

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF  
THE RECREATION AND AMENITIES COMMITTEE**

to be held on

**TUESDAY 14 FEBRUARY 2012  
AT APPROXIMATELY 7.30 PM  
FOLLOWING THE PRECEDING PLANNING MEETING  
(WHICH COMMENCES AT 7:00PM)**

in

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

Mr M Kennedy  
Town Clerk  
8 February 2012

**MEMBERSHIP:** The Chairman – Councillor Mrs J Wood  
The Vice-Chairman - Councillor D Clenshaw  
The Mayor – Councillor Mrs P Phillips  
The Deputy Mayor – Councillor Mrs E Hodgkin  
Councillor Miss K L Gehrman  
Councillor S Gawrysiak  
Councillor Miss S Evans  
Councillor D Silvester  
Councillor Mrs J Bland

Members are reminded to sign the attendance book.

## AGENDA

### 1. APOLOGIES FOR ABSENCE

**TO RECEIVE** apologies for absence.

### 2. TO RECEIVE DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.*

### 3. PUBLIC PARTICIPATION SESSION

**TO RECEIVE** questions or statements from members of the public. The following rules shall apply:

1. You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
2. Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
3. All speeches shall last for no more than 2 to 3 minutes.
4. If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
5. If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
6. The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
7. The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
8. Questions which require the disclosure of exempt or confidential information will not be answered.
9. The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

### 4. MINUTES

- i. **TO APPROVE** the minutes of the meeting held on 15 November 2011 (previously circulated).
- ii. **TO APPROVE** the minutes of the Mill Meadows and River Sub Committee held on 12 January 2012 (see attached).  
**Note: This includes changes to the Policy of Usage for Mill and Marsh Meadows – see attached draft policy with changes made.**
- iii. **TO APPROVE** the minutes of the Henley in Bloom/Civic Pride Sub Committee held on 19 January 2012 (see attached).
- iv. **TO APPROVE** the minutes of the Christmas Events and Decorations Sub Committee held on 23 January 2012 (see attached).
- v. **TO RECEIVE AND CONSIDER** the notes of the Jubilee Park User Group held on 14 December 2011 (see attached).

5. **BUDGET**  
**TO RECEIVE AND NOTE THE OUTTURN** of the budget report to January 2012 (see attached).
6. **PROGRESS REPORT**  
**TO CONSIDER** the progress report (see attached).
7. **GRASS CUTTING – PARKS SERVICES EQUIPMENT**  
**TO RECEIVE AND NOTE** an update on the progress being made on the procurement of equipment for grass cutting to be used by the Parks Services from 1 March 2012 (see attached).
8. **HERBICIDE APPLICATION 2012**  
**TO RECEIVE AND CONSIDER** a report regarding herbicide application on the pavements in Henley (see attached).
9. **VISION SPLAY – WATERMANS ALLOTMENTS**  
**TO CONSIDER** the removal of the tree stumps on the vision splay by the entrance to Watermans Allotments (see attached).
10. **HENLEY HOCKEY CLUB**  
**TO RECEIVE** a request from Henley Hockey Club regarding alterations to their Clubhouse (see attached).
11. **DRY LEAS – HENLEY RUGBY FOOTBALL CLUB**
  - i. **TO RECEIVE AND CONSIDER** a request from the Henley Rugby Club seeking permission to enter into negotiations with a telecommunications company to erect a mast at the Dry Leas site (see attached).
  - ii. **TO RECEIVE AND CONSIDER** a request to run a car wash business in the car park of the Henley Rugby Football Club (see attached).
12. **A STATUE IN HENLEY**  
**TO RECEIVE AND CONSIDER** a proposal from Councillor Miss S Evans regarding locating a statue in Henley (see attached).
13. **MAKINS SKATE PARK INITIATIVE**  
**TO RECEIVE** an update from Councillor Miss K Gehrman regarding the Makins Skate Park Initiative (see attached).
14. **EXCLUSION OF THE PUBLIC AND THE PRESS**  
It is proposed by the Chairman  
that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.
15. **CONFIDENTIAL**
  - i. **RED LION LAWN**  
**TO RECEIVE AND CONSIDER** tenders for the works at Red Lion Lawn (see attached).
  - ii. **PERMANENT MOORINGS**  
**TO RECEIVE AND CONSIDER** a report regarding the monitoring of the Town Council's permanent moorings (see attached).

Mr M Kennedy  
Town Clerk  
8 February 2012

bw

