

Present: The Chairman, Councillor Kellie Hinton  
The Vice Chairman, Councillor Sarah Miller  
The Mayor, Councillor Glen Lambert  
Councillor Sara Abey  
Councillor Donna Crook  
Councillor Dave Eggleton  
Councillor S Evans  
Councillor David Nimmo Smith  
Councillor Ian Reissmann

In Attendance: Mrs Janet Wheeler – Town Clerk  
Becky Walker – Committee Administrator

Also Present: 1 member of the press  
11 members of the public  
Councillor Laurence Plant

**32. APOLOGIES FOR ABSENCE**

None received.

**33. DECLARATIONS OF INTEREST**

None received.

**34. PUBLIC PARTICIPATION SESSION**

*Eva Rickett – Kings Road – Minute 36 – Lido/Splash Park in Henley* - as a member of the Outdoor Swimming Club is in favour of an outdoor pool in Henley ideally to be open all year round.

*Michael Trethewey – Queen Street – Minute 36 -Lido/Splash Park in Henley* – spoke in favour of the proposed Lido/Splash Park in Henley and felt it could be commercially successful.

*Charlene Brown – Mill Lane – Minute 36 - Lido/Splash Park in Henley* – would support a lido/splash park in Henley.

*Laura Reineke – Berkshire Road – Minute 36 – Lido/Splash Park in Henley* – spoke in favour of an outdoor swimming pool in Henley. Would need to be long enough to enable a proper exercise and a children's area would be ideal. Local outdoor pools have been very successful – Abingdon pool had over 30,000 visitors this year. Open Water Swimming is the fastest growing sport in the country.

*Lucy Thaxter – Harpsden Road – Minute 36 – Lido/Splash Park in Henley* – supported an outdoor pool in Henley. Needs to be an adequate size and open all year round. Would fit in with the sporting heritage of Henley.

*Charlotte Hall – Berkshire Road – Minute 36 – Lido/Splash Park in Henley* – would support an outdoor pool which is very inclusive.

*Stefan Gyoker – Cromwell Road – Minute 36 – Lido/Splash Park in Henley – as a father of 2 is very much in support of this proposal. Feels it should be open all year round and would attract visitors to the town.*

*Anthony Duckett – Northfield End – Minute 36 – Lido/Splash Park in Henley – offered to help in progressing this project as an architect who worked on the South Reading Leisure Centre.*

*Councillor Lawrence Plant – Henley – Minute 36 – Lido/Splash Park in Henley - fully support the proposal for an outdoor pool.*

### **35. MINUTES**

- i. The minutes of the meeting of the Recreation and Amenities Committee held on 10 July 2018 were received, approved and signed by the Chairman as a true record.
- ii. The minutes of the Open and Green Sub Committee held on 13 July 2018 were received and considered.

Councillor Crook asked for an update regarding the reinstallation of the swings. It was confirmed the Parks Manager had advised a new swing set is required.  
*Post meeting note – to be an agenda item on the next Open and Green Spaces Sub Committee.*

The Committee **RESOLVED**

**that the minutes of the Open and Green Spaces Sub Committee held on 13 July 2018 be received, approved and adopted**

- iii. The minutes of the Henley in Bloom meeting held on 26 July 2018 were received and considered.

**Floral Train** - A discussion took place regarding the floral train returning to Station Park. The Chairman of Henley in Bloom, Cllr David Eggleton, advised quotes were being sought for repairs which would mean less planting is required which would keep the costs down and a sponsor is being sought. It was noted the location at Station Park had historical significance as it was the location of the original turntable. Members had mixed views on whether the train should return.

**Singers Park Hedge** – members discussed the proposed removal of the hedge at Singers Park due to the base of the hedge providing a habitat for nesting rats. This linked with the location next to the river, food outlets nearby, litter bins and people eating on the benches has resulted in a rat problem in the area despite a pest control contractor being contracted for the last 18 months.

A discussion ensued with points raised in favour and against removing the hedge as listed below:-

- for retaining the hedge:- conservation value; planting helps reduce air pollution; provides screening from the road and traffic noise
- for removing the hedge:- will help reduce the rat problem by removing their nesting habitat; a hedge in a different location could be planted to mitigate the loss of the hedge; the hedge could be replaced by railings and planting as installed on the land adjacent or a low hedge in planters; would allow a view of Rectory House and its planting from the bridge

It was noted litter also contribute to the rat problem and a programme to educate people not to drop litter would be beneficial.

