

Present: Mayor, Councillor Mrs P A Phillips (ex-officio)
Deputy Mayor Councillor Mrs E Hodgkin (ex-officio)
Councillor M S Akehurst
Councillor D Clenshaw
Councillor Miss S Evans
Councillor Miss L M Hillier
Councillor D Hinke
Councillor Ms L A Meachin
Councillor D Silvester

In attendance: Councillor Miss K L Gehrman
Councillor S Gawrysiak
Councillor I Reissmann
Mr M W Kennedy - Town Clerk
Ms J Brazil – Minute Taker

Also Present: One Member of the Press

1. **ELECTION OF CHAIRMAN**

The Mayor called for nominations for the election of Chairman. Councillor Ms L Meachin proposed and Councillor D Clenshaw seconded that Councillor D Hinke be elected Chairman for the year 2011-2012.

There being no further nominations it was **RESOLVED**

that Councillor D Hinke be elected Chairman of the Planning Committee for the ensuing municipal year.

Councillor D Hinke took the Chair.

2. **ELECTION OF VICE CHAIRMAN**

The Chairman, called for nominations for the election of a Vice Chairman. Councillor M Akehurst proposed and Councillor Mrs P A Phillips seconded that Councillor Ms L A Meachin be elected Vice Chairman for the year 2011-2012.

There being no further nominations it was **RESOLVED**

that Councillor Miss L A Meachin be elected Vice Chairman of the Planning Committee for the ensuing municipal year.

3. **COMMITTEE TERMS OF REFERENCE**

The Terms of Reference for the Planning Committee, copy having been issued, were considered.

It was **RESOLVED**

that the Terms of Reference for the Planning Committee be confirmed and re-adopted save to the following extent:

- i. The Planning Committee will consist of 9 members including the Mayor and Deputy Mayor.
- ii. The Quorum for this Committee shall be 5 members.

4. TO RECEIVE APOLOGIES FOR ABSENCE

None received.

5. DECLARATIONS OF INTEREST

Councillor E Hodgkin – P11/E0631– 30 Nicholas Road, Personal – Applicant is an acquaintance.

6. PUBLIC PARTICIPATION

None.

7. MINUTES

The Minutes of the Meeting held on 26 April 2011 were approved and signed by the Chairman, Councillor D Hinke as a true record.

8. PROGRESS REPORT

The Committee received, considered and noted the Progress Report.

9. PLANS (amended)

P11/E0364

7 Norman Avenue (Other – South ward – JW, WH)
(Registered 11.03.11 – 28 Days 07.04.11)

Demolition of existing conservatory and part rear flank wall and side door. New single storey rear extension and side door, kitchen relocation and associated internal alterations. Existing garden wall raised 3 course with new coping to match existing. (As amended by Drawing nos: Idh-05A and Idh-08a accompanying agent's e-mail dated 20 April 2011)

For: Mr T Maloney

HTC Observation

07.04.11 - Approved.

(The Committee noted that the decision to approve this plan had already been taken by District)

OBSERVATION:

The Committee reiterates the previous observations to Recommend Approval.

P11/E0156/LB

7 Norman Avenue (Other – South ward – JW, WH)
(Registered 11.03.11 – 28 Days 07.04.11)

Demolition of existing conservatory and part rear flank wall and side door. New single storey rear extension and side door, kitchen relocation and associated internal alterations. Existing garden wall raised 3 course with new coping to match existing. (As amended by Drawing nos: Idh-05A and Idh-08a accompanying agent's e-mail dated 20 April 2011)

For: Mr T Maloney

HTC Observation 07.04.11 - Approved.
(The Committee noted that the decision to approve this plan had already been taken by District)

OBSERVATION: **The Committee reiterates the previous observations to Recommend Approval.**

Councillor Meachin entered the meeting at 736pm

P11/E0522 **38 Deanfield Road** (Other – North Ward – EH, JB)
(Registered 30.03.11 – 28 Days 26.04.11)
Demolition of existing garage and erection of two storey side extension. (As amended by Drawing Number: 10-060-10B- accompanying e-mail received 6 May 2011)
For: Mr & Mrs O'Connor

HTC Observation 28.04.11 – Recommended Refusal. The proposed development is considered to be unneighbourly.

