

Present: Councillor Mrs P Phillips (Chair)
Councillor Ms K Gehrman (Vice Chair)
Councillor M Akehurst (Substitute for Councillor D Hinke)
Councillor Mrs J Bland
Councillor W Hamilton
Councillor Ms L Meachin
Councillor D Nimmo-Smith
The Mayor, Councillor Mrs E Hodgkin (ex-officio)
Deputy Mayor, Councillor S Gawrysiak (ex-officio)

In Attendance: Mr M Kennedy – Town Clerk
Mrs N Taylor – Committee Administrator / Minute Taker

Also Present: Mr M Willoughby
1 Member of the Press

101. APOLOGIES FOR ABSENCE

Apologies received from Councillor D Hinke.

102. DECLARATIONS OF INTEREST

None received.

103. PUBLIC PARTICIPATION SESSION

None.

104. MINUTES

The Minutes of the meeting of the Town and Community Committee held on 12 March 2013 were received, approved and signed by the Chairman as a true record.

105. WAR MEMORIAL

The Chairman welcomed Mr Mike Willoughby to the meeting and invited him to the table.

Mr Willoughby explained to Members that he started the War Memorial project 8 years ago and has received amazing support.

He advised that 2014 would be the 100 year anniversary of the start of World War I and was the perfect opportunity to remember all from Henley who fell as a result of the war.

It was noted that there was now a voluntary War Memorial Committee which included Mr Willoughby, the British Legion, Rev Duncan Carter, several Councillors and other community representatives.

There are currently 9 War Memorials around the town listing the fallen from Henley and the surrounding villages, some of these have names duplicated on them, but unfortunately there are 74 names that do not appear on any of the memorials.

The War Memorial Committee would like 3 Memorials in the town, one at the Holy Trinity Church, another at the new Townlands Hospital and the third at the Town Hall.

The project is named "Lest we forget, each one was some Mother's son".

The envisaged Memorial at the Town Hall would consist of a plaque on the outside of the building advising people that there was a Memorial inside. Inside the building, on either side of the stairs leading up to the first landing a Memorial (of a size to be determined by the Town Council) listing not only the names of the 294 men who lost their lives, but also their regiment and how they were killed.

Mr Willoughby advised that the War Memorial Committee were not asking the Council for any funding for the Memorials, just for its support in principle, but would gratefully receive any contributions offered. A sponsor has been arranged for the plaque on the outside of the Town Hall.

It was noted that there are also plans for a Memorial Book at a future date.

It was felt appropriate that a Memorial be placed at the new Townlands Hospital as the old War Memorial Hospital was the original 'War Memorial'.

Mr Willoughby would like to see the Town Hall Memorial in place in time to mark the 100th Anniversary on 4 August 2014, and the other two Memorials in place in time for Remembrance on 11 November 2018 (giving 3 years for any fundraising required).

A "Lest we forget, each one was some Mother's son" exhibition will take place at the Holy Trinity Church, the River & Rowing Museum (6 month exhibition) and the Exhibition Centre.

It was considered fitting that a memorial was erected at the new Townlands Hospital as there is a S106 agreement on the development for a 'Public Art Contribution'.

The Town Clerk advised that he had checked what restrictions there were on producing War Memorials.

He advised that there is no power in law to build a War Memorial, but Local Government Act 1972 S137, allows for the building of anything considered to be of a benefit to some or all of the community.

The Town Hall is a grade II* Listed Building and as such will require both planning permission and Listed Building consent before anything permanent can be placed on the outside of the building. It was **RESOLVED TO RECOMMEND**

that this Committee notes the report and timescales of the voluntary committee, and agrees in principle to giving permission for an additional Memorial to be placed in the Town Hall with a Plaque on the outside of the building, and

that this Committee notes the ongoing discussions with the Townlands Developers regarding a possible War Memorial Garden, and

that this Committee notes that a Memorial Book is being developed by Mr Mike Willoughby, with the professional support of the former Editor of the Henley Standard, Mr Richard Reid.

The Chairman thanked Mr Willoughby for attending the meeting.

Mr Willoughby left the meeting at 8.25pm

106. LOCAL POLICE AREA UPDATE

Members were informed that Inspector Mark Harling had sent his apologies as he was unable to attend the meeting, the Town Clerk advised that Inspector Harling had informed him that he had little extra to add to Sergeant Pinks last report other than to advise that 6 illegal immigrants had today been apprehended in Lambridge Lane.

107. CHALLENGE HENLEY TRIATHLON 2013

Members received a copy of the Challenge Henley 2013 cycle route and the Early Draft Operational and Safety Plan for consideration by Joint Agency Meeting and Safety Advisory Group, and considered making representations with regards to safety and avoiding congestion / obstruction.

