

**Present:** Chairman, Councillor S Gawrysiak – Oxfordshire County Council (OCC) and Henley Town Council (HTC)  
Vice Chairman, Councillor Ken Arlett -HTC  
Councillor Will Hamilton - HTC  
Councillor Miss L M Hillier – South Oxfordshire District Council (SODC) and HTC  
Councillor Laurence Plant – HTC  
Councillor Jane Smewing - HTC  
Councillor K George – Harpsden Parish Council  
Mrs Jackie Walker – Bix and Assendon Parish Council  
Councillor John Halsall - Remenham Parish Council  
Mr Dave Dickie, Henley in Transition  
Mr P Fleming, Henley in Transition  
Mr D McEwen, Henley in Transition  
Mr David Dickie – Henley in Transition  
Mr Ian Clark

**In Attendance:**

Cath Adams – Planning and Project Manager  
Kirsty Waterman – Planning and Transport Administrator  
1 member of the press  
1 member of public

**27. APOLOGIES FOR ABSENCE**

Apologies for absence were **RECEIVED** from Councillor Ian Reissmann – HTC and Councillor Darrel Poulos – Remenham Parish Council.

**28. DECLARATIONS OF INTEREST**

No declarations of interest were **RECEIVED**.

**29. PUBLIC PARTICIPATION**

Louise Dodd a Planning Consultant and Henley Resident spoke on agenda item 5, iv. She raised several points and queries:

- Where are the locations of the 17 proposed planters?
- Can trees be planted instead of some of the proposed planters?
- Can the remit for planters and greening be extended to outside the town centre to include the One Stop shop or nearby roundabout on Greys Road for example.
- Can CIL money from nearby Oakwood Homes be used?
- Removed trees in several town locations were done so due to them being diseased without a mitigation policy, to which OCC have stated there is no funding for replanting. Locations with removed diseased trees are Gravel Hill, Western Avenue/Gravel Hill junction and Greys Road car park.
- Can Duke Street hanging baskets be replaced with street trees?

The Chair answered Louise Dodd's points. A wider remit was not initially looked at as it was concentrated centrally to counteract town centre pollution but the trees and greening scheme can be looked into for a wider area. The committee are aware of the removal of the diseased trees. Some haven't been replaced as the area will need to be clear for the proposed crossings for example on Gravel Hill. Trees need replanting in other areas. Planters instead of trees were decided upon based on the data Henley Town Council have received on trapping particulates specific to Henley Town Centre area. Trees are a good idea though for the greening and aesthetics of Henley providing they don't trap particulates. It was agreed a balanced approach needs to be reached and decisions so far have worked towards the need to use planting to assist in reducing pollution and make Henley a green and aesthetically pleasing town.

6.10pm Councillor Plant arrives

### 30. **MINUTES**

The Minutes were **RECEIVED, APPROVED** and **SIGNED** by the Chairman as a true record of the meeting of the Transport Strategy Group on 4 February 2019.

### 31. **AIR QUALITY**

The Committee **RECEIVED** update on the following items associated with air quality. Project groups for each topic were established in the Transport Strategy meeting on 4 February 2019 in a move towards submitting applications for funding from SODC's air quality budget. Reports to be in by mid May 2019 (Groups in italics):

- i. **Cycle Routes** – ***Councillor Laurence Plant and Ron White***  
Research continues into cycleway signs which can include appropriate painted road signage.  
Bix and Assendon Parish Council are discussing improving cycle routes between the Fairmile and the road leading to the Assendons. Sustrans are being approached to advise.
- ii. **Walking** – ***Councillor Hillier and Jackie Walker***  
Councillor Hillier and Jackie Walker are to meet to discuss further. Walking pace times and distances are being looked into for walking signage.
- iii. **Buses** – ***no separate group required at this stage***  
Initial indications show the Saturday bus service is proving successful. Further data will be available at the 6 month review. Bollards were suggested as being a potential fix preventing cars parking in certain areas of the Greys Road car park which affect bus routes.
- iv. **Trees And Greening** – ***Councillor Gawrysiak***  
It was noted at Henley Town Council's Planning Committee meeting which was held on 19 March 2019:  
"That the Committee notes the appointment of Windowflowers to provide 17 planters for placement in the town as agreed with OCC. The planters to be paid for out of CIL monies."  
Public Liability insurance and approval from OCC has been confirmed.  
Henley Green will be used on the new planters. Existing planters will remain the colour they are.
- v. **Electric Vehicle (EV) Charging Points** – ***Councillor Gawrysiak, David McEwen and Ian Clark***  
*A paper was tabled. (Attached)*

A key objective in siting the EV charging points is choosing visible positions making people aware of them to increase their usage, in conjunction with availability of electrical supplies.