Councillor David Nimmo Smith proposed and Councillor Dave Eggleton seconded and following a vote it was **RESOLVED TO RECOMMEND**

**that the hedge surrounding Singers Park be removed and the pest controllers be asked to deal with the rats. Henley in Bloom to consider a suitable replacement for example railings and planting as on the land adjacent or a low hedge**

The Committee **RESOLVED**

**that the minutes of the Henley in Bloom Sub Committee held on 26 July 2018 be received, approved and adopted**

**36. LIDO/SPLASH PARK IN HENLEY**

Members received and considered a report by Michaela Clarke of the Henley Herald regarding locating a Lido/Splash Pool in Henley. The Chairman thanked Michaela Clarke for the report and invited her to join the table.

Members discussed the proposal and agreed an outdoor pool in Henley would be a considerable asset for the community. Members acknowledged and praised the community support for this project which was evident via the poll cited in the report and by attendance in the public gallery and felt this project would benefit from being community-led with two or more Town Councillors on the Working Group. Michaela Clarke thanked members for their support and would be delighted to lead the working group which would carry out research regarding location, liaison with landowners, funding, management, speaking to sport facility operators etc regarding an outdoor pool, lido, splashpark and open water swimming.

It was noted the outdoor pools in Abingdon and Crowmarsh close for winter and would be expensive to keep open all year round. It was also noted the Cricket Club and Rugby Club maybe able to offer fund-raising advice.

After further discussion it was **RESOLVED TO RECOMMEND**

**that the Town Council support the establishment of a Working Group/ Committee to investigate locating an outdoor pool, splash park, lido and outdoor swimming in Henley and**

**that Councillor Lawrence Plant and the Mayor, Councillor Glen Lambert are the Council representatives on this Working Group/Committee**

Michaela Clarke left the table.

Ten members of the public left the public gallery at 8.09 pm.

**37. MILL AND MARSH MEADOWS**

Members considered whether to extend the ban on barbecues to Marsh Meadows in 2019 (barbecues are already banned on Mill Meadows) and felt that as there was no time urgency on this matter that this item should be referred to the Open and Green Spaces Sub Committee meeting when the Parks Manager would be in attendance and the matter could be discussed in more detail.

Members noted the provision of funds for a Park Ranger were to be discussed during consideration of the budget for 2019/20.

It was **RESOLVED**

**that this item be referred to the next Open and Green Spaces Committee meeting**

**38. BUDGET**

- i. Members received and considered the management accounts to August 2018.

The Committee **RESOLVED**

**that the management accounts up to August 2018 be noted**

- ii. Members received and considered the draft detailed budget figures for 2019 - 20 prepared by the Accountant – see appendix 1. Members noted the points in bold required specific consideration by Councillors and responses to these points in 3.1.

The Committee **RESOLVED TO RECOMMEND**

**that the budget report be accepted as presented in (Appendix 1). The items in 3.1 in bold are approved – see below:-**

- a) **The Council to continue to pay bands on the same basis as last year – budget of £5k**
- b) **The Council to continue the arrangement with the Henley Canoe Hire – income budget £5k**
- c) **The Regatta parking charges at Mill Meadows to be held at the same level for 2019**
- d) **The additional parking income received during Regatta (approx £5k) plus additional temporary mooring income (approx £2k) be set aside to support extra staff/subcontractors to manage the Council's land (Mill and Marsh Meadows) during and immediately after Regatta.**
- e) **The Horticultural Contract budget be increased to £43k. It was requested that feedback be sought from the Horticultural Contractor every 6 months**
- f) **A cost of £6k be allocated for provision of a Cemetery Warden one day a week – this element would require further consideration under the overall salary review by the Town Clerk for approval by the Finance Strategy and Management Committee**
- g) **A provision of £3k to be included as a separate cemetery income from the First Chapel's conversion to a columbarium**
- j) **The litter removal budget to be increased to £18k to cover the cost of contractor cost of emptying the compactor, recycling waste and bin bags. A separate line has been added to cover the extra cost of £2.2k for emptying a large waste bin at Mill Meadows**
- m) **Members noted the provisional running costs provided regarding provision of toilets, a water supply and a CCTV camera at Makins however agreed more work was required to specify the detail of the provision of toilets at Mil Lane and Makins Recreation Ground and it was RESOLVED**

**that a Toilet Working Group be established to investigate the feasibility and costs of providing toilets at the Mill Lane Car Park and Makins Recreation Ground. Membership to be Councillors Dave Eggleton, David Nimmo Smith and Ian Reissmann. Councillors Sarah Miller and Sam Evans to assist where time permits.**

**that £20k be added to the Capital Projects list for 2019/20 for consideration by the Finance Strategy and Management Committee**

**39. PROGRESS**

Members received the progress report and made the following comments:-

*Park Run* – Councillors Sam Evans and Sarah Miller to meet with the new contact for Park Run in Henley.

