

Present: The Chairman, Councillor D Hinke
The Mayor, Councillor Mrs P A Phillips (ex-officio)
Deputy Mayor, Councillor Mrs E Hodgkin
Councillor M S Akehurst
Councillor D Clenshaw
Councillor W. Hamilton (substituting for Councillor Miss S Evans)
Councillor Miss L M Hillier
Councillor D Silvester
Councillor S Gawrysiak (substituting for Vice Chairman Councillor Ms L Meachin)

In attendance: Mr M Kennedy – Town Clerk
Ms J Brazil – Minute Taker

Also Present: One member of the Press
2 members of the public

50. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Miss S Evans and Ms L Meachin.

51. DECLARATIONS OF INTEREST

Councillors Mrs E Hodgkin – P11/E1131 – Longlands, Hart Street – Personal, friend of Applicant. P11/E1175 – Malt house, 39 New Street – Personal, friend of Applicant. P11/E1236 – 12 Makins Road- Personal, friend of Applicant.
Councillor Miss L Hillier – P11/E1108/RAD – 12 Friday Street – Prejudicial – Applicant has a business in same street. Councillor Hillier requested to speak at public participation session regarding this application. P11/E1134/LB – Knights Antiques, 5 Friday Street –Personal - Neighbouring property to coffee shop. Item 11 PLANNING APPEAL DECISION – Personal & Prejudicial– Councillor Hillier is the Applicant.
Councillor D Silvester – P11/E1187 – 33 St Andrews Road – Personal – known to Applicant.
Councillor Mrs P Phillips – P11/E1156/LD – Lucknow, Elizabeth Road – Personal – friend of Applicant.

52. PUBLIC PARTICIPATION

The Chairman, Councillor D Hinke reminded the public that comments on planning applications should be confined to planning aspects only.

Councillor Miss L Hillier – 1 River Terrace – Re P11/1108/RAD – As the owner of a business in Friday Street and owner of an ‘A’ Board in the same area, Councillor Hillier has contacted South Oxfordshire District Council to ask why this was a planning issue as ‘A’ Boards are a matter for Oxfordshire County Council Highways and Henley Town Council have, on Delegated Powers, issued a document on guidelines for the use of ‘A’ Boards. She reported that SODC received this application with a number of items on it,

most of which did not require planning consent and this was the only one they could accept as a planning issue.

53. MINUTES

The minutes of the meeting held on 19 July 2011 were approved and signed by the Chairman, Councillor D Hinke as a true record.

Councillor Mrs E Hodgkin abstained from voting on all applications in South Ward at this meeting.

54. PLANS (amended)

- P11/E0348** **30 Berkshire Road** (Other – South Ward – JW, WH)
(Registered 14 June 2011 – 28 Days 11 July 2011)
- AMENDMENT:** Erection of a two storey extension to the side and rear and the conversion of the loft with insertion of dormer window to the rear (As amended by drawings accompanying agent's e-mail dated 17 July 2011)
For: Mr S Graham
- OBSERVATION:** 28.06.11 - No Strong Views.
- OBSERVATION:** **Planning already Approved. No Strong Views**
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- P11/E0982** **5 Baronsmead** (Other – North Ward – JB, EH)
(Registered 10.06.11 – 28 Days 07.07.11)
- AMENDMENT:** Proposed single storey rear extension (as amended by drawing number 2065-1A received 12 July 2011).
For: Mr M Fenton
- OBSERVATION:** 28.06.11 - Recommend Approval.
- OBSERVATION:** **Planning already Approved. No Strong Views**
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- P11/E1003/LB** **25 Market Place** (Other – North Ward – JB, EH)
(Registered 21.06.11 – 28 Days 18.07.11)
- AMENDMENT:** To demolish an internal partition wall to form new doorway to rear of property. To adapt and enlarge existing external WC to form new toilet and kitchen area for staff. (as amended by revised drawing number 480-01 accompanying letter from agent dated 18 July 2011).
For: Mr A Black (Feather & Black Ltd)
- OBSERVATION:** 19.07.11 - Recommend Approval. This application improves the look of the property.
- OBSERVATION:** **No Strong Views, subject to Conservation Officer's Approval.**
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- P11/E1121** **255 Greys Road** (Minor – South Ward – JW, WH)
(Registered 08.07.11 – 28 Days 05.08.11)
- AMENDMENT:** Demolition of existing dwelling to allow the erection of 2 new detached dwellings (as amended by drawing numbers 1 C; and 2 C accompanying agent's email dated 21st July 2011)..
For: Mr M Groom (Groom Homes Ltd)
- OBSERVATION:** **No Strong Views.**

55. **PLANS (new)**

P11/E0945/LB

50 Greys Hill (Other – South Ward – JW, WH)
(Registered 03.06.11 – 28 Days 01.07.11)

Replace slates and battens on roof. Re-felt dormer roof and replace fascia. Decorate dormer roof. Overhaul gutters.

