

Present: Councillor Miss L M Hillier (Chair)
Councillor Sarah Miller (Vice-Chair)
Councillor K Arlett
Councillor Julian Brookes (substitute for Councillor Will Hamilton)
Councillor D Eggleton
Councillor D Nimmo Smith
Councillor Miss K Hinton (Mayor)

In Attendance: Mrs J Wheeler – Town Clerk
Mrs N Taylor – Committee Administrator
Inspector Steve Bobbett – Thames Valley Police
PC Barb Taylor – Thames Valley Police
Councillor I Reissmann
1 Member of the Public
1 Member of the Press

20. APOLOGIES

Apologies for absence were received from Councillors Will Hamilton and S Smith; Councillor Julian Brookes substituted for Councillor Will Hamilton. No apologies for absence were received from Councillor S Evans.

21. DECLARATIONS OF INTEREST

None received.

22. VARIATION TO THE ORDER OF BUSINESS

In accordance with Standing Orders 5 (a) (vi), it was **RESOLVED**

that the order of business on the agenda be altered so that agenda Item 8 – Sound and Lighting Project for the Town Hall be moved and considered in Confidential and Agenda item 10 be moved up the agenda and be considered before item 6 – Budget.

23. PUBLIC PARTICIPATION SESSION

Louise Dodds – Harcourt Close complained about the amount of weeds in the town, notably the area around Deanfield Avenue up to Valley Road. She advised that she had been informed by the Park Service Manager that the weeds were sprayed in April / May and would be sprayed again in July / August. It was noted that the weed spray has fewer chemicals than in the past and is environmentally friendly - but not as aggressive or effective on the weeds. It was agreed that the matter would be passed to the next Recreation and Amenities meeting for consideration.

24. MINUTES

The Minutes of the meeting of the Town and Community Committee held on 9 May 2017 were received, approved and signed by the Chairman as a true record.

25. POLICE LOCAL AREA UPDATE

Sergeant Steve Bobbett and PC Barb Taylor were welcomed to the table.

Sergeant Bobbett explained that as he had only been in post for a short amount of time, he had brought PC Taylor with him to provide any additional information / advise that he could not provide.

Crime Overview Up until May there were 108 crimes reported, of these 108, 62 relate to Henley Town, breaking down to only 7 per 1000 households. Of the 62, 40 were drug related and 29 domestic.

698 Fixed penalty notices have been issued, 609 of these were in Henley Town.

There is currently no ongoing crime investigation in the town.

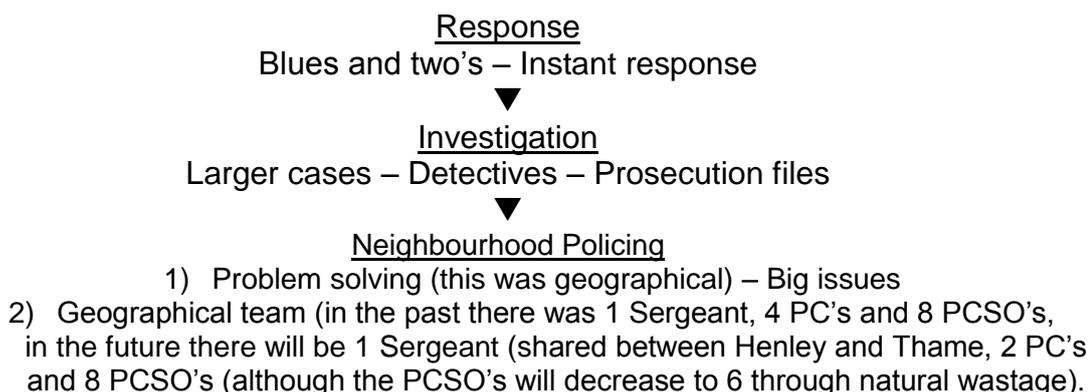
Henley Royal Regatta The policing of the event will be an HQ based operation lead by Chief Superintendent Richard List. The HQ will be based at Silver Command which is located at the Regatta HQ.

