

Present: Councillor D Hinke, Chairman
Councillor D Clenshaw
Councillor Miss S Evans
Councillor Mrs E Hodgkin
Councillor D Silvester

In Attendance: Ms J Brazil – Committee Administrator / Minute Taker

Also Present: 1 Member of the Press

94. APOLOGIES

Apologies for absence were received from Councillors M Akehurst, Miss L Hillier S Gawrysiak and Ms L Meachin.

95. DECLARATIONS OF INTEREST

None.

96. PUBLIC PARTICIPATION

None

97. MINUTES

The Minutes of the Meeting of the Planning Committee held on 29 October 2013 were approved and signed as a true record by the Chairman, Councillor D Hinke.

98. PLANS (amended)

P13/S2599/HH

45 St Andrews Road (Other – South Ward – JW, WH)

Two storey side and rear extensions with integral garage. Demolition of existing garage in rear garden. New vehicular access.

For: Mr A J Fitzgerald

HTC Observation

17.09.13 Recommend Refusal. The proposal is out of keeping with the street scene, too large for the location and would alter the building line. The Committee noted the objections from the Highways department.

OBSERVATION:

Reiterate previous views. Recommend Refusal. The proposal is out of keeping with the street scene, too large for the location and would alter the building line.

99. **PLANS (new)**

Councillor Mrs E Hodgkin abstained from voting on all applications in North Ward.

P13/S2954/LB **Town Hall, Market Place** (Other – North Ward – JB, EH)
Proposed brass plaque to front elevation of building.
For: Henley Town Council
OBSERVATION: **The Committee noted the application and hoped that South Oxfordshire District Council look favourably on this application.**

P13/S3231/LB **2 Fonthill, Hop Gardens** (Other – North Ward – JB, EH)
New Shower room in main bedroom with skylight in roof valley; existing bedroom door relocated.
For: Mr A Henderson-Gaynor & Ms L Fearfield
OBSERVATION: **Recommend Approval. The Applicant has shown consideration and understanding of a listed building in their proposal.**

P13/S3309/HH **24 St Andrews Road** (Other – South Ward – JW, WH)
Proposed boundary enclosure.
For: Mrs D Hunter
OBSERVATION: **Recommend Refusal. The application is in the St Marks Conservation Area which is Cat.4 (2). The importance of garden walls is mentioned in the accompanying text to the information leaflet for Cat.4 (2) This address has an existing open file with planning enforcement.**

This application has been before this committee before, as a retrospective application to support the demolished garden wall and use of the front garden as a car parking area.

Both Henley Town Council and South Oxfordshire District Council refused the application which went to appeal and was subsequently turned down by the inspector and the garden wall was to be restored.

This recent application is directly against the inspector's report and as such Henley Town Council unanimously reject this application and insist that the wall is replaced in its entirety.

If this application is given consent then this Committee can see other garden walls being pulled down and front gardens used for parking.

P13/S3340/HH **This is not the intention of this Conservation area.**
44 Cromwell Road (Other – South Ward –JW, WH)
Erection of first floor side extension, part two storey,
part single storey rear extension, new front dormer
window and other external alterations.
For: Mr & Mrs Phillips
OBSERVATION: **Recommend Approval.**

Councillor Miss S Evans abstained from voting on the application below only.

P13/S3343/FUL **Sherwood Gardens** (Other – North Ward – JB, EH)
Replacement of existing timber framed windows and
timber / aluminium framed doors with new UPVC
framed double glazed windows and doors.
For: Mr B Everitt – Peverel Management Services Ltd
OBSERVATION: **Recommend Approval**

P13/S3344/A **Fat Face Ltd, 30 Bell Street** (Other – North Ward –
JB, EH)
1 x fascia sign and 1 x projecting sign.
For: Fat Face Ltd
OBSERVATION: **Recommend Approval. The Committee
commended Fat Face for its sympathetic
application in a Conservation Area.**

P13/S3345/HH **10 Haywards Close** (Other – North Ward –JB, EH)
Convert existing double garage to living
accommodation.
For: Mr & Mrs S Downes
OBSERVATION: **Recommend Approval.**