OBSERVATION: **Recommend Approval. The application represents a good negotiated settlement and an improvement on the original application.**

9. **PLANS (new)**
P11/E0296/A

11 Duke Street (Other – North Ward – JB, EH)
(Registered 18.04.11 – 28 Days 15.05.11)
Fascia and projecting sign.
For: Cancer Research

OBSERVATION: **Recommend Refusal as this application contravenes all the guidelines as laid out in South Oxfordshire District Council's traditional Shopfront Guide, is out of keeping with the surrounding area and is inappropriate for the Conservation Area. Moreover, the height of the projecting sign is very low and would present a hazard to pedestrians in its proposed position to the wall.**

P11/E0606LB **Block D2, The Henley College, Deanfield Road** (Other – North Ward – JB, EH)
(Registered 21.04.11 – 28 Days 18.05.11)
Undertake structural repairs to the D2 Building located on the Deanfield Campus, including the Installation of Supporting Steelwork and Repairs to the Flint and Stone work, all to address Movement to the North and South Gable Walls.
For: Ms N Hounsell

OBSERVATION: **No Objections subject to Conservation Officer's Survey and approval and the repairs being carried out in materials that are in accordance with conservation guidelines.**

P11/E0613 **1A Fairmile** (Minor – North Ward – JB, EH)
(Registered 27.04.11 – 28 Days 24.05.11)
Erection of one 2 bedroom single storey detached and one three bedroom two storey detached dwellings.
For: Mr Rob Marsh

OBSERVATION: **Recommend Approval subject to Highway considering in particular safe access and egress, the views of the**

Forestry Officer concerning the loss of trees and issues of potential flooding being taken into account.

P11/E0631

30 Nicholas Road (Other – North Ward – JB, EH)
(Registered 19.04.11 – 28 Days 16.05.11)
Erection of single storey front extension and porch roof.
For: Mr T Stubbs

OBSERVATION:

Recommend Refusal the proposal is out of keeping with the existing street scene; in that it is forward of the existing building line and bears no relations to the existing building loss of garden and mature tree, un-neighbourly, by reason of its intrusive and close proximity to the neighbouring property.

Councillor E Hodgkin abstained from voting on this decision.

P11/E0653

4 Norman Avenue (Other – South Ward – JW, WH)
(Registered 26.04.11 – 28 Days 23.05.11)
Variation of condition 3 (restriction to number of children to a maximum of 12) P06/E1139 to allow up to 18 children plus change of use of living room to allow occasional nursery use.
For: Mrs L Drage

OBSERVATION:

Recommend Refusal as the proposal is considered to be inappropriate for a residential area, by virtue of creeping development for business use within a private residential road; would be un-neighbourly on grounds of noise pollution and the increase in traffic at an already dangerous turning point.

P11/E0655/T56

Cell Ref: 18650, Greys Road (Other – North Ward – JB, EH)
(Registered 21.04.11 – 28 Days 18.05.11)
Proposed Conerstone Telecommunications Installation.
Cell Ref: 18650, in Brown. C/L of proposed 02 Antennas 13.9 AGL. C/L of V/F antennas 11.04m AGL. Proposed Vulcan equipment cabinet for Vodafone equipment in Green (1898mm x 798mm x 1648mm).

OBSERVATION:

Recommend Refusal the proposal is out of keeping with the existing street scene and built environment by virtue of the increase in height by 3m. This committee questions the possibility of the telecom companies sharing the same facilities.

P11/E0656/T56

Cell Ref: 18651, Reading Road (Other – South Ward – JW, WH)
(Registered 21.04.11 – 28 Days 18.05.11)
Proposed 15m high Hutchinson engineering Saturn 451 street works column in green to replace 12.5m high Hutchinson engineering TP335V3 replica telegraph pole on concrete root foundation. C/L of proposed 02 antennas 13.9m AGL. C/L of proposed VF antennas 11.04 AGL Proposed Vulcan Equipment cabinet in Green (1898mm x 798mm x 1648mm).