For: Mr G Robinson

OBSERVATION: Recommend Approval, Subject to Conservation Officer's views.

6.57pm Councillor Miss L Hillier left the Chamber and took no further part in the debate.

P11/E1108/RAD

12 Friday Street (Other –South Ward – JW, WH)
(Registered 12.07.11 – 28 Days 08.08.11)

A sign directing the public to the premises in the locality (a double sided sandwich board).

For: Mrs H Sung (Bucaroo)

OBSERVATION: The Committee noted that this is not a South Oxfordshire District Council issue. This is a Highways matter and Henley Town Council have been granted Delegated Powers from Oxfordshire District Council regarding the removal of unauthorised signs on the highway. There are a set of guidelines which will be sent to the applicant and also to all members to reiterate the current position taken by Henley Town Council.

Post meeting note:- Committee Administrator sent a set of guidelines to the Applicant and forwarded to all councillors via email.

7.03pm Councillor Miss L Hillier rejoined the meeting.

P11/E1121

255 Greys Road (Minor – South Ward – JW, WH)
(Registered 08.07.11 – 28 Days 05.08.11)

Demolition of existing dwelling to allow the erection of 2 new detached dwellings.

For: Mr M Groom (Groom Homes Ltd)

OBSERVATION: No Strong Views.

P11/E1131

Longlands, Hart Street (Other – North Ward –JB, EH)
(Registered 07.07.11 – 28 Days 04.08.11)

Detached oak framed garage.

For: Mr C Hemsley

OBSERVATION: Recommend Refusal. The Committee refer to the previous Inspectors Report where Refusal was issued and state that no major alternations have been made in this new application.

19.08 two members of the public entered the meeting.

P11/E1133 **30 Valley Road** (Other – North Ward – JB, EH)
(Registered 07.07.11 – 28 Days 04.08.11)
Two storey side extension with single storey projections at front & rear, and new pitched roof over existing flat roof to lounge.
For: Silvo Slozzari

OBSERVATION: **Recommend Approval. This application is very sympatric to the original building.**

P11/E1134/LB **Knights Antiques, 5 Friday Street** (Other – South Ward – JW, WH)
(Registered 07.07.11 – 28 Days 04.08.11)

Remove defective cement fillet detail to roof juncture of Knights Antiques & Oxford House and provide long term solution by inserting new secret gutter to Knights Antiques roof and dressing in all lead flashings into Oxford House facade brickwork.
For: Mr Andrew Dunmall

OBSERVATION: **Recommend Approval, subject to views of the Conservation Officer. The proposed development represents a significant improvement on the original application.**

Councillor’s Miss L Hillier and Mrs E Hodgkin abstained from voting on this application.

P11/E1152 **6 St Mary’s Close** (Other – North Ward – JB, EH)
(Registered 21.07.11– 28 Days 17.08.11)
New dormer front window. 2 new dormer pitched roofs on the existing flat roof dormer on front elevation of existing dormer bungalow.
For: Mr J Tamplin

OBSERVATION: **Recommend Approval. The proposed development is in keeping with the existing dwelling.**

P11/E1156/LD **Lucknow, Elisabeth Road** (North Ward – JB, EH)
(Registered 13.07.11 – 28 Days 10.08.11)
Single storey side extension.
For: Mr G Michael

OBSERVATION: **No Comment.**

P11/E1175 **Malt House, 39 New Street** (Other – North Ward – JB, EH)
(Registered 18.07.11 – 28 Days 15.08.11)
First floor rear extension and insertion of new window.
For: Mr & Mrs D Binney

OBSERVATION: **Recommend Approval. The Committee noted that the applicant was already working with the Conservation Officer.**

