

**Present:** The Chairman, Councillor Sarah Miller  
The Vice Chairman, Councillor Dave Eggleton  
The Mayor, Councillor Miss Kellie Hinton  
Councillor Sara Abey  
Councillor Helen Chandler-Wilde  
Councillor Sam Evans  
Councillor Glen Lambert  
Councillor Ian Reissmann

In Attendance: Mrs Janet Wheeler – Town Clerk

Also Present: 1 member of the press  
1 member of the public

**60. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Lorraine Hillier.

**61. DECLARATIONS OF INTEREST**

None received.

**62. PUBLIC PARTICIPATION SESSION**

No comments made.

**63. MINUTES**

The Minutes of the meeting of the Recreation and Amenities Committee held on 5 December 2017 were received, approved and signed by the Chairman as a true record.

**64. BUDGET**

The Committee received and considered the management accounts to December 2017. It was noted that the income from the moorings was significantly higher than previous years. Councillors were keen to know why the takings were higher and it was suggested that Parks perform a survey when collecting mooring fees to see why people were bringing their boats to Henley.

The Committee **RESOLVED**

**that the management accounts up to December 2017 be noted**

*NB: the RFO circulates a graph that clearly shows the takings for moorings was significantly higher during the months of June, July, August and September.*

**65. PARKRUN**

i) Members received a brief summary from Mr James Barr of progress of the Senior Parkrun held at 40 Acre Field over the last 6 months.

The Committee **RESOLVED**

**that the report be noted**

- ii) Members noted that the Open and Green Spaces Sub Committee will consider a request from Mr Barr to establish a Junior Park Run (2 km) at Freemans Meadow at the meeting on Friday 19 January 2018.

## 66. **PROGRESS**

Members received and considered the progress report and made the following comments:-

**Riverbank repairs** – the Town Clerk has not had the time to progress this on behalf of the administrator. The Councillors suggested an up-date should be scheduled for March/April 2018.

**Recording Lost Rights of Ways** – noted.

**Makins Playground** – agenda item

**Community Orchard** – Amenity Land at Paradise Road – planting date organised for Saturday 20 January – subject to weather. Leaflets have been distributed to residents.

**Toddler Swing chains** – item complete, remove from progress.

**First Chapel** – the Town Clerk reported that pre-planning advice is being sought and site visits to local columbaria are being organised.

**Makins Outdoor Equipment** – the administrator is getting quotes for the sum of £10k and £20k to see what this budget would buy. Grants could also be investigated for this initiative.

**Gillotts Field** – up-date on the new mowing regime and up-date from the Conservation Officer on measures to protect the pyramidal and bee orchids in this area.

## 67. **WALKERS ARE WELCOME**

Members noted that Henley has been awarded the status of a WaW town and that the RFO has confirmed that any minimal costs can be covered within the Council's budget. It was agreed that more needs to be made of this status – perhaps on our websites so that everyone can benefit. Various ideas were discussed such as celebrity walks and walks for wheelchair users as an idea.

***Post Meeting Note: An update and apologies have been received from the WaW Chairman to say the application has not yet been approved therefore Henley does not currently have the accreditation.***

## 68. **IDEAS FROM THE RIVER AND ROWING MUSEUM AT MILL MEADOWS**

Members received a summary of ideas from the River and Rowing Museum regarding ways to generate additional income including:-

- hiring the car park to corporate clients during the Regatta period
- using the car park for craft/food markets
- improving the area at the front of the Museum including planting
- providing picnic benches at the front of the Museum and offering a cake and coffee service

After discussion the Committee agreed to defer this item until the Open Spaces Meeting where someone would be present from the River & Rowing meeting.

## 69. **MAKINS RECREATION GROUND – PLAYGROUND IMPROVEMENTS**

Members received and considered a report outlining the results of the consultation process regarding the designs of the 2 short listed companies – Wicksteed and the Children's Playground.

After discussion the Committee **RESOLVED TO RECOMMEND**

**that Wicksteed Playgrounds be appointed the contractor to carry out the improvements to the playground at Makins Recreation Ground based on their quote of £80,000 (quote 116851 dated 22.6.17)**

**that a small Working Group be formed to meet with Wicksteed to discuss the final items that will be delivered and any amendments such as the addition of flooring that will better withstand hard play.**

**70. MAKINS RECREATION GROUND – TREE PLANTING**

Members received and considered a report regarding tree planting adjacent to the Skatepark as required by the planning conditions. The report suggested 2 x small leaf limes; 3 x hornbeam; 3 x silver birch and 2 x scots pine. Prices had been gathered from various suppliers and would cost around £1,000.

After discussion it was **RESOLVED TO RECOMMEND**

**that the Town Council fund the cost of the trees and recharge this amount to the Henley Skatepark Initiative**

**71. EXCLUSION OF THE PUBLIC AND THE PRESS**

It was moved by the Chairman and **RESOLVED**

**that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

**MINUTES OF THE CONFIDENTIAL SESSION OF THE MEETING OF THE RECREATION AND AMENITIES COMMITTEE HELD ON 16 JANUARY 2018**

**72. CONFIDENTIAL**

- i) **ITEM REGARDING MOORINGS**
- ii) **ITEM REGARDING MANAGEMENT OF THE TOWN COUNCIL'S TREE STOCK**

The meeting closed at 8.50pm.

Chairman