

# HENLEY-ON-THAMES TOWN COUNCIL

MIKE KENNEDY  
*Town Clerk*

Tel No. (01491) 576982  
Fax No. (01491) 571660  
Email: [enquiries@henleytowncouncil.gov.uk](mailto:enquiries@henleytowncouncil.gov.uk)  
Website: [www.henleytowncouncil.gov.uk](http://www.henleytowncouncil.gov.uk)



COUNCIL OFFICES  
TOWN HALL  
MARKET PLACE  
HENLEY-ON-THAMES  
OXFORDSHIRE RG9 2AQ

**NOTICE IS HEREBY GIVEN OF A MEETING OF  
THE TRANSPORT STUDY GROUP  
TO BE HELD ON  
WEDNESDAY 9 SEPTEMBER 2015 AT 7.00PM  
IN THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

A handwritten signature in black ink, reading "Mike Kennedy".

Mr M W Kennedy  
Town Clerk  
3 September 2015

**MEMBERSHIP:**

Councillor W Hamilton (Chair)  
Councillor J Brookes  
Councillor S Gawrysiak  
Councillor D Nimmo Smith  
Councillor I Reissmann  
Councillor D Thomas  
Councillor Miss L Hillier (substituting for Cllr M Akehurst)  
Councillor K George (Harpsden)  
Councillor M Plews (Harpsden)  
Ms S Tipple (Harpsden)  
Ms S Matthews (Peter Brett Associates)  
Mr G Smith (Peter Brett Associates)  
Mr S Blain (Peter Brett Associates)  
Ms C Whitehouse (Peter Brett Associates)

Members are reminded to sign the attendance book

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

**TO RECEIVE** apologies for absence.

### **2. DECLARATIONS OF INTEREST**

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter*

### **3. PUBLIC PARTICIPATION**

**TO RECEIVE** questions or statements from members of the Public.

The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

4. **PRESENTATION FROM PETER BRETT ASSOCIATES**  
TO RECEIVE a presentation from the Council's appointed transport consultants,  
Peter Brett Associates.

ca

03 September 2015