*Greys Road Embankment sign* – now the sign is installed – remove from the progress report.

**40. MILL MEADOWS – RIVER BANK REPAIRS**

Members received and considered a survey of the riverbank at Mill Meadows which included a list summarising the order of priority and the list of works required. It was noted approximate 300m of riverbank are identified for works and therefore the works, if undertaken, would need to be staged over a number of years.

The Chairman advised a representative from the Environment Agency had visited Mill and Marsh Meadows and although had not carried out a detailed survey felt the Town Council/ Parks Service had done an effective job of keeping the bank in good repair.

After discussion it was **RESOLVED TO RECOMMEND**

**that a brief be drawn up including the survey and it be placed on Contracts Finder and once 3 quotes are obtained they be brought to Committee for consideration**

**41. MILL MEADOWS – MOORING CONDITIONS**

Members received and considered a report regarding amending the temporary mooring conditions at Mill and Marsh Meadows to include a “no return” period and regarding “No Sewage to be discharged” clause and **RESOLVED TO RECOMMEND**

**that the following be added to the conditions for the temporary moorings at Mill Meadows “No boat staying for the maximum of 14 nights is permitted to return to the moorings within 7 nights ” and**

**that the following be added to the conditions for the temporary moorings at Mill Meadows “No sewage shall be discharged at the moorings”**

**42. MILL MEADOWS – WELCOME WALL**

Members received and considered a report regarding the Welcome Wall on the Pavilion at Mill Meadows. Members noted the creative brief had been sent to local advertising agencies and graphic design companies asking them to submit ideas as part of a “pitch” for the business. The Town Clerk advised one company had estimated £12k for the project/works.

Members acknowledged the importance of the wall to the Meadows and to encourage visitors to the town and **RESOLVED**

**that officers should continue to gather quotes for the Welcome Wall at Mill Meadows**

**43. METAL DETECTING ON TOWN COUNCIL LAND**

Members received and considered a report regarding metal detecting on Town Council land and noted there have been recent incidents of metal detecting at Freemans Meadow and there were concerns that this was resulting in damage to the land and creating a potential trip hazard for users when the turf was not replaced correctly.

Members considered a number of options regarding permissions, issuing permits/how to monitor and locations however agreed that, due to health and safety concerns and the potential damage that could be caused that metal detecting should not be allowed on any of the Town Council's land.

It was **RESOLVED TO RECOMMEND**

**that the Town Council not allow metal detecting on Council land**

**44. FAIRMILE CEMETERY**

Members received and considered a report regarding a request to install a mausoleum at the Fairmile Cemetery. Members noted that maintaining a mausoleum could be expensive over time and those responsible for the upkeep may not be available in years to come. Also that there could be health and safety concerns.

It was **RESOLVED TO RECOMMEND**

**that the request to install a mausoleum at the Fairmile Cemetery be refused**

**45. CENTENARY OF THE ARMISTICE – WORLD WAR 1 – TREE PLANTING**

Members received and considered an email from Oxfordshire County Council inviting the Town Council to take part in a joint project between Oxfordshire County Council and the Woodland Trust which involves planting Remembrance Trees as a lasting memorial of the Centenary of the Armistice.

Members discussed possible locations and agreed Henley in Transition, who had a project for a Henley Forest, should be asked for their suggestions.

It was **RESOLVED**

**that the Council agree in principal and ask Henley in Transition for their suggestions regarding possible locations**

**46. HISTORIC PLAQUE**

Members received the draft design of next in the series of historic plaques which was researched by Viv Greenwood which relates to the picture of Henley by Jan Siberechts (which is housed in the River and Rowing Museum). Members considered a location by the Adventure Playground but were mindful that there was a number of signs in this area. Councillor Dave Eggleton offered to meet with Viv Greenwood to find a suitable location which would be brought back to Committee.

