

Present: Councillor Mrs G Dodds
Councillor A J Follett (substitute for Councillor T B Buckett MBE)
Councillor S R Smith
Councillor Dr B G Wood
The Mayor, Councillor Mrs E Hodgkin (Ex Officio)
The Deputy Mayor Councillor Mrs J Wood (Ex Officio)

In attendance: Mike Kennedy - Town Clerk

Also present: Mrs L Martin – Committee Administrator/Minute Taker
One member of the press and one member of the public

1. ELECTION OF CHAIRMAN FOR YEAR 2009 - 2010

The mayor called for nominations for the election of Chairman. Councillor A J Follett proposed and Councillor Mrs J Wood seconded that Councillor T B Buckett MBE be elected Chairman for the year 2009 – 2010.

There being no further nominations, it was RESOLVED

that Councillor T B Buckett MBE be elected Chairman of the Recreation & Amenities Committee for the ensuing municipal year.

2. ELECTION OF VICE CHAIRMAN FOR YEAR 2009 - 2010

The Mayor called for nominations for the election of Vice Chairman. Councillor A J Follett proposed and Councillor Mrs J Wood seconded that Councillor Mrs G M Dodds be elected Vice Chairman for the year 2009 – 2010.

There being no further nominations it was RESOLVED

that Councillor Mrs G M Dodds be elected Vice Chairman of the Recreation & Amenities Committee for the ensuing municipal year.

Councillor Mrs G M Dodds (Vice Chairman) took the Chair

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors T B Buckett MBE and Miss L Pye

4. DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as

so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees.

Councillor S Smith, Minute 9, RSPB Red Kite Display Mill Meadows; Personal, member of RSPB

5. TERMS OF REFERENCE

Councillors considered the Terms of Reference for the Recreation and Amenities Committee.

It was RESOLVED to RECOMMEND

that the Terms of Reference for the Recreation & Amenities Committee be adopted.

(Post meeting note – the wording has been amended to read “The Recreation & Amenities Committee will consist of 9 members including the Mayor and Deputy Mayor ex officio”).

6. TO CONSIDER THE APPOINTMENT OF SUB COMMITTEES AND MEMBERSHIP THEREOF FOR THE COMING YEAR

Councillors considered the appointment for the coming year of sub committees and membership thereof of the Christmas Decorations Sub-Committee, the Mill Meadows/River Sub Committee and the Britain in Bloom/Civic Pride Sub Committee.

Councillor A J Follett proposed that the existing sub committees should continue with membership remaining the same. The Town Clerk advised that both the Chairman of the Recreation & Amenities Committee, Councillor T B Buckett MBE and the Deputy Chairman, Councillor Mrs G M Dodds should also be members of all the sub-committees.

It was RESOLVED to RECOMMEND

- i. that the existing sub committees previously appointed by the Best Value Committee be appointed with the membership as set out below and that the Chairman and Vice Chairman of the Recreation & Amenities Committee be ex-officio members of each sub committee
- ii. BRITAIN IN BLOOM/CIVIC PRIDE SUB COMMITTEE

(Note: Members of the public elected as non-voting members).

Councillor T B Buckett MBE (ex-officio)
Councillor Mrs G M Dodds
Councillor A J Follett
The Mayor Councillor Mrs E Hodgkin
The Deputy Mayor Councillor Mrs J Wood
Mrs G Follett (co-opted)
Mr A Hawkins (co-opted)
Mr S Khan (co-opted)
Mrs C Langler (co-opted)
Mrs T Palmer (co-opted)
Mr R Reed (co-opted)
Mrs M Taylor (co-opted)

iii. CHRISTMAS SUB COMMITTEE

(Note: Members of the public elected as non-voting members).

