

HENLEY-ON-THAMES TOWN COUNCIL

**MINUTES OF THE PROGRESS MEETING FOR THE
NEIGHBOURHOOD TRANSPORT STUDY GROUP
HELD ON TUESDAY 23 JUNE 2015 AT 10am
IN THE COUNCIL CHAMBER, TOWN HALL, HENLEY-ON-THAMES.**

- Present:** Councillor W Hamilton (Chair)
Councillor J Brookes
Councillor S Gawrysiak
Councillor D Nimmo Smith
Councillor I Reissmann
Councillor D Thomas
Councillor K George (Harpsden)
Councillor M Plews (Harpsden)
Ms S Matthews (Peter Brett Associates)
Ms C Whitehouse (Peter Brett Associates)
Mr G Smith (Peter Brett Associates)
- Officers:** Mr M Kennedy (Town Clerk)
Ms C Adams (Committee Administrator)

1. ELECTION OF CHAIRMAN

The Deputy Mayor called for nominations for the election of a Chair.

Councillor D Nimmo Smith proposed and Councillor J Brookes seconded that Councillor W Hamilton be elected Chair.

Following a vote it was **RESOLVED**

that Councillor W Hamilton was elected Chair of the Neighbourhood Transport Study Group.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Akehurst. Councillor J Brookes attended in his place.

3. INTRODUCTIONS

Attendees introduced themselves at the request of the Chair.

4. PREVIOUS ACTIONS

CW confirmed that previous actions had been checked and none were outstanding.

5. PROGRESS – INFORMATION REVIEW AND COLLECTION (EXISTING CHARACTERISTICS)

5.1 Councillor Hamilton clarified that this was a public meeting. He stated that drafts of the plan should not be issued. Councillor Reissmann suggested that the transport study should be minuted as a work in progress.

5.2 The representatives from Peter Brett Associates presented their findings to date. (Presentation attached).

Action: Councillor Gawrysiak to forward details of Henley College cycle study to PBA.

Councillor Thomas joined the meeting at 10.15am

5.3 PBA confirmed that they were still waiting for the Automatic Number Plate Registration (ANPR) data from the survey company. This was being chased on a regular basis.

5.4 Discussion around car park usage concluded that more work was required on this, to include Southfields and Dry Leas.

Action: PBA to carry out more car park research and include Southfields and Dry Leas.

Post Meeting Note: PBA have confirmed they will undertake one mid-morning snapshot observation of the Southfields and Dry Leas car park to provide an indication of weekday usage, together with one Saturday morning snapshot observation at each of the six car parks.

5.5 The issue of HGVs in Henley was raised. The Chair stated that this was an area to be considered in more detail at a later date, once we have a fuller picture of the current situation.

Councillor Nimmo Smith left the meeting at 10.50am.

5.6 PBA highlighted that the morning peak traffic flows for Gillotts Lane are far higher than evening peak flows. This would seem to indicate that most of the traffic is related to school drop offs. There is also noticeably less traffic travelling southbound than northbound on the Kings Road. Further analysis of the traffic movements will only be possible when the ANPR data is available.

5.7 PBA noted that increasing number of 20mph schemes implemented across UK provide evidence, information and studies (e.g: Brighton and Hove, Oxford and Portsmouth) - Many are implemented to create a better environment for pedestrians and cyclists but primarily to reduce accidents and collisions – Other benefits in these schemes have been suggested to be related to air quality and reducing congestion. A majority of the average speeds of traffic recorded in Henley are indicating below the 24mph Department for Transport threshold supporting 20mph area wide speed limits.

5.8 PBA indicated that congestion is likely to occur where there are conflicting movements, for example right turns. This, along with the traffic signal timings, is what is contributing to causing a bottle neck in the Market Place. PBA are checking for the opportunity to alter the traffic flow.

6. PROGRESS AND NEXT STEPS – GAP ANALYSIS/JUNCTION MODELLING

6.1 Looking at the figures for predicted future growth due to the proposed housing developments, PBA stressed that individual developments are unlikely to have a significant impact, but that the developments as a cumulative are likely to.
Councillor Hamilton asked for the bridleway that runs behind Gillotts to be added to the plans.

Action – PBA to add the Gillotts bridleway to the Potential Pedestrian/Cycle Improvements plans

6.2 CW stated that the plan would be to build up an iterative package. Walking and cycling would be encouraged for those that live and work in Henley with the aim of reducing the desire to use the car for shorter trips.

6.3 The Chair thanked PBA for their work so far and said that an interesting picture was developing. He asked for additional information to be added on HGVs, the bottom of Greys Road, 20mph limits and junction modelling.

Action – PBA to add required information to the report

6.4 It was agreed that an amended report would be emailed out once the data had been provided. PBA stated that they had not included for an extra meeting to review the report prior to the stakeholder workshop in their bid.

6.5 PBA informed the committee that they would need to group stakeholders together in order to get through all the suggested contacts. It was suggested that the Emergency Services, the County Council, District Council and walking and/or cycling group representatives should also be included in the stakeholder list. The date for the stakeholder workshop is suggested as 14th or 16th July.

Action – CA to update the stakeholder list
PBA to send details of proposed stakeholder groupings

7. PROGRAMME AND TIMESCALES, MEETINGS

PBA advised that due to delays on data from the survey company, the anticipated delivery date for the report was now the end of July.

The meeting closed at 11.55am.

ca

Chairman