It was **RESOLVED TO RECOMMEND**

**that the design of the Jan Siberechts plaque be approved and Councillor Dave Eggleton meet with Viv Greenwood to find a suitable location**

**47. CONSERVATION IN HENLEY – INSTAGRAM ACCOUNT**

Members considered a request from the Conservation Warden to set up an Instagram account (a photo based social media platform) to increase awareness of the wildlife on the Town Council's open spaces.

It was **RESOLVED TO RECOMMEND**

**that permission be given for the Conservation Park Warden to set up an Instagram account to increase awareness of the wildlife on the Town Council's open spaces**

48. **EXCLUSION OF THE PUBLIC AND THE PRESS**

It was moved by the Chairman and **RESOLVED**

**that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

49. **CONFIDENTIAL  
MINUTES**

The minutes of the meeting of the Recreation and Amenities Committee held on 10 July 2018 were received, approved and signed by the Chairman as a true record.

The meeting closed at 9.29 pm.  
bw

**Chairman**

**HENLEY TOWN COUNCIL**  
**RECREATION & AMENITIES COMMITTEE – 11 SEPTEMBER 2018**  
**Report on: DRAFT 2019-20 BUDGET CONSIDERATIONS**

**1. Executive Summary**

- 1.1** The 2019-20 budget timetable requires each Committee to consider their draft budget figures in this cycle of meetings and the final figures in the next cycle in order for the budget to be approved and the precept requested by the end of January 2019.
- 1.2** The draft figures for 2019-20 are attached. The schedule includes the current year's budget and expected out-turn along with the actual figures for 2017-18 and 2016-17 for information.

**2. Background Information**

- 2.1** The R&A Committee's net spending budget in 2018-19 is £61.9k excluding planned maintenance projects. Expected income from moorings, Mill Meadows Car Park and other riverside sources amount to over £300k, with nearly £20k in rent from the Pavilion. £50k from the Fairmile Cemetery and £5k from Allotments. Total income is around £375k. The net budgeted expenditure for 2019/20 currently stands at £111.2k.
- 2.2** Most expenditure is incurred by the Committee in running the parks services. This includes care of the vehicles and mowing equipment, repairs and maintenance at all the recreation areas, maintaining the benches along the riverside/Fairmile, looking after all our trees, and dealing with litter and waste disposal. The budget also covers the costs of running the public toilets, maintaining the flower beds under the horticultural contract, Henley in Bloom costs, maintenance at the cemetery and Allotments, and handling the Sports Centre and Astro turf contracts at Jubilee Park. Total expenditure under this committee amounts to around £440k.

**3. Detailed Consideration**

- 3.1** **Going through the draft budget figures in order of the schedule, the RFO would draw Councillors' attention to the following (bold text indicates that Councillor feedback is required):**
- a) For several years the Council has paid expenses of up to £250 for brass/jazz bands to play at the Bandstand 20 days per year, usually on Sunday afternoons from June to September, and certain other days such as bank holidays. This form of entertainment continues to prove popular. **It is assumed that Councillors are happy pay bands on the same basis. Expenditure budget £5k.**



- b) It is assumed that the Canoe Hire operators will wish to come back in 2019, and be happy still to pay 10% of their turnover as the licence fee. The RFO will review their figures for 2018 when the season closes but it is anticipated that they should show a significant increase over their 2016 and 2017 figures - turnover for 2018 is likely to be nearly double that of 2017, but the Council's income is unlikely to be above the 2018 budget figure which was perhaps optimistic. It is suggested that the 2019-20 budget figure is only a little up on the 2018 expected out-turn, at £5k against £4k. **It is assumed Henley Canoe hire and Councillors are happy to continue such an arrangement next year. Income budget £5k.**
- c) Temporary mooring charges and parking charges are attached at Schedule 2. As there were increases across the board for parking from 2018, and temporary moorings from 2015, it is not recommended to increase these charges for 2019. However Councillors will note that the charges for Regatta Parking at Mill Meadows have been held at £13 for the Wednesday and Thursday and £15 for the Friday to Sunday since April 2010. In this time inflation has increased by around 15%. Investigation into other charges in the area for Regatta parking has revealed alternatives to Mill Meadows as follows:
- Cricket Club - cars £30 per day throughout the Regatta
  - Henley Rugby Club – cars £15 Wednesday, Thursday and Sunday / £20 Friday and Saturday.
  - Woodside Field (Remenham Church Lane) £8 Wednesday and Thursday / £10 Friday, Saturday and Sunday.
  - Charity parking on The Fairmile £10 per day