Councillor Mrs J Bland
Councillor T B Buckett, MBE (ex-officio)
Councillor Mrs G M Dodds (ex-officio)
Councillor A J Follett
The Mayor Councillor Mrs E Hodgkin
The Deputy Mayor Councillor Mrs J Wood
Mrs T Jones – French Jones (co-opted)
Mr I McGaw – Henley Bridge Rotary (co-opted)
Mr R Reed – Henley Standard (co-opted)
Mrs M Thomas – River & Rowing Museum (co-opted)
Mrs A Dellor – River & Rowing Museum (co-opted)
Mr J Hobbs – Hobbs of Henley Ltd

iv. MILL MEADOWS SUB COMMITTEE

Councillor Mrs J Bland
Councillor T B Buckett MBE
Councillor Mrs G M Dodds (ex-officio)
Councillor C W Gibson
The Mayor Councillor Mrs E Hodgkin
Councillor Dr P J Skolar
Councillor Dr B G Wood
The Deputy Mayor Councillor Mrs J Wood

7. **MINUTES**

- i. The Minutes of the Best Value and Facilities Management Committee Meeting held on 5 May 2009 were received, approved, adopted and signed by the Deputy Chairman, Councillor Mrs G Dodds.
- ii. The Committee considered the minutes of the Christmas Decorations Sub Committee held on 30 April 2009.

It was RESOLVED to RECOMMEND

that the minutes of the Christmas Decorations Sub Committee held on 30 April 2009 be received, approved and adopted subject to the following:

Arising from the report

Minute 260 - Small Christmas Trees – Councillor Dr B G Wood raised a question regarding the meeting that was to take place. The Chairman advised that this meeting had taken place and a full report will be presented to the next Christmas Decorations Sub Committee Meeting.

- iii. The Committee considered the minutes of the Mill Meadows/River Sub Committee held on 7 May 2009.

It was RESOLVED to RECOMMEND

that the minutes of the Mill Meadows/River Sub Committee Meeting held on 7 May 2009 be received, approved and adopted

- iv. The Committee received the notes of the Henley Outdoor Sports Centre Sub Group meeting held on 8 May 2009.

It was RESOLVED to RECOMMEND

that the report be received and noted.

8. PROGRESS REPORT

Councillors received and considered the Progress Report and made the following comments:

Sale of Land at 18 Harcourt Close Best Value Min 644 (2.12.08)

Councillor S Smith advised that following discussions with the owners of 18 Harcourt Close they had decided not to pursue the matter.

It was RESOLVED

That the item be removed from the progress report.

Registration of Gillotts Field as a Town Common Planning Min 3787 (14.04.09)

The Town Clerk advised that he had now received application forms from OCC for the registration of a Town Green. However, he needed to confirm with OCC that these were the correct forms for registering a common.

Action: Committee Administrator to investigate and if necessary, obtain correct forms

9. HENLEY HOCKEY CLUB DEVELOPMENT

Councillors considered a request by Henley Hockey Club for permission to erect a new fence and installation of patio doors.

It was RESOLVED to RECOMMEND

that HTC grants approval as landlord subject to appropriate planning permission being obtained.

Councillor S Smith, having declared a personal interest in the next item, left the Chamber.

10. RSPB RED KITE DISPLAY MILL MEADOWS

Councillors considered a request by the RSPB to man a table at Mill Meadows to promote the red kite nesting site and display other membership literature.

The Committee RESOLVED

that the request be denied as such use falls outside the scope of the policy for Mill Meadows usage reviewed 11 December 2008.

Councillor S Smith returned to the Chamber

11. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It was moved by the Chairman and RESOLVED

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which were about to be discussed are considered to be confidential

12. **SPORTS CENTRE MANAGEMENT CONTRACT**

Councillors received presentations on the future management of the Henley Outdoor Sports Centre from:

- i. Town Clerk (In house bid)
- ii. Henley Facilities Management
- iii. Nexus Community

It was RESOLVED to RECOMMEND

that Nexus Community be appointed to manage the Henley Outdoor Sports Centre on a five year contract from 1 July 2009 and that the Town Clerk be authorised to hold further talks with Nexus Community on the management fee and future fee structure for hirers.

There being no further business the meeting closed at 9.30 pm

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Chairman