-357 Reading Road Working Group for discussion.

21. EXCLUSION OF THE PUBLIC AND PRESS

It was moved by the Chairman and **RESOLVED**

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business transacted.

22. ITEM RELATING TO HENLEY RUGBY CLUB

23. ITEM RELATING TO A SPORTS PITCH

24. ITEM RELATING TO COUNCIL LAND

25. ITEM RELATING TO THE HENLEY BUS SERVICE

26. ITEM RELATING TO OUTDOOR GYM EQUIPMENT

The Meeting closed at 9.31pm

chairman