P11/E1176/LB **Malt House, 39 New Street** (Other – North Ward – JB, EH)
(Registered 18.07.11 – 28 Days 15.08.11)
First floor rear extension and insertion of new window.
For: Mr & Mrs D Binney

OBSERVATION: **Recommend Approval. The Committee noted that the applicant was already working with the Conservation Officer.**

- P11/E1187** **33 St Andrews Road** (Other – South Ward – JW, WH)
(Registered 26.07.11 – 28 Days 22.08.11)
 Demolition of existing garages, carport and part single storey extension and construction of new garage with access drive and construction of new boundary wall.
 For: Mr & Mrs Barker
- OBSERVATION:** **Recommend Approval, subject to views of the Conservation Officer. The Committee noted that this property was in the St Andrews Road Conservation Area Article 4 (2).**
- P11/E1196** **21 Station Road** (Minor – South Ward – JW, WH)
(Registered 20.07.11 – 28 Days 16.08.11)
 Erection of an orangery / glazed structure over an existing terrace.
 For: Dr R Crockett
- OBSERVATION:** **Recommend Approval, subject to Conservation Officer’s views and issues of light and noise pollution be taken into account.**
- P11/E1201/EX** **40 Belle Vue Road** (Other – South Ward – JW, WH)
(Registered 21.07.11 – 28 Days 17.08.11)
 Erection of two storey and single storey side extension.
 (Extension of time on P08/E0851)
 For: Mr T Costello
- OBSERVATION:** **Recommend Approval.**
- P11/E1236** **12 Makins Road** (Other – South Ward – JW, WH)
(Registered 26.07.11 – 28 Days 22.08.11)
 Demolition of existing conservatory and construction of larger rear single storey extension.
 For: Mr R Barefield
- OBSERVATION:** **Recommend Approval.**
- P11/E1238/LB** **30 New Street** (Other – North Ward – JB, EH)
(Registered 26.07.11 – 28 Days 22.08.11)
 Replacement of windows and irreparable timber staircase with new timber staircase.
 For: Courtcroft Properties Ltd
- OBSERVATION:** **Recommend Approval, subject to Conservation Officer’s approval. The development represents a vast improvement.**

56. FOR INFORMATION ONLY

The Committee received and noted the following plans for information only.

P11/E0794 18 Harcourt Close

The Committee noted that they were unable to see the minor amendment.

Committee Clerk asked to confirm date as to when this application will go before South Oxfordshire District Council’s Planning Committee so that of Henley Town Council may raise their objections.

57. DECISION NOTICES

The Committee noted the Decision Notices from South Oxfordshire District Council. and made the following comments:-

- P11/E0167 – Bell Street,– Henley Town Council records its disappointment at this decision.

58. OBJECTIONS

The Committee considered which Councillor should speak at South Oxfordshire District Council's Planning Committee in the event of an objection and it was **RESOLVED**

that Councillor M Akehurst attends the South Oxfordshire District Council Planning Meeting on behalf of Henley Town Council regarding planning application P11/E0794 – 18 Harcourt Close.

P11/E0495 - 59 Reading Road.- Councillor Miss L Hillier is the only member on the Planning Committee from the previous council and would be willing to attend the South Oxfordshire District Council Planning Meeting on Behalf of Henley Town Council.

59. CHANGE OF PROPERTY NAME

The Committee received and noted that a property has been erected and will be known as 32a Milton Close, RG9 1UJ, and a property has been registered with the Royal Mail as Mew Cottage, 8a Hart Street, RG9 2AU.

60. PLANNING APPEAL DECISION

The Committee received and noted Planning Appeal decision's for Hot Gossip Coffee House, 7 Friday Street and Site at Rear Garden Plot, 19 The Fairmile.

61. ADVERT REGULATIONS

The Committee Received and noted an e-mail from Mr Tom Wyatt (SODC) regarding government guidance on the control of advertisements. The Committee were reminded of the Planning Training Session to be held at the Town Hall on Wednesday 5th October, where this issue would be explained in more detail.

62. DRAFT NATIONAL PLANNING POLICY FRAMEWORK: CONSULTATION

The Committee received and noted the report from the Town Clerk regarding Planning Policy Framework Policy document and it was **RESOLVED** that

Councillors D Hinke and D Clenshaw work together on a proposal to be seen by all members before it is forwarded via email to the Department for Communities and Local Government before the consultation period closes on 17th October 2011.

The meeting closed at 7.25pm.

Jb

Chairman