

Present:

The Mayor, Councillor Mrs P Phillips
The Deputy Mayor, Councillor Mrs E Hodgkin
Councillor M S Akehurst
Councillor Mrs J Bland
Councillor D Clenshaw
Councillor Miss S Evans
Councillor S J Gawrysiak
Councillor Ms K Gehrman
Councillor W Hamilton
Councillor Miss L Hillier
Councillor Ms L A Meachin
Councillor D Nimmo-Smith
Councillor I Reissmann
Councillor D M Silvester
Councillor Mrs J Wood

In attendance:

Mr M W Kennedy – Town Clerk
Mrs H King – Finance Committee Administrator
Mrs L Jones – HTC Accountant
1 member of the press

34. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor D Hinke

35. **DECLARATIONS OF INTEREST**

None.

36. **2011-12 ANNUAL RETURN**

The Town Clerk introduced the item and explained the simplified format was a result of the 'lighter touch' approach under the FRSSE regime.

i) Annual Return

The numbering of the documents provided did cause slight confusion and it was requested that all pages of the Annual Return were provided for final approval in future years. However, it was accepted that these additional pages had already been seen and approved by Committee.

It was **RESOLVED** that the Annual Return be received and approved.

ii) Auditor's comments

The Town Clerk confirmed, in answer to a question, that the notice of audit will be put on public display using the Town's notice boards. An item will also appear on the Council's website advertising that the accounts are available to the public for inspection. However, there is no requirement for a notice to be placed in the local press.

It was noted that the Auditor had made reference to the decreased value of fixed assets due to reclassification. The Town Clerk confirmed the assets reclassified related to Gillotts field and two properties in Leaver Road.

It was **RESOLVED** that the Auditor's comments, and the Accountant's responses in her report to Full Council, be noted.

The meeting closed at 7.40pm.

Mayor

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