

Present: Chairman Councillor A J Follett
Vice Chairman, Councillor C W Gibson
Councillor Mrs R Myer
Councillor I Reissmann
Councillor S Smith
Mayor, Councillor Mrs E Hodgkin (ex-officio)

In attendance: Councillor Mrs P Buckett
Mr M W Kennedy – Town Clerk
Mrs B Walker – Minute Taker

Also Present: One Member of the Press

180. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Miss L M Hillier (Councillor Mrs R Myer substituting) and Councillor Mrs J Wood.

181. DECLARATIONS OF INTEREST

Councillors A J Follett, C W Gibson, I Reissmann and Mrs E Hodgkin – P09/E1393, Caxton Court, St Marks Road, Personal – Applicant is the husband of a Henley Town Councillor.

182. PUBLIC PARTICIPATION

None

183. MINUTES

The Minutes of the Meeting held on 30 March 2010 were approved and signed by the Chairman Councillor A J Follett as a true record.

184. OBJECTIONS

The Committee decided to take this item after the planning applications had been discussed in order to be able to make a more informed decision on whether a Councillor should speak at District Council in the event of an objection.

Action Committee Administrator: that this item appear after the planning applications on future planning agendas.

185. PLANS (amended)

None received.

186. PLANS (new)

R3.0051/10

Trinity C of E Primary School, Vicarage Road(Oxfordshire County Council application)
Installation of a modular classroom building for a temporary period of 5 years.
For: Oxfordshire County Council.

OBSERVATION:
P09/E1393

No strong views.
Caxton Court, St Marks Road, (Minor – South Ward – EH, RM)
Construction of refuse bin enclosure.
For: Mr M Dodds.

OBSERVATION:

No strong views.

P10/E0208

Maison Blanc, 1 – 3 Duke Street (Minor– North Ward – JB, LMH)
Placement of tables and chairs on the pavement
For: Mr B Youlden

Note: Re-started due to change of site area.

OBSERVATION:

The Committee re-iterates their previous objection and recommend refusal as the application contravenes SODC Planning Guidance T1 – Restricting the Highway safety for pedestrians and removes a safe and convenient route.

P10/E0271

8 Greys Hill (Other – South – EH, RM)
Ground and first floor rear extensions and internal alterations.
For: Mr A Faulkner

OBSERVATION:

Recommend refusal on the grounds that the proposal is out of keeping in a Conservation Area and is unneighbourly.

P10/E0272/LB

8 Greys Hill (Other – South – EH, RM)
Ground and first floor rear extensions and internal alterations.
For: Mr A Faulkner

OBSERVATION:

Recommend refusal on the grounds that the proposal is out of keeping in a Conservation Area and is unneighbourly.

P10/E0343

26 Wilson Avenue (Other – South Ward – EH, RM)
Single storey rear extension.
For: Ms J Marks.

OBSERVATION:

No strong views.

P10/E0361/LB

3 & 4 Church Avenue (Other – North Ward – JB, LMH)
Convert two no. single bedroomed units into one no. two bedroomed unit including internal alterations, forming two no. new door openings at rear and changing existing flat roofs to two no. existing store rear additions to pitched roofs.
For: Henley Municipal Charities.

OBSERVATION:

No strong views.

P10/E0372

4 Brakspear Mews, New Street (Minor – North Ward – JB, LMH)
Insertion of new window to east elevation at first floor level.
For: Dr A Fulton

OBSERVATION:

No strong views.

It was queried why the above application is classified as a minor.

Post meeting note: The Planning Officer has advised that the government has recently re-classified all applications seeking planning permission for alterations to flats as "minor" applications whereas previously they would have been considered as "other" applications.

P10/E0373/LB **4 Brakspear Mews, New Street** (Minor – North Ward – JB, LMH)
Insertion of new window to east elevation at first floor level.
For: Dr A Fulton
OBSERVATION: **No strong views.**

P10/E0375 **1 Makins Road** (Other – South Ward – EH, RM)
Single storey rear extension.
For: Mr and Mrs Edgell.
OBSERVATION: **No strong views.**

187. FOR INFORMATION ONLY

Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.

P10/E0088 **19 - 21 Market Place**
P10/E0089/LB **19 - 21 Market Place**
P10/E0132/RET **26 King's Road**
P10/E0255 **102 Bell Street**
P10/EO290/LB **102 Bell Street**

The Committee noted the information.

188. PLANNING UPDATE

The Committee received the Planning update and noted the information

189. OBJECTIONS

The Committee having considered the above planning applications under minute number 186 identified the following matters as ones where a Councillor should speak at the District Council's Planning meeting should the District Council's recommendation differ to this Committee's observation:-

P10/E0208/RET **Maison Blanc, 1 – 3 Duke Street (North Ward)**
P10/E0272/LB **8 Greys Hill (South Ward)**

The District Councillors of the respective wards to ascertain whether representation will be required.

The Committee referred to District Councillors being required to call-in a planning application to Committee within 28 days of registration and asked that the South Oxfordshire District Council inform Parish Council's of this date on each application to ensure the deadline be met and that this date should appear on the agenda.

Action: A letter be sent to the Head of Planning requesting that the date by which District Councillors are required to call-in a planning application to Committee be advertised on each planning application and that this date appears on the agenda.

190. ARCHAEOLOGICAL REPORTS AND CLARIFICATION OF AMENDMENTS

The Committee received and noted a letter from South Oxfordshire District Council regarding archaeological reports and clarification of amendments.

The Committee also noted that the Planning Manager, Miss P A Fox is to consider how clarification of the nature of amendments can be notified to Henley Town Council without delaying the process and will update in due course.

Action Committee Administrator: that this item be added to the progress report.

The meeting closed at 7.24 pm.

bw

Chairman