P13/S3376/FUL **Friar Park Estate, Badgemore** (Minor–North Ward –
JB, EH)
Demolition of existing temporary storage and utility
units. Erection of permanent estate storage and utility
buildings, to include security lodgings and boiler
house, two estate stores for gardening and estate
materials and extension to existing garages.
For: Mrs O Harrison
OBSERVATION: **Recommend Approval. This application does not
affect any neighbouring properties and provides
improved facilities for the location within the
estate.**

P13/S3406/HH **39 The Close** (Other – South Ward – JW, WH)
Installation of rooflights to front and rear roof slopes,
replacement of garage door with fully glazed sliding
doors and erection of front porch.
For: Mr R Crook

OBSERVATION: This application has been withdrawn by SODC and placed On Hold due to clerical issues. This Committee will consider the proposal once it has been resubmitted.

100. OBJECTIONS / CALL IN APPLICATIONS

The Committee considered which Councillor should speak at the South Oxfordshire District Council's (SODC) Planning meeting in the event of an objection and it was **RESOLVED**

that Councillor D Hinke represents the Town Council at the South Oxfordshire District Council planning meeting and speaks on the Council's behalf against application **P13/S3309/HH – 24 St Andrews Road.**

101. DECISION NOTICES

The Committee received the Decision Notices and after a lengthy discussion noted the information contained in the report.

102. ERECTION OF A NEW DWELLING

The Committee noted the attached details regarding erection of 1 new residential dwelling to be known as: 18A Cromwell Road, Henley on Thames, RG9 1JH.

103. CHANGE OF PROPERTY NUMBERING

The Committee noted the change of details follows properties:
28 – 30 New Street to - Primrose Cottage (alias) 28 New Street
The conversion of boat store to one residential dwelling to be known as:
The Old Boat Store (alias) 30 New Street

Addition of the alias name: Cooks Cottage to the existing numbered property 38 New Street.

104. PROPOSED TREE WORKS

The Committee received notification from South Oxfordshire District Council regarding proposed tree works and made the following observations:

(i) Woodland belt to rear of properties on Valley Road, Henley on Thames. TPO Number: 09S85. The Committee noted this work is to be carried out in due course.

(ii) Number of Tree preservation orders at property known as: Carvella, Harpsden Way, Henley on Thames, RG9 1NL. The Committee commended the Forestry Officer from South Oxfordshire District Council for the inclusion of the number of Tree Preservation Orders put into place at the property.

105. PROGRESS REPORT

Members received a report on progress, and after the following observations noted the information contained therein.

Bollards on West Street

Oxfordshire County Council Highways Department has planed footpath maintenance works for West Street. Henley Town Council has requested they remove the illegal bollards and reinstate the listed pavement as part of the repair and maintenance. Henley Town Council have also notified Oxfordshire County Council of the need for Listed and Conservation Area Consent required from South Oxfordshire District Council planning department before they embark on any works in West Street.

Grade II Listed Flint wall on Fairmile.

South Oxfordshire District Council Conservation and Oxfordshire County Council Highways departments are in agreement that no action is applicable on either enforcement or highways grounds on the issue of white wooden cats attached to posts on the entrance to property:

South Oxfordshire District Council contacted the owner of the nursery and the larger sign has now been removed from the Grade II listed wall. The Conservation Officer feels it is acceptable for there to be some signage for the advertisement of the nursery and South Oxfordshire District Council are presently liaising with the nursery manager as to reach a solution.

Committee Administrator to confirm the ownership of the land of the entrance to Orchard Farm where the posts with the white wooden cats are situated and report back to next full Planning meeting.

Letter to Enforcement regards Oxfam Shop, 26 Market Place

South Oxfordshire District Council Planning Officer is dealing with this issue and further update to be reported back to Committee at next full Planning meeting.

Removal of front boundary wall at 24 St Andrews Road

This item is dealt with as planning application P13/S3309/HH.

Signage on side wall of Bunkers Opticians

Bunkers Opticians have been asked by South Oxfordshire District Council to apply for Retrospective Planning Commission.

Satellite Dishes in Conservation Area

South Oxfordshire District Council Enforcement Officer to make a site visit to Reading Road Conservation Area. Update to be reported to next full Planning meeting.

The meeting closed at 8.05pm