

Present: Councillor Ken Arlett
Councillor Kellie Hinton (substituting for Councillor Michelle Thomas)
Councillor John Hooper
Councillor Paula Isaac
Councillor Glen Lambert
Councillor Sarah Miller
Councillor Ian Reissmann
Councillor Michelle Thomas
Councillor Will Hamilton

In attendance: Mrs J Wheeler – Town Clerk
Ms H Barnett – Town Centre Manager
Mrs N Taylor – Minute Taker
Councillor Ian Clark
Councillor Stefan Gawrysiak
Councillor Rob Roman
1 Member of the Public
1 Member of the Press

1. ELECTION OF CHAIRMAN

The Mayor called for nominations for the election of Chairman for the year 2019-20.

Councillor Will Hamilton proposed and Councillors Glen Lambert seconded that Councillor Sarah Miller be elected.

There being no further nominations, and following a vote **IT WAS RESOLVED**

that Councillor Sarah Miller be elected Chairman of the Town and Community Committee for the year 2019-2020.

Councillor Sarah Miller took the Chair.

2. ELECTION OF VICE-CHAIRMAN

The Chairman called for nominations for the election of a Vice-Chairman for the year 2019-20.

Councillor Sarah Miller proposed and Councillor Kellie Hinton seconded that Councillor Paula Isaac be elected.

There being no further nominations, and following a vote **IT WAS RESOLVED**

that Councillor Paula Isaac be elected Vice Chairman of the Town and Community Committee for the year 2019-2020.

3. TERMS OF REFERENCE

The Committee received and considered the Terms of Reference of the Town & Community Committee and agreed that the upkeep of the Green Street Furniture should be removed from Recreation and Amenities and added to Town and Community.

Following the addition of the upkeep of Green Street Furniture **IT WAS RESOLVED**

that the Terms of Reference be noted.

4. APOLOGIES

Apologies for Absence were received from Councillors Lorraine Hillier and Michelle Thomas (Councillor Kellie Hinton substituted).

5. DECLARATIONS OF INTEREST

None received.

6. PUBLIC PARTICIPATION SESSION

Councillor Ian Clark – Cromwell Road made a request on behalf of the businesses at Centenary Park, Station Road for boards promoting their businesses. **IT WAS RESOLVED**

that this should be put as an item on the next agenda for the new signage working group for discussion.

7. MINUTES

The Minutes of the meeting of the Town and Community Committee held on 26 March 2019 were received, approved and signed by the Chairman as a true record.

8. APPOINTMENT OF SUB COMMITTEES, THEIR TERMS OF REFERENCE AND THE MEMBERSHIP THEREOF.

The Committee considered the appointment of Sub-Committees; the membership thereof and their Terms of Reference for the ensuing local government year.

Events Sub Committee

IT WAS RESOLVED

that the Terms of Reference be approved and the Events Sub Committee be re-appointed for the municipal year 2019-2020 with the following membership.

**Councillor Dave Eggleton
Councillor John Hooper
Councillor Lorraine Hillier
Councillor Kellie Hinton
Councillor Paula Isaac
Councillor Sarah Miller
Councillor Glen Lambert**

Townlands Steering Group

IT WAS RESOLVED

that this item be deferred to the next meeting of Full Council.

9. **APPOINTMENT OF AD HOC WORKING GROUPS, THEIR TERMS OF REFERENCE AND THE MEMBERSHIP THEREOF:**

The Committee considered the appointment of ad hoc Working Groups; the membership thereof and their Terms of Reference for the ensuing local government year.

Bus Working Group

IT WAS RESOLVED

that the Terms of Reference be approved;

that ex Councillors Brookes, Nimmo Smith and Smewing and Mr Dodds be removed from the membership.

Market Working Group

IT WAS RESOLVED

that a Market Working Group be set up to discuss possible future markets in the town (not including the Charter or Farmers Market) with the following membership:

**Councillor Lorraine Hillier
Councillor Kellie Hinton
Councillor Sarah Miller**

Signage Working Group

IT WAS RESOLVED

that a cross committee (Town & Community, Planning and Recreation & Amenities Signage Working Group be set up to discuss signage issues around the town with the following membership:

**Councillor Ken Arlett
Councillor Ian Clark
Councillor Kellie Hinton
Councillor John Hooper
Councillor Sarah Miller**

10. **BUDGET**

Members received the Management Accounts to 31 March 2019. **IT WAS RESOLVED**

that the Management Accounts be noted.

11. **TOWNLANDS**

Members received the Minutes of the Townlands Steering Group held on 25 March 2019. **IT WAS RESOLVED**

that the Minutes be noted.

12. MERMAID

Members considered the best location for the Mermaid following a request for it to be installed on Singers Park. **IT WAS RESOLVED**

that the Mermaid be reinstalled back in its original location on Red Lion Lawn, and

that thanks be given to Michaela Clarke for organising the Crowd Funding.

13. MAY FAYRE

Councillor Sarah Miller gave a post event update on the May Fayre and the Members noted that the event was very successful with a good turnout. The Henley Stroke Club it was noted were the chosen charity to benefit from the event.

Councillor Ian Reissmann gave his thanks to Councillor Sarah Miller and the team who organised and worked at the event.

14. TOWN AND COMMUNITY MANAGERS UPDATE

Members receive an update from the Town and Community Manager and made the following observations:

- The Putting Green should be reopened for the summer and Ice Cream sold from the old Information Centre Kiosk (Cllr Hinton commented that this is going to the Recreation & Amenities Committee)
- Food Festival is 29 June not 27 June.
- Thames Traditional Boat Festival takes place 19-21 July 2019.
- Visit Henley website is up and running with most businesses / attractions in the town registered.
- Contact being made with town businesses and organisations re opportunity to open early, sponsorship, road / car park closures for the OVO Women's Cycling Tour on Wednesday 12th June 2019

15. A CELEBRATION OF THE 50TH ANNIVERSARY OF THE MOON LANDING

Members considered a request from Mr Michael Warner for approval of a free to attend event on the Market Place on the evening of Saturday 20th July to mark the 50th Anniversary of the first moon landing. **IT WAS RESOLVED**

that permission is granted for the Celebration of the 50th Anniversary of the Moon Landing event to take place on the Market Place on Saturday 20 July 2019.

16. SLIPWAY

Members received and noted a letter from Pino and Felice Battista terminating their Licence for an Ice Cream van selling ice cream and ice lollies from the location. **IT WAS RESOLVED TO RECOMMEND**

that the termination of the Licence be accepted in September 2019 when it runs out

17. PROGRESS

Members had before them a report on progress and after the following observations noted the information contained therein.

Georgian Paving in Bell Street

Tim Wilde, OCC has advised that he attended site this afternoon and carried out a few 'trial' areas and produced an update.

Councillor Ian Reissmann stated that he was happy to work with the T&C Manager carry some investigation as to what is under the tarmac.

Viv Greenwood is producing a plaque for the area and it would be nice to have the unveiling of the plaque once the tarmac is successfully removed.

Road / Pavement Works

The faulty Thames Water drain on Reading Road was repaired on Monday night and is no longer faulty.

Any issues should either be phoned through to the relevant utility company or reported on Fix my Street Oxfordshire.

Councillor Will Hamilton raised the issue of the missing bollards on Thameside. To be added to progress. Councillor Ken Arlett advised that he would be working with Councillor Stefan Gawrysiak to resolve the issue as soon as possible.

Repair Café

Next meeting due shortly.

The meeting closed at 8.24pm

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Chairman