

**Present:** Chairman, Councillor C W Gibson  
Vice Chairman, Councillor A J Follett  
Councillor Miss L M Hillier  
Councillor D Nimmo-Smith  
Councillor S Smith  
Mayor, Councillor Mrs J Wood (ex-officio)

**In attendance:** Mr M W Kennedy - Town Clerk  
Ms J Brazil – Minute Taker/Committee Administrator  
Mrs B Walker – Minute Taker

**34. TO RECEIVE APOLOGIES FOR ABSENCE**

None received.

**35. DECLARATIONS OF INTEREST**

Councillor Miss L Hillier – Minute 43 - SECTION 115E HIGHWAYS ACT 1980  
LICENCE TO TABLES AND CHAIRS – Prejudicial – Nature of Business.

**36. PUBLIC PARTICIPATION**

None.

**37. MINUTES**

The Minutes of the Meeting held on 22 June 2010 were approved and signed by the Chairman Councillor C W Gibson as a true record.

**38. PLANS (amended)**

None received

**39. PLANS (new)**

**P10/E0509**

**17 Niagara Road** (Other-South Ward-EH, RM)

*(Registered 25/06/10-28 Days 22/07/10)*

Reconstruction and replacement of front elevation windows.

For: Mr K Samyui-Adams

**OBSERVATION:**

**No strong views.**

**P10/E0785**

**22 Reading Road** (Minor–South Ward-EH, RM)

*(Registered 10/06/10-28 Days 07/07/10)*

Erection of a three storey building providing 6 two bedroom flats.

For: Follett Property Holdings Limited

**OBSERVATION:**

**Recommend refusal on the grounds that the proposal is over intensive, un-neighbourly, out of keeping within a Conservation Area, the flat roof is inappropriate and lack of parking.**

- P10/E0788**                      **10 York Road** (Other-North Ward-JB,LMH)  
*(Registered 11/06/10-28 Days 08/07/10)*  
 Single Storey rear extension and the addition of two roof lights.  
 For: Mrs M Shah  
**OBSERVATION:**              **No strong views.**
- P10/E0789**                      **25 Thameside** (Minor-North Ward-JB,LMH)  
*(Registered 17/06/10-28 Days 14/07/10)*  
 Construction of a shed (relocated) and external fire escape ladder.  
 For: Mr B Islam  
**OBSERVATION:**              **No strong views.**
- P10/E0711/LB**                      **The Spice Merchant, 25 Thameside** (Other-North Ward-JB,LMH)  
*(Registered 17/06/10-28 Days 14/07/10)*  
 Construction of a shed and an external and internal staircase.  
 For: Mr B Islam  
**OBSERVATION:**              **No strong views.**
- P10/E0818/A**                      **1 Reading Road** (Other-South Ward-EH,RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
 Provision of 2 window display units.  
 For: ISG Cathedral Ltd  
**OBSERVATION:**              **Recommend refusal as the illuminated nature of the display units is out of keeping within a Conservation Area. The Council noted the possible retrospective nature of the application as the installation is already in place and illuminated at night.**
- P10/E0842**                      **8 Albert Road** (Other-South Ward-EH,RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
 Demolish existing rear extension. Erection of new single storey rear extension. Refurbishment, loft conversion and alterations to the existing layout.  
 For: Mr N J Chiswell  
**OBSERVATION:**              **No strong views.**
- P10/E0830/LB**                      **Market Cottage, 16-18 West Street** (Other-North Ward-JB,LMH)  
*(Registered 14/06/10-28 Days 11/07/10)*  
 Complete removal of two integral non load bearing walls within modern ground floor rear extension. Replacement of north facing window within modern ground floor rear extension and installation of softwood french doors.  
 For: Mr & Mrs T Large  
**OBSERVATION:**              **No strong views.**

- P10/E0844**                    **Sacred Heart Pre-School, Greys Hill** (Minor-South Ward-EH, RM)  
*(Registered 15/06/10-28 Days 12/07/10)*  
Proposed erection of a polycarbonate and redwood timber rain canopy over existing tarmac play area.  
For: Sacred Heart Pre-School  
**OBSERVATION:**            **No strong views.**
- P10/E0853/T56**                **Pavement outside 46 Northfield End** (Other-North Ward-JB, LMH)  
*(Registered 11/06/10-28 Days 08/07/10)*  
Installation of DSLAM green cabinet.  
For: BT PLC  
**OBSERVATION:**            **No strong views.**
- P10/E0858/T56**                **Pavement outside Clare Cottage, Marlow road** (Other-North Ward-JB, LMH)  
*(Registered 14/06/10-28 Days 11/07/10)*  
Installation of DSLAM green cabinet.  
For: BT PLC  
**OBSERVATION:**            **No strong views.**
- P10/E0859**                    **Alameda, Rotherfield Road** (Minor-South Ward-EH, RM)  
*(Registered 22/06/10-28 Days 19/07/10)*  
Erection of a 5 bedroom detached dwelling and replacement garage.  
For: Court Park Properties  
**OBSERVATION:**            **Recommend refusal on the grounds that the application is un-neighbourly and presents problems for access and egress to the site.**
- P10/E0862**                    **27a Manor Road** (Other-South Ward EH, RM)  
*(Registered 25/06/10-28 Days 22/07/10)*  
Rear two storey extension.  
For: Mr P Irving  
**OBSERVATION:**            **PLANNING APPLICATION WITHDRAWN**
- P10/E0876**                    **28 Albert Road** (Other-South Ward-EH, RM)  
*(Registered 22/06/10-28 Days 19/07/10)*  
Demolition of existing extension. Erection of single storey rear extension, roof to include four velux windows.  
Replace all existing windows with wooden sash windows.  
For: Miss B Tutty  
**OBSERVATION:**            **No strong views.**
- P10/E0902**                    **41A Valley Road** (Other-North Ward-JB, LMH)  
*(Registered 18/06/10-28 Days 15/07/10)*  
Proposed decking to rear garden.  
For: Mrs L Proctor  
**OBSERVATION:**            **No strong views and would ask that the applicant ensures there is no damage or waste deposited on the adjacent Bridleway.**