A review of parking income over Regatta indicates that on the Wednesday and Thursday around 100 cars parked per day paying £13 each. On the Friday and Saturday around 125 cars parked per day paying £15 each, and on the Sunday 130 cars parked, also paying £15. The Car Park has 130 spaces suggesting that the Car Park is almost full, but not overflowing. **Following discussions with the Parks Manager over a potential increase in Regatta Parking charges in 2019 the RFO recommends holding the charges at the current levels for another year. If vehicles were being turned away, or alternative parking charges exceeded our own the matter would be reconsidered. Total parking income budget for 2019/20 £215k, temporary moorings budget £38k, including Regatta.**

- d) In 2018 the total income from Regatta parking amounted to around £8.5k against a normal summer weekend income of around £3k - £4k. Each year this is a 'windfall' gain for the Council paid largely by visitors from outside the area. **The RFO suggests that the extra parking income of some £5k, plus around £2k of extra moorings income, over the Regatta period could be set aside to support extra staff/subcontractors to manage the Council's land (Mill and Marsh Meadows) during and immediately after Regatta,** such as extra use of the parks ranger, extra toilet cleans etc. Whilst any busy summer weekend can witness high usage of the Mill and Marsh Meadows areas, it would send a positive message that the extra income reaped by the Council is spent when and where it is most needed. It is the responsibility of SODC to deal with waste disposal and sweeping of pavements within the town. **Possible reallocation of parking/mooring income to be ring-fenced £7k, being the maximum available for expenditure on extra clearing-up costs.**
- e) The horticultural contract comes up for a three year review in May 2019 (brought back from May 2021) but it is assumed a status quo (around £36k pa) subject to an RPI increase. Water rates are added to the budget (£2,500pa). The continuation of the contract for two more years will be considered by the Henley in Bloom Committee in due course. There are some additional projects under consideration that may affect the overall cost of the contract, **so the RFO has increased the budget to £43k.**

- f) Councillors are asked to consider including the budget for a part time cemetery warden, having favourably received the idea of a staff presence at the Cemetery, who could take on improvements to the landscape of the area. **A cost of £6k would allow one day per week of a cemetery warden's time should Councillors wish to include this (or another figure) in the provisional budget, though the extra cost would be considered further under the overall salary review by the Town Clerk, for FSM approval.**
- g) The budget for Cemetery income has been set at £50k including the recharging of grave digging costs which started a year ago. **A provisional £3k has been included as separate cemetery income from the First Chapel's conversion to a Columbarium** which could go ahead in early 2019 if funding is in place and Councillors approve the detailed recommendations.
- h) The RFO will assume a status quo at the Outdoor Sports Centre for budget purposes until further updates on the possible development and its timing are known. An annual provision of £16,667 continues to be added to earmarked reserves for a replacement Astroturf when the current one approaches 12 years (in 2023-24)
- i) Allotments charges were increased last year (for 2019-20 and 2020-21) so are not considered this year. Expenses are assumed to be in line with last year too.
- j) The RFO has increased the litter removal budget to £18k to cover the current Grundon's contract for emptying the compactor and recycling waste, and bin bags. **A separate line has been added to cover the extra cost (£2.2k) of a large waste bin emptying service at Mill Meadows, assuming weekly collections for 6 months of the year, subject to this Committee's approval.**
- k) Salary costs and levels will be the subject of review by the Town Clerk, for FSM approval. The figure assumes a full parks team and that the current acting parks manager will fill the role on a permanent basis.
- l) Other ongoing costs of tools, repairs, maintenance, vehicle costs etc are in line with the RFO's expectations for the current year, and it is suggested that tree surgery costs remain at £10k for 2019-20. Tree survey costs of £3k will be included under the FSM Committee budget for legal and professional fees.
- m) Councillors are understood to be considering the **provision of toilets, a water supply and a CCTV camera at Makins, and should advise the RFO of associated costs when known. Provisional figures only have been included.**

**3.2 R&A Projects under Earmarked Reserves include the following (for information only):**

- i) £50k to replace the pavings and steps around the Pavilion and quotes/tenders will be sought in due course;
- ii) £25k for tarmacking of car parks under the Council's ownership generally, and an additional £25k specifically for enhancing the roads and drives at the Cemetery;
- iii) £10k for improvements to the parking area at the Baths Site;
- iv) £7.4k to improve the surface round the tree in the garden on Gravel Hill (near Hop Gardens);
- v) £10k to install tree data base software;

- vi) There is a provisional budget of £100k for riverside repairs along Mill and Marsh Meadows but surveys are currently being undertaken, the results of which will be known in time for the final budget.

