

Present: The Chairman, Councillor Kellie Hinton
The Vice Chairman, Councillor Donna Crook
The Mayor, Councillor Ken Arlett
The Deputy Mayor, Councillor Dave Eggleton
Councillor Paula Isaac
Councillor John Hooper
Councillor Glen Lambert
Councillor Ian Clark
Councillor Laurence Plant

In Attendance: Becky Walker – Estates Manager

Also Present: 1 member of the press
2 members of the public
Councillor Ian Reissmann

The Mayor, Councillor Ken Arlett took the Chair.

1. ELECTION OF CHAIRMAN

The Mayor called for nominations for the election of Chairman for the municipal year 2019 - 20.

Mayor Ken Arlett proposed and Councillor Glen Lambert seconded that Councillor Kellie Hinton be elected.

There being no further nominations, and following a vote, it was **RESOLVED**

that Councillor Kellie Hinton be elected Chairman of the Recreation and Amenities Committee for the municipal year 2019-20

Councillor Kellie Hinton took the Chair and thanked members for electing her Chairman.

2. ELECTION OF VICE-CHAIRMAN

The Chairman called for nominations for the election of Vice Chairman for the municipal year 2019 - 20.

The Chair, Councillor Kellie Hinton proposed and Councillor Glen Lambert seconded that Councillor Donna Crook be elected.

There being no further nominations, and following a vote, it was **RESOLVED**

that Councillor Donna Crook be elected Vice Chairman of the Recreation and Amenities Committee for the municipal year 2019-20

3. TERMS OF REFERENCE

The Committee received and considered the Terms of Reference of the Recreation and Amenities Committee as presented.

The Chairman advised that the Town and Community Committee had resolved to recommend that matters relating to Street Furniture should be removed from the Recreation and Amenities Committee's Terms of Reference and placed under the Town and Community's which is where the budget is placed.

It was **RESOLVED TO RECOMMEND**

that the Terms of Reference, as presented with the removal of Street Furniture, be adopted

4. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Sarah Miller.

5. **DECLARATIONS OF INTEREST**

None received.

6. **PUBLIC PARTICIPATION SESSION**

None.

7. **MINUTES**

i. The minutes of the meeting of the Recreation and Amenities Committee held on 12 March 2019 were received, approved and signed by the Chairman as a true record

ii. The minutes of the Open and Green Spaces Sub Committee held on 5 April 2019 were received and considered.

The Committee **RESOLVED**

that the Minutes of the Open and Green Spaces Sub Committee held on 5 April 2019 be received, approved and adopted

8. **BUDGET**

The management accounts up to April 2019 were considered by the Committee.

The Committee **RESOLVED**

that the management accounts up to April 2019 be noted

9. **APPOINTMENT OF SUB COMMITTEES, THEIR TERMS OF REFERENCE AND MEMBERSHIP**

i.a The Committee considered the appointment of the Recreations and Amenities Sub Committees, their membership and their Terms of Reference and **RESOLVED**

that the Open and Green Spaces Sub Committee be re-appointed for the municipal year 2019 – 20 with the following membership:

**Councillor Ian Clark
Councillor Donna Crook
Councillor Kellie Hinton
Councillor John Hooper
Councillor Dave Eggleton
Councillor Sarah Miller
Councillor Laurence Plant
Co-opted Members
Lynne Adams – River and Rowing Museum**

**Mrs S Rankin – Henley Wildlife Group
Helen Gaynor – Friends of Freemans Meadow and Northfield
End and Bell Street Residents Group**

- i.b** The Committee received and considered the Terms of Reference for the Open and Green Spaces Sub Committee and it was **RESOLVED**

that the Terms of Reference for the Open and Green Spaces Sub Committee as presented be adopted

The Committee noted the date of the next Open and Green Spaces Sub Committee was scheduled for Friday 14 June 2019 and it was **RESOLVED**

that the date of the next Open and Green Spaces Sub Committee would be Friday 14 June 2019 at 3.30pm

Post meeting note: The meeting will be held in the Kings Arms Barn.

- ii.a** The Committee considered the appointment, membership and Terms of Reference of the Henley in Bloom and Civic Pride Sub Committee and **RESOLVED**

that the Henley in Bloom and Civic Pride Sub Committee be re-appointed for the municipal year 2019-2020 with the following membership:

**The Mayor, Councillor Ken Arlett
Councillor Dave Eggleton
Councillor Kellie Hinton
Co-opted Members
Tuc Ahmad – Parent Governor at Badgemore School
Caroline Langler – Henley in Transition
Catherine Notaras – Henley Wildlife Group
Phil Simms – Henley Standard**

The Town Clerk suggested members from the Town and Community Committee may like to consider joining the Bloom Committee as there are a number of areas which concern both Committees.