**P10/E0911/LB**      **46 Bell Street** (Other-North Ward-JB, LMH)  
(Registered 30/06/10-28 Days 27/07/10)  
Proposed partial demolition of existing rear boundary wall  
and rebuilding to same height.  
For: Mr D Tate

**OBSERVATION:**      **No strong views.**

**P10/E0918**      **106 Reading Road** (Other-South Ward-EH, RM)  
(Registered 29/06/10-28 Days 26/07/10)  
Replacement of 1 Ground floor window and 2 first floor  
windows to street elevation with matching replacement.  
For: Mrs P Young

**OBSERVATION:**      **Recommends approval. The Committee noted that the  
applicant had gone out of her way to make an  
improvement to the property having regard to the  
character of the building.**

**P10/E0919**      **11 Ravenscroft Road** (Other-North Ward-JB, LMH)  
(Registered 22/06/10-28 Days 19/07/10)  
Single storey rear extension.  
For: Mr & Mrs Pullen

**OBSERVATION:**      **No strong views.**

**P10/E0932**      **66 Park Road** (Other-South Ward-EH, RM)  
(Registered 29/06/10-28 Days 26/07/10)  
Two storey extension to the rear of the property.  
For: Mr R Galloway

**OBSERVATION:**      **No strong views**

**P10/E0936**      **Lychgate, Peppard Lane** (Other-South Ward-EH, RM)  
(Registered 24/06/10-28 Days 21/07/10)  
Alterations to first floor rear elevation to provide two new  
dormer windows. (Amendment of planning permission  
P08/E1227).  
For: Mr M Hume-Humphreys

**OBSERVATION:**      **No strong views**

**P10/E0937/EX**      **345 Reading Road** (Minor-South Ward-EH, RM)  
(Registered 24/06/10-28 Days 21/07/10)  
Extension of time to P07/E0937/EX (Erection of MOT  
Testing Station and Auto Centre. Conversion of existing  
Auto Centre to Car Showroom. Extension of PFS Kiosk.  
Extension of existing canopy and pump island. Alteration  
to existing access).  
For: Mr H Brewer

**OBSERVATION:**      **No strong views**

**40.      FOR INFORMATION ONLY**

*Plans for information only relate to minor alterations to planning applications that  
have already been considered by this Committee and which in the opinion of the  
Planning Officer will make no significant difference to the outcome of the  
decision.*

**P09/E1165 Newtown House, Newtown Road**

The Committee received and noted the information.

**41. PLANNING UPDATE**

The Committee received and noted the Planning update. The Chairman questioned if SODC would continue to have a dedicated Conservation Officer and if not this may affect how the future observations of this Committee are made. The Town Clerk to seek further information and update the committee.

**42. OBJECTIONS**

None received.

7.28pm Councillor Miss L M Hiller having previously declared a prejudicial interest in the following items left the Council Chamber and took no further part in proceedings.

**43. SECTION 115E HIGHWAYS ACT 1980 LICENCE TO TABLES AND CHAIRS**

The Committee considered a request to permit tables and chairs to be set out on the public highway in front of the restaurant, Maison Blanc, 1-3 Duke Street Proposed issuing a licence for 3-4 tables and up to 16 chairs.

**It was RESOLVED TO RECOMMEND**

that approval be granted by Oxfordshire County Council on the condition that the licence be changed to permit only 3 tables and 12 chairs.

7.34pm Councillor Miss L Hiller rejoined the meeting.

**44. GARDENING GRABBING**

The Committee considered a report from the Town Clerk regarding *New powers to prevent unwanted 'Garden Grabbing'*.

**It was RESOLVED TO RECOMMEND**

that the Committee would seek further guidance from South Oxfordshire District Council.

**45. SHOP FRONT BROCHURE**

The Committee received a draft document from Councillor C W Gibson *Traditional Shop Front Guide – CODE FOR GOOD PRACTICE, Henley on Thames* regarding Shop Fronts and Conservation Areas

**It was RESOLVED TO RECOMMEND**

that this Council adopts this guide and authorises the Town Clerk to produce copies from the printing and stationary budget of up to £50

The Meeting closed at 7:45pm.

jb

Chairman