200,000 people are expected to attend the event and there will be up to 120 police officers in attendance. The local neighbourhood team will also be present.

The local PSCO's will be monitoring the meadows over the course of the Regatta.

Anyone arrested during the event will be taken over the bridge to a mobile unit and then transferred to Loddon Valley.

Resources Thames Valley Police have changed their resources and are now using a new model as follows:



Members were assured that following the recent terror attacks discussions had taken place and security was very much on the Police agenda.

Renewed focus has been placed on issuing Fixed Penalty Notices and the two new PCSO's – Gareth and Ruth have been challenged to see who can issue the most.

Loading bays are also being looked at with the PCSO's in attendance at 6.30am. Some offenders were given tickets and others received advice.

In respect to idling buses, the Members were informed that the Police have spoken to all the bus companies requesting that engines are not left running, although it is suspected that in the winter they are kept running to keep the buses warm.

The Police would be in support of CCTV cameras being installed at the Skatepark as long as they are additional and not instead of somewhere else.

A Member questioned if the Police were able to do anything about the number of Taxis at the rank in Hart Street that is meant for 4 vehicles but on a Saturday night can sometimes be stacked with about 20 cars going all down the road, and was advised that the Police do have the power to ticket the vehicles but additional taxis in town on a Saturday nights ensure that people who have been drinking leave the town quicker and easier.

During the Regatta SODC are responsible for all Taxis including the fares that they charge.

Sergeant Steve Bobbett and PC Barb Taylor were thanked for attending the meeting and left at 8.00pm.

26. TOWNLANDS UPDATE

Councillor I Reissmann was welcomed to the table and gave an update report (report attached). There were a number of issues unresolved. It was **RESOLVED TO RECOMMEND**

that an item be placed on the agenda of the next Townlands Steering Group meeting to discuss naming one of the rooms the Terry Buckett MBE room as suggested many years ago.

Councillor I Reissmann was thanked for attending the meeting and left at 8.07pm

27. BUDGET

Members received and considered the Management Accounts to 31 May 2017. It was **RESOLVED**

that the Management Accounts be noted.

28. TOWN NOTICEBOARDS

Members received and considered a report on the replacement of the Town's notice boards. It was agreed that the style of notice board that has been installed at the Allotment recently is not of a high enough quality for the town notice boards. It was **RESOLVED TO RECOMMEND**

that delegated powers be given to the Town Clerk to source appropriated notice boards and quotations for the replacement of the town notice boards and the installation of a new notice board by the bus stop at the bottom of the Pram Walk, Greys Road.

29. CONSULTATION TO REPLACE DESIGNATED PUBLIC PLACES ORDERS

Members received a report of a consultation to replace Designated Public Places Orders with Public Spaces Protection Orders. It was **RESOLVED TO RECOMMEND**

that Councillors note the changes and add other issues to the order including; the running of engines, littering, dog fouling, speeding,

parking restrictions, A boards, fly posting, cigarette butts and chewing gum.

30. CCTV

Members noted that a meeting has been arranged with SODC where questions will be asked as to the benefits of the existing cameras. It was **RESOLVED**

that the notes be noted.

31. CHRISTMAS EVENTS AND DECORATION

Members received and considered the Minutes of the Christmas Events and Decorations Committee Meeting held on Friday 24 March 2017.

Some Members felt that the event would benefit from having less food stalls and no big rides, and the loss of the raffle at last year's event was questioned.

Members were advised that in future the event would be set out in districts on roads i.e. a district for the rides, a district for food etc. It was **RESOLVED**

that the concerns of this Committee that the big rides are out of place at this event be placed on the next agenda for discussion, and

that the notes be noted.

32. RED LION LAWN LICENCE

Members considered if this Committee wished to re-issue a licence to the Red Lion Hotel for use of an area of the Red Lion Lawn (not exceeding 25 square meters) as an area for the consumption of food and beverages, and if it did to change the dates of the licence, bringing it in line with other Town Council Licences to run from April – March.