OBSERVATION: For: Cornerstone.
Recommend Refusal the proposal is out of keeping and detrimental to the existing street scene by virtue of its inappropriate location which is currently an open site close to the existing 'Welcome to Henley' sign. The Committee noted that there are a number of Mobile phone masts along the same stretch of road and would ask that if the District Council is minded to approve this application then the possibility of the telecom companies sharing the same facilities and using different forms of camouflage be explored as the application is higher than the tree line.

P11/E0690/T56 **61198 Highways Land, Greys Road** (Other – South Ward – JW, WH)
(Registered 21.04.11 – 28 Days 18.05.11)
Erection of a 15m high telegraph pole with antennas in shroud along with ground based cabinets and ancillary development.

For: Vodaphone Ltd
OBSERVATION: **Recommend Refusal** the proposal is out of keeping with the existing street scene and build environment. The committee question the possibility of the telecom companies sharing the same facilities and using different forms of camouflage as the application is higher than the tree line.

P11/E0692/LD **23 Deanfield Avenue** (Lawful Development - North Ward – JB, EH)
(Registered 05.05.11 – 28 Days 01.06.11)
Loft conversion to form additional bedroom with en-suite. Dormer window to the rear and 2 x roof lights to the front.
For: Miss Filippini

OBSERVATION: **No Strong Views.**

P11/E0706/AG **Friar Park Stables, Badgemore** (Other – North Ward – JB, EH)
(Registered 26.04.11 – 28 Days 23.05.11)
Proposed straw and hay barn and tractor shed.
For: Mr A Lovejoy

OBSERVATION: **Recommend Approval.** The proposed development is hidden from the road and does not effect the amenities of neighbours.

10. INFORMATION ONLY

None received.

Councillor Miss K L Gehrmann left the meeting at 7.55pm

Councillor S Gawrysiak left the meeting at 8.15pm

11. THE SOUTH OXFORDSHIRE CORE STRATEGY EXPLORATORY MEETING/PRE-HEARING MEETING HELD ON TUESDAY 17 MAY.

The Committee received a verbal report from the Town Clerk on the South Oxfordshire Core Strategy Exploratory Meeting/Pre-Hearing Meeting. It was

RESOLVED TO RECOMMEND that Henley Town Council be represented at the Core Strategy Examination on July 21 and that the appointment of Councillors to attend and speak at the hearing be made at Full Council on 21 June.

Councillor I Reissmann entered the meeting at 8.20pm

12. **CHILTERN SOCIETY AREA OF NATURAL BEAUTY REPORT**

The Committee received and noted the written report from The Chilterns Conservation Board.

13. **DECISION NOTICES**

The Committee noted the Decision Notices from South Oxfordshire District Council.

14. **OBJECTIONS**

The Committee considered which Councillor should speak at South Oxfordshire District Council's Planning Committee in the event of an objection. Its was

RESOLVED that Councillor Miss L M Hillier would still attend the District Council's Planning Committee meeting on behalf of Henley Town Council for Planning Application P11/E0524, Windyridge, Rear of Elizabeth Road to represent this Committee. That Councillor Mrs E Hodgkin to attend the District Council's Planning Committee meeting on behalf of Henley Town Council for Planning Application P11/E296/A 11 Duke Street, to represent this Committee.

15. **LETTER FROM SODC REGARDING MONSOON ACCESSORIZE**

The Committee received a response from SODC to the representations made by the former Chairman concerning the district council's decision to grant planning permission for a sign for Monsoon Accessorize at 2 Bell Street; Planning Application P10/E1911/A. It was

RESOLVED that a letter be sent to South Oxfordshire District Council regarding the issues raised by Ms Fox in her letter, seeking clarification on how to approach further applications of this matter in light of the Shopfront Guidelines booklet published by South Oxfordshire Planning Department; and that an informal meeting with Ms Fox be arranged to discuss this issue in person and that Councillor Miss L M Hillier, Councillor D Hinke and Councillor M Akehurst be nominated to represent this Committee at the meeting with Ms Fox.

16. **CHANGE OF PROPERTY NAME**

The Committee received and noted the of change of property name from Tudor House to Assendon Manor, Fairmile, Henley on Thames, RG9 6AD.

The Meeting closed at 9:05pm.