### **3.3 Capital projects**

**Councillors are asked to notify the RFO of any projects of the capital nature they wish to include in the 2019-20 budget for consideration by the FSM Committee.**

### **4. Recommendation**

- 4.1** That Councillors minute their recommendations of the items in bold above, and any other budgetary considerations not specifically indicated in this report.

Report prepared by  
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1<sup>st</sup> September 2018

Henley on Thames Town Council

Rec & Amenities Budget 2019-20

Schedule 1

£'000	Budget 2019/20	Budget 2018/19	Expected out-turn 2018/19	Actual 2017/18	Actual 2016/17
<b>River</b>					
MM Car Park expenses	10.0	10.0	10.0	8.8	10.5
MM car park white lines	0.0	0.0	0.0	0.0	4.0
Bandstand - band payments	5.0	5.0	5.0	4.3	4.8
River expenses - environment agency exp	4.0	3.0	3.0	3.7	2.9
Little White Hart Moorings rates	3.2	3.2	3.2	3.1	2.9
<b>Total River Expenditure</b>	<b>22.2</b>	<b>21.2</b>	<b>21.2</b>	<b>19.9</b>	<b>25.1</b>
<b>Less Income</b>					
Moorings - Temporary	(34.0)	(33.0)	(33.0)	(36.8)	(29.5)
Moorings - J Hooper	(13.3)	(13.5)	(13.5)	(12.1)	(12.1)
Permanent Moorings - White Hart/Thameside/MM	(39.7)	(38.0)	(38.4)	(37.0)	(36.4)
Salter Bros.	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Canoe Hire	(5.0)	(4.0)	(4.0)	(2.6)	(2.0)
Income from regular events on Mill Meadows	(5.0)	(5.0)	(5.0)	0.0	0.0
Mill Meadows Car Park	(215.0)	(215.0)	(215.0)	(209.9)	(205.2)
<b>Total River Income</b>	<b>(313.0)</b>	<b>(309.5)</b>	<b>(309.9)</b>	<b>(299.4)</b>	<b>(286.2)</b>
<b>Net (Income) River</b>	<b>(290.8)</b>	<b>(288.3)</b>	<b>(288.7)</b>	<b>(279.5)</b>	<b>(261.1)</b>
<b>Pavilion</b>					
Electricity (c 65% recharged to tenants, see below)	7.7	7.7	7.7	7.5	6.1
Water, excl toilets	0.8	0.8	0.8	0.6	0.5
Rates	1.5	1.5	1.5	1.5	1.5
Insurance	0.6	0.6	0.6	0.6	0.6
Misc/Maintenance/Cleaning mats	5.0	4.0	4.0	5.1	4.9
Pavilion planned maintenance schedule	0.0	0.0	0.0	0.0	4.6
Lift Maintenance	1.0	1.0	1.0	0.8	0.9
Public Toilets, maintenance incl water	7.0	6.5	7.5	11.2	8.9
Public Toilets, cleaning contract	8.0	7.5	9.0	0.0	0.0
	31.6	29.6	32.1	27.3	28.0
<b>Less Income</b>					
Mill Meadows Nursery rent	(13.1)	(12.6)	(12.6)	(12.5)	(12.0)
Nursery recharge of serv's (£2.1k) and elec (£3k)	(5.1)	(5.5)	(5.5)	(4.9)	(5.6)
Bowling Club, incl electricity recharged (£1.2k)	(1.3)	(2.0)	(2.0)	(1.3)	(1.1)
	(19.5)	(20.1)	(20.1)	(18.7)	(18.7)
<b>Net Cost Pavilion</b>	<b>12.1</b>	<b>9.5</b>	<b>12.0</b>	<b>8.6</b>	<b>9.3</b>
<b>Gardens</b>					
Flower Beds under contract (Station Rd etc)	43.0	39.0	39.0	41.0	36.5
Henley in Bloom (net budgeted expenditure)	2.0	2.0	2.0	2.1	2.0
	45.0	41.0	41.0	43.1	38.5

Completed in 2018/19  
Report to R&A 11 Sept 2018

Extra income from Regatta £2k  
FSM to consider Oct 2018  
3.2% RPI increase agreed. Contract ends 31/03/2020  
RPI index linked each year  
Assumes increase in turnover for Canoe Hire  
incl pop up cinema/sports events usage x 3  
Extra income from Regatta £5k