After an in depth discussion it was **RESOLVED**

that Inspector Harling is advised that this Committee would like to make the following representations:-

After the incident at Boston considerable police presence to be available at HQ,

Emergency Services to have immediate access to all areas and not have to wait for an escort,

Police to determine the best /safest route for the event,

Full police costs to be met by the organizer,

Radio network needs to be thoroughly tested in the outlying areas as in the previous two years it has failed drastically.

Concern was raised that the name of the Race Director was still not known or publicised.

108. PROGRESS

Members received a report on progress and after the following observations noted the information contained therein.

Old Fire Station Gallery and Barn Users Group

Awaiting date for next meeting.

Bus Shelter on the Reading Road

Consultation on bus shelters in Henley sent to residents of Henley at the beginning of the week. It was **RESOLVED**

that the Administrator circulates a copy of the consultation to all councillors for consideration.

Fairtrade Town

Councillors Phillips and Wood have visited Faringdon Town Council to seek advice on becoming a Fairtrade Town. Councillor Mrs Wood to present a report to a later meeting.

Decriminalisation of Parking (CPE)

Agenda item.

Budget

Date to be set for the Town Clerk, and Councillors Hodgkin and Phillips to visit Marlborough Town Hall to view their sound system.

Falaise Twinning

Information with the Twinning Association.

Bled Twinning

Signing of the Twinning Charter to take place on Monday 22 April 2013.

109. BUDGET

Members received and considered the budget to 28 February 2013.

It was **RESOLVED**

that the report is noted.

110. ECONOMIC DEVELOPMENT ACTION PLAN 2013/14

Members received and considered supporting the South Oxfordshire District Council's Economic Development Action Plan and endorsing the list of schemes presented, and after the following observations noted the information contained therein.

Surprise was expressed that the Henley Partnership did not spread their support more evenly, and a request was made for more detail to be made available.

When questioned why the shop front scheme does not appear on the list, it was explained that it would be coming from a different budget.

It was **RESOLVED TO RECOMMEND**

that the Committee supports the Economic Development Action Plan for Henley 2013/14 and the list of schemes set out therein,

that the Town Clerk provides additional information for the report, including Capital expenditure,

that Julie Perigo, Henley Partnership is invited to attend the next meeting of this Committee.

111. BANNER ON THE FAIRMILE

Members considered the annual request from the Henley Art and Craft Guild to place the Henley Art's Trail banner on the Fairmile and **RESOLVED**

that permission is granted for the banner to be placed in a safe position on the Fairmile from Friday 26 April – Monday 6 May 2012.

112. HANGING BASKET POLE

Members considered relocating the Hanging Basket Pole outside Boots in Bell Street which has been damaged on several occasions by Lorries making deliveries, to a position where it is less likely to get damaged. After a lengthy and in depth discussion it was **RESOLVED TO RECOMMEND**

that a new pole be ordered and placed in an alternative safer position, which will be decided by the Henley in Bloom Committee.

113. HENLEY ROYAL REGATTA

Members received and noted the informal notes of the Regatta pre-meeting held on Thursday 4 Aprils 2013. It was **RESOLVED**

that the notes be received and noted.

114. CIVIL PARKING ENFORCEMENT (CPE)

Members received and noted the informal notes of a meeting held to discuss possible Civil Parking Enforcement. It was **RESOLVED**

that the notes be received and noted.

115. REMOVAL OF A DISABLED BAY IN HART STREET

Members considered a proposal to remove a Disabled Persons Parking Place in Hart Street. It was **RESOLVED TO RECOMMEND**

That this council supports the removal of the parking bay

116. EXCLUSION OF THE PUBLIC AND THE PRESS

It was moved by the Chairman

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

117. **CONFIDENTIAL**

Councillor S Gawrysiak abstained from voting on the following item.

i) **MARKET PLACE SEATING LICENCE**

Members considered requests for two additional Seating Licences on the Market Place, and two requests for amendments to current Licences.

Members felt that as the Market Place was originally paved over for pedestrian use an area should be kept clear from restaurant seating, and kept for pedestrians and community use. It was **RESOLVED TO RECOMMEND**

that no additional Market Place Seating Licences be granted, and

that the Green Olive be advised that the Licence is an annual Licence and cannot be taken on a temporary basis, and

that Patisserie Valarie is advised that no reduction can be made to the approved cost of a Seating Licence on the Market Place.

ii) **RED LION LAWN MOORING**

Members considered a change to the Henley Sales & Charter Licence and **RESOLVED TO RECOMMEND**

that Henley Sales & Charter be advised that the Licence is as stands, and that no amendments will be made.

The meeting closed at 9.35pm

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Chairman