

**Present:** Councillor Mrs G M Dodds (Substitute for Councillor T B Buckett)  
Councillor A J Follett  
Councillor Miss L M Hillier  
Mayor, Councillor Mrs E Hodgkin (Ex-officio)  
Councillor S Smith  
Councillor Dr B G Wood (substitute for Councillor C W Gibson)  
Deputy Mayor, Councillor Mrs J Wood (ex-officio)

**In Attendance:** Mr M W Kennedy – Town Clerk  
Mrs L A Martin – Minute Taker

**Also Present:** 1 Member of the Press  
1 Member of the Public

**1. TO ELECT A CHAIRMAN**

The Mayor called for nominations for the election of Chairman. Councillor J Wood proposed and Councillor Mrs G M Dodds seconded that Councillor A J Follett be elected Chairman for the year 2009 – 2010.

There being no further nominations it was RESOLVED

that Councillor A J Follett be elected Chairman of the Planning Committee for the ensuing municipal year.

*Councillor A J Follett took the Chair*

**2. TO ELECT A VICE CHAIRMAN**

The Mayor called for nominations for the election of Vice Chairman. Councillor A J Follett proposed and Councillor Mrs G M Dodds seconded that Councillor C W Gibson be elected Vice Chairman for the year 2009 – 2010.

There being no further nominations it was RESOLVED

that Councillor C W Gibson be elected Vice Chairman of the Planning Committee for the ensuing municipal year.

**3. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors T B Buckett, MBE and C W Gibson

**4. DECLARATIONS OF INTEREST**

*Members were reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a*

*meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees*

Councillor Mrs E Hodgkin declared a personal interest in P09/E0435 – Friend of applicant

Councillor Miss L M Hillier declared a personal and prejudicial interest in P09/E0376/LB – Freeholder in River Terrace

## **5. TERM OF REFERENCE**

Councillors considered the Terms of Reference for the Planning Committee.

It was RESOLVED to RECOMMEND

that the Terms of Reference for the Planning Committee be adopted.

*(Post meeting note – the wording has been amended to read “The Planning Committee will consist of 8 members including the Mayor and Deputy Mayor ex officio”).*

## **6. MINUTES**

The Minutes of the Meeting held on 5 May 2009 were approved and signed by the Chairman as a true record

## **7. OBJECTIONS**

None

## **8. PLANS (Amended)**

**P09/E0247  
AMENDED**

**20 Berkshire Road (other) (South Ward – TBB, RM)  
Two storey side and rear extension and loft  
conversion that includes a dormer window to the  
rear elevation**

HTC Observation:

14.04.2009

OBSERVATION:

**No Strong Views**

**OBSERVATION:**

**Re-iterate no strong views**

## **9. PLANS (new)**

*Councillor Miss L M Hillier having declared a personal and prejudicial interest left the meeting whilst the following application was discussed and took no part in the consideration thereof.*

**P09/E0376/LB**

**Flat 4, 1 River Terrace (other) (South Ward – TBB, RM)**

Remove two internal walls. One is load bearing and will be supported with Flitch Beam. The other is a stud wall and has already been partially removed by previous owner.

Replace ceiling, door and wall to bathroom and bedroom, which were removed by previous owner. Remove existing stairway to loft room, and reposition in entrance hall area.  
For: Mrs R Tison

**OBSERVATION:**

**No strong views - subject to inspection by Conservation Officer and Building Control Officer in respect of the removal of load bearing wall.**

*Councillor Miss L M Hillier rejoined the meeting*

**P09/E0404**

**The Henley College, Rotherfield Campus, Paradise Road (minor)**

Replace Cladding & windows to the south west elevation.  
For: Mr M McGeoch

**OBSERVATION:**

**Recommend approval. The proposed development represents an improvement in the visual qualities of the building.**

**P09/E0406/LD**

**77 Vicarage Road**

Certificate of Lawful Development for a proposed loft conversion and installation of three rooflights.  
For: Mr J Pattison

**OBSERVATION:**

**No strong views**

**P09/E0411**

**105-107 Greys Road (other)(South Ward – TBB, RM)**

Extension to the rear of 105 and raising of the roof in height. Erection of pergola to altered terrace. Raising of the roof to 107 to facilitate first floor accommodation and single storey extension to form entrance lobby.  
For: Ms Lynette Hawkins

**OBSERVATION:**

**No strong views - subject to roof tiles on number 105 to be the same as the building next door and time being allowed for neighbours to respond to application**

**P09/E0422/RLB**

**32 Grey's Hill (other) (South Ward – TBB, RM)**

Retention of satellite dish to rear of property  
For: Mrs M Brohm

**OBSERVATION:**

**No strong views**

**P09/E0431/RET**

**1 Vicarage Road (other) (South Ward – TBB, RM)**

Reversion of four flats to single dwelling.  
For: Mr S Pickup

**OBSERVATION:**

**Recommend approval. The proposed development retains the external appearance of the building.**

**P09/E0432**

**Hill Lodge, 6 Rotherfield Road (other) (South Ward – TBB, RM)**

Conservatory addition to existing property.  
For: Mrs S Vimpany

**OBSERVATION:**

**No strong views**

**P09/E0435**

**12 Makins Road** (other) (South Ward – TBB, RM)  
Single storey extension forming porch and study, also  
access ramp.

For: Mr R Barefield

**OBSERVATION:**

**No strong views**

*Councillor Mrs E Hodgkin abstained from voting on the above application*

**10. FOR INFORMATION ONLY**

*Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.*

The Committee noted the information

**11. PLANNING UPDATE**

The Committee noted the information

The meeting closed at 7.20pm

Chairman