FSM to consider overall planned maintenance projects

RPI increase each September

Inflation increase / specific projects. R&A to consider

Henley on Thames Town Council

Rec & Amenities Budget 2019-20

£'000	Budget 2019/20	Budget 2018/19	Expected out-turn 2018/19	Actual 2017/18	Actual 2016/17
<b>Cemetery</b>					
General maintenance	2.5	3.0	3.0	2.0	2.8
Sexton costs (grave prep - recharged under income)	10.0	10.0	10.0	11.2	3.6
Cemetery warden (1 day per week)	6.0	0.0	0.0	0.0	0.0
Rates and utilities (incl electr £1k)	2.5	2.5	2.5	2.4	2.3
Insurance of Chapels	0.3	0.3	0.3	0.2	0.2
Repairs to first Chapel, planned maintenance	0.0	0.0	0.0	0.0	0.0
Repairs to main Chapel planned maint schedule	0.0	0.0	0.0	0.0	0.0
	21.3	15.8	15.8	15.8	8.9
<b>Income offset</b>					
Cemetery Fees	(50.0)	(52.0)	(52.0)	(46.7)	(42.0)
Colurbaniam income from 1st Chapel	(3.0)	0.0	0.0	0.0	0.0
<b>Net Cost / (Income) Cemetery</b>	<b>(31.7)</b>	<b>(36.2)</b>	<b>(36.2)</b>	<b>(30.9)</b>	<b>(33.1)</b>
<b>Sports Centre</b>					
Insurance on part used by Parks Services	0.5	0.5	0.5	0.5	0.5
Management Contract with GLL Better	16.5	16.5	16.5	16.2	16.2
Repairs & Renewals	1.0	1.0	1.0	0.1	1.1
Provision towards new Astro turf in 2023	16.7	16.7	16.7	16.7	16.7
Planned maintenance schedule	0.0	0.0	0.0	0.0	0.0
<b>Cost Sports Centre</b>	<b>34.7</b>	<b>34.7</b>	<b>34.7</b>	<b>33.5</b>	<b>34.5</b>
<b>Allotments</b>					
Admin: honorarium/small works/ins/post	1.5	1.5	1.5	0.6	0.6
Maintenance	1.5	1.5	1.5	1.0	2.0
Planned maintenance - security	0.0	5.5	5.5	5.0	2.0
Water	0.8	0.8	0.8	0.8	0.6
	3.8	9.3	9.3	7.4	5.2
<b>Income offset</b>					
Allotment Rents	(5.0)	(5.0)	(5.0)	(4.5)	(4.4)
<b>Net Cost/(Income) Allotments</b>	<b>(1.2)</b>	<b>4.3</b>	<b>4.3</b>	<b>2.9</b>	<b>0.8</b>
<b>Litter</b>					
Litter - General	18.0	16.0	16.0	17.2	17.0
Extra waste disposal bin at Mill Meadows	2.2	0.0	0.0	0.0	0.0
Litter - Dogs	1.0	1.2	1.2	0.9	0.7
<b>Net Expenses Litter</b>	<b>21.2</b>	<b>17.2</b>	<b>17.2</b>	<b>18.1</b>	<b>17.7</b>
<b>Park Services Operation</b>					
Wages etc.	230.0	196.0	196.0	194.5	196.7
Probation service cost £120 per week	6.0	6.0	6.0	6.2	6.2
OCC grass cutting recharge (halved 2015/16)	(4.4)	(4.4)	(4.4)	(4.4)	(4.4)

Possible part time warden - R&A to consider

Preliminary figure

Contract expires 31st March 2019. Assumes extension.

Next increase 2020/21

6 months of 8 yard front end loader, weekly collections

FSM to consider salary budget. Assumes full team.