- vi. Henley Car Club – Stefan Gawrysiak and Dave McEwen  
The priority is to start the scheme after which point additional sites and increased numbers of car club cars can be established.  
A balance needs to be found between taking car park spaces from shoppers and providing car club spaces.  
Dave McEwen is to formulate publicity and research required in conjunction with CoWheels and report back to the group in a move towards getting the scheme started with evidence of demand by potential users.
- vii. Long stay Car Parks Signage Locations – Cath Adams and Patrick Fleming  
Cath Adams and Patrick Fleming are to attend Traffex on 3 April 2019 and will report back. (an exhibition from many providers of car park operations such as signage and Automatic Number Plate Recognition (ANPRs) which are being looked into as well as other smart parking solutions for Henley).
- viii. Kill Your Engine/No Idling Campaign – Councillor Gawrysiak and David Dickie  
This group continues to receive further requests to visit local schools and provide material however they have run out of funds. There is currently a £300 overspend. They require a further £1000 to cover the overspend and continue with the programme. Councillor Gawrysiak is to propose a pre payment of £1,000 through Finance Strategy and Management Committee in their next Committee meeting on 2 April 2019. The proposal if resolved will go through Full Council on 30 April 2019.
- ix. Greening At Northfield End – no separate group required at this stage  
Project is going ahead with Recreation and amenities Committee. No further action required at this stage.
- x. Measuring Particulates – Councillor Gawrysiak, Patrick Fleming and David Dickie  
SODC have agreed they are able to use Henley on Thames as a case study to measure particulates for such a purpose. Ricardo Plc will be appointed to work with Henley Town Council. Two options were tabled and proposed. (Document attached) 6 months particulate monitoring at £8,610 plus VAT and 12 months at £16,830 plus vat. It was proposed to accept the 12 month option. To be resolved at Planning Committee on 9 April 2019.
- xi. 20mph Limit - no separate group required at this stage – Councillor Gawrysiak is monitoring  
OCC are almost at the point of delivery.

## **32. OCC SODC MEETING RE TRAFFIC FLOWS AND 7.5t LIMIT**

The working group consisting of Councillor Gawrysiak, Ian Clark, David Dickie, John Halsall and Dave McEwen are to meet w/c 29 April 2019 to discuss traffic flow issues. Jason Sherwood is to be asked what modelling OCC can do for Henley in conjunction with Peter Brett's data. The meeting is to be an open meeting enabling members not on the working group to attend.

6.59pm Councillor Hillier leaves the meeting

### **33. TRAFFIC COUNT REPORT**

Members of the Neighbourhood Plan Committee are to arrange to meet with Peter Brett to establish further analysis from the data obtained during the recent (December 2018) research. Previously carried out research from OCC is to be revisited. It was **CONSIDERED** whether a further study should be carried out at the same time as last year in May to compare like for like data.

*7.04pm Councillor Hamilton leaves the meeting*

### **34. FURTHER PUBLIC PARTICIPATION**

The Committee **RECEIVED** further participation from Louise Dodd. She questioned the awareness and commitment from bus drivers as to the idling campaign. There have been many occasions when buses on Bell Street have idled and when approached not seemed fully on board with the project. David Dickie responded that some bus companies are fully engaged with the message and evidently action as requested by not idling however others are still a work in progress and need further encouragement. It is an ongoing campaign and bus companies known to continue to idle will be spoken with again. Examples of success are coming through as well as Thames Travel bus company reducing their idling, Chiltern Taxis have retrained drivers to avoid idling.

The next Committee meeting will be held in May 2019. Date to be confirmed

The meeting closed at 7.11pm

KW/CA

2 April 2019