It was felt that the current licensee had failed regularly to abide by clause 2.11 Cleaning of the Area 'The Trader must keep the area clean and free from refuse litter and leaves including emptying the litter bins provided by the Council and the Trader and any incidental litter on and cleaning of the premises arising from trading and the public's general use of the premises. The Trader shall be responsible for the cleaning of the premises including the washing down of spillages. This will be subject to regular inspections. The Trader shall be responsible for ensuring that any spillage cleansing does not run off into the river or water course. The Trader shall be responsible for any pollution of the river and water supply. The Council may charge the Trader for the cost of any cleaning and litter removal not removed under the terms of this licence'

It was understood that the ownership of The Red Lion Hotel was soon to change hands, and Members felt it would be prudent to discover who the new owners were before agreeing to issue a new licence. It was **RESOLVED**

that for the time being the licence for the use of the Red Lion Lawn is not re-issued.

Post Meeting Note: The owners of the Hotel have confirmed that they are keen to renew the Licence and that they have no plans for the sale of the Hotel.

33. **PROGRESS**

Members had before them a report on progress, and after the following observations noted the information contained therein.

Town Centre Maintenance

Remove item from report

Street Angels

15 Application forms have been given out to date but only one completed application form returned. Ideally 12 volunteers are required so that they can patrol in groups of three.

Town Entrance Signs

The sign on the Henley Bridge has been erected and the others will follow shortly.

Children's Centres

Councillor Jane Smewing is now the Council Representative for the Centre and the name has changed from Children's to Family.

BT Phone Box at St Andrews Road

Contractor to be chased for a completion date.

Post Meeting Note: The contractor has confirmed that the works will be carried out within the next two weeks.

Angel on the Bridge Bin Store

Councillor Will Hamilton to be chased for an update on his meeting with Mark Dunlop (Landlord) Members felt that there was not enough room in the area for a bin store. Report from Councillor Will Hamilton to be brought back to the next meeting of this Committee.

Litter Bins

Councillors to split the bins and carry out an audit between them.

Post Meeting Note: Following a waste meeting in was not felt necessary for Councillors to carry out an audit. Members of the Waste Task Force Working Group are aware of the location of the bins that need to be audited and this information will be fed to the Waste Management teams.

Town Managers Report

Members agreed that although the Town Manager had carried out a fantastic job dealing with the Market Place Mews development, it did not really fall within her remit and would best be passed to the Planning Committee Administrator to deal with. Current activity to do the plans should still be reported to Town and Community. It was **RESOLVED TO RECOMMEND**

that a working group should be set up and the Members should include:

- **Councillor Miss L M Hillier (Chairman of Town & Community-HTC and SODC)**
- **Councillor Julian Brookes (HTC , Conservative Leader)**
- **Councillor K Arlett (Chairman of Planning, HTC)**
- **Councillor Miss K Hinton (Mayor HTC)**
- **Councillor S Gawrysiak (HTC, SODC, OCC)**
- **Councillor D Nimmo Smith (HTC, Construction expertise)**

- Ms H Barnett (Town Manager- HTC)

that the Town Clerk liaises with the Town Manager Ms H Barnett.

Mobile Phone Charging Points

Once the adoption has been confirmed a decision of where the Kiosk at Northfield End should be situated to provide as much benefit to the community as possible.

34. EXCLUSION OF THE PUBLIC AND PRESS
It was moved by the Chairman and RESOLVED

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the Public interest by reason of the confidential nature of the business to be transacted.

35. CONFIDENTIAL
SOUND AND LIGHTING PROJECT FOR THE TOWN HALL
Members had before them proposals from companies interested in Project Managing the Sound and Light Project for the Town Hall. It was **RESOLVED TO RECOMMEND**

that Audiotech be appointed to project manage the Sound and Light Project for the Town Hall.

The Meeting closed at 9.07pm