- ii.b** The Committee received and considered the Terms of Reference for the Henley in Bloom and Civic Pride Sub Committee. The Committee discussed changing quorum for this Sub Committee to two members and it was **RESOLVED TO RECOMMEND**

that the Terms of Reference for the Henley in Bloom and Civic Pride Sub Committee as presented be adopted, with the proviso that quorum for this Sub Committee be amended to two members

The Committee noted the date of the next Henley in Bloom and Civic Pride Sub Committee meeting was scheduled for Thursday 6 June 2019. The Mayor asked that it be moved to Friday 7 June 2019 at 9.30am and it was **RESOLVED**

that the date of the next Henley in Bloom and Civic Pride Sub-Committee be amended to Friday 7 June 2019 at 9.30am

10. APPOINTMENT OF AD HOC WORKING GROUPS, THEIR TERMS OF REFERENCE AND MEMBERSHIP

- i. a The Committee considered the appointment, membership and Terms of Reference of the Recreation and Amenities Working Groups and **RESOLVED**

that the Toilet Working Group be re-appointed for the municipal year 2019 – 2020 with the following membership:

**Councillor Dave Eggleton
Councillor Paula Isaac
Councillor Ian Reissmann**

Councillor Sarah Miller – where time permits

- i. b The Committee considered the remit of the Toilet Working Group and **RESOLVED**

that the remit of the Toilet Working Group to investigate the feasibility and costs of providing toilets at the Mill Lane Car Park and Makins Recreation Ground be approved

11. PROVISION OF PUBLIC TOILETS

The Committee received notes from the Toilet Working Group held on 29 March 2019 and considered a report providing background on the project to date.

An e-mail was tabled which outlined objections to the provision of toilets from a resident. Concern was expressed that they would be a magnet for criminal and anti-social behaviour. Members discussed ways of tackling anti-social behaviour and whilst it was acknowledged that it was the police's responsibility to deal with criminal activity, it was agreed that the Council would want to make the provision of toilets as safe as possible for all users.

After discussion it was **RESOLVED TO RECOMMEND**

- i. **that the project to provide toilets at Makins Recreation Ground and the Mill Lane Car Park be progressed**
- ii. **that the Toilet Working Group undertake a public consultation**
- iii. **that the phrase "as natural looking as possible" be removed from the specification for Mill Lane site**
- iv. **that a request be made to the Finance Strategy and Management Committee for a budget for each project for the next financial year**

12. ALLOTMENTS

The Committee received and considered a report regarding charges for Greencroft and Watermans Allotments for the years 2020/21 and 2021/22.

It was **RESOLVED TO RECOMMEND**

that the allotment rents for 2019/20 and 2021/22 are as follows:

Plot Size	2018/19 & 2019/20	2020/21 & 2021/22	Increase
Starter	£17.50	£18.50	£1.00
Starter - Concession	£11.50	£12.50	£1.00
3.5 & 5 poles	£22.50	£24.00	£1.50
3.5 & 5 poles - Concession	£15.50	£16.50	£1.00
7 poles	£32.50	£34.50	£2.00
7 poles - Concession	£21.50	£23.00	£1.50
10 poles	£44.50	£47.50	£3.00
10 poles – Concession	£29.50	£31.50	£2.00

13. PROGRESS

The Committee received and considered the progress report and the following comments were made:

Fairmile Chapel – First Chapel – noted ongoing.

Welcome Wall – designs had been costed at £10,000. To be a future agenda item. It was suggested local artists and designers may like to contribute to this project.

River bank repairs – noted ongoing.

Tree Management Software – noted.

Lido/Splash Park in Henley – it was noted this is an agenda item for the next Finance Strategy and Management meeting.

Freemans Meadow Playground – the Committee noted that an order had been placed for the Freemans Meadow Playground Upgrade and it should be open during the summer holidays.

14. NORTHFIELD END GREEN

The Committee received and noted an update from Helen Gaynor regarding Northfield End Green. Members noted a lot had been achieved with partnership working, Town Council funding and a “can-do” attitude. Members commented how lovely Northfield End Green is looking now, and as this was one of the last things championed by former Parks Service Manager, Gareth Bartle, this was really nice to see.

15. THE HENLEY LITTER CHALLENGE

Members considered a proposal from Councillor Kellie Hinton to encourage litter picking all year round. A Town Spring Clean is held once a year by the Henley in Bloom Sub Committee but more initiatives are needed to capture the public’s imagination to tackle the problem of litter all year round. Councillor Hinton proposed a social media campaign starting with the Mayor picking up three bits of litter on three days and then challenging others to do the same and challenge three more people etc. Primary schools and other local groups could be approached, with an award or prize given for the most litter collected. Members welcomed this initiative as a brilliant way of encouraging more people to get involved.

After discussion it was **RESOLVED**

that Councillor Kellie Hinton and Councillor Laurence Plant work together to further develop and progress this idea

The meeting closed at 8.21 pm
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Chairman