Henley on Thames Town Council

Rec & Amenities Budget 2019-20

£'000	Budget 2019/20	Budget 2018/19	Expected out-turn 2018/19	Actual 2017/18	Actual 2016/17
Tools/Plant	10.0	8.0	8.0	9.9	7.1
Repairs & Improvements	10.0	10.0	10.0	9.3	14.3
Mill Meadows only maintenance	7.0	5.0	5.8	6.9	8.0
Planned maintenance - town greening	0.0	2.0	2.0	0.0	4.0
Amenity Area Maintenance - Other	7.5	7.0	7.0	7.1	7.3
Planned maintenance - Obelisk stonework	0.0	0.0	0.0	0.0	3.4
Benches maintenance/renovations	5.0	5.0	5.0	5.0	5.0
Storage of equipment prev at Jubilee Park	3.0	3.0	3.0	3.0	3.0
Salaries - Staff at MM Pavilion kiosk	7.0	7.0	7.0	6.0	6.0
Marketing of facilities/information centre/parks	1.5	1.5	1.5	0.3	1.0
40 Acre Field	0.5	0.5	0.5	0.0	0.0
Recharges of park services labour time	(0.5)	(0.5)	(0.5)	(0.1)	(0.4)
Vehicle Expenses, excl insurance	10.0	11.0	11.0	9.8	10.4
Vehicle & plant insurance	3.8	3.8	3.8	3.4	2.5
Protective Clothing / H&S	4.0	4.0	4.0	3.2	3.5
Telephone	2.8	2.8	2.8	2.5	2.3
Herbicide applications	1.5	1.5	1.5	1.6	1.4
Tree surgery/maintenance costs	10.0	10.0	10.0	20.0	10.0
Gillotts Field, incl Ragwort elimination £2k	2.5	2.5	2.5	0.5	0.3
Freemans Meadow	0.5	0.5	0.5	0.2	0.2
Makins Recreation Ground, general maintenance	1.0	0.5	0.5	2.0	0.8
Makins Recreation Ground - CCTV monitoring	0.0	2.5	2.5	0.0	0.0
Makins Recr Ground - public toilets (maintenance only)	5.0	5.0	5.0	0.0	0.0
Makins Recreation Ground - catering facility (income)	0.0	(3.0)	(3.0)	0.0	0.0
<b>Expenses Park Services</b>	<b>323.7</b>	<b>287.2</b>	<b>288.0</b>	<b>286.9</b>	<b>288.6</b>
<b>Net Committee Expenditure</b>	<b>113.0</b>	<b>69.4</b>	<b>72.3</b>	<b>82.7</b>	<b>95.2</b>

Managed under T&C

Ongoing program of renovating/base improvements  
Possibly delete if restructure parks depot  
Managed under T&C  
Part of overall review to market facilities

Ongoing program to act on survey recommendations

R&A to consider toilets - maintenance costs would not cover capital cost of permanent toilets.

Planned Maintenance figures earlier years (2019-20 figures to be determined at FSM)

Allotment	(5.5)	(5.5)
Town Greening	(2.0)	(2.0)
<b>Total Committee Expenditure</b>	<b>61.9</b>	<b>64.8</b>

SCHEDULE 2

Mill Meadows Parking apply from 9am to 7pm	Charges	Increased 2015 to	2016	2017	Increased 2018 to	Proposed 2019 (no increase)
<b>All figures include VAT</b>						
<b>Monday - Friday</b>						
Up to 1 hour		£1.30	£1.30	£1.30	£1.50	£1.50
Up to 2 hours		£2.70	£2.70	£2.70	£3.00	£3.00
Up to 4 hours		£5.50	£5.50	£5.50	£6.00	£6.00
Over 4 hours		£7.70	£7.70	£7.70	£8.00	£8.00
<b>Saturday, Sunday &amp; bank holidays</b>						
Up to 1 hour		£1.70	£1.70	£1.70	£1.80	£1.80
Up to 2 hours		£3.30	£3.30	£3.30	£3.50	£3.50
Up to 4 hours		£6.60	£6.60	£6.60	£7.00	£7.00
Over 4 hours		£8.80	£8.80	£8.80	£9.00	£9.00
<b>Henley Regatta Season (last increased April 2010 from £11 / £13)</b>						
Wednesday / Thursday		£13.00	£13.00	£13.00	£13.00	£13.00
Friday - Sunday		£15.00	£15.00	£15.00	£15.00	£15.00
<b>Mill Meadows Annual Resident Permits (Monday - Sunday), including VAT</b>						
Annual charge		£300.00	£300.00	£300.00	£310.00	£310.00
OAPs (aged 65 and over)		£80.00	£80.00	£80.00	£80.00	£80.00
<b>Season Tickets (for local businesses), including VAT</b>						
<b>Monday - Friday only:</b>						
Weekly		£15.00	£15.00	£15.00	£18.00	£18.00
Monthly		£40.00	£40.00	£40.00	£45.00	£45.00
Quarterly		£100.00	£100.00	£100.00	£120.00	£120.00
Annual		£300.00	£300.00	£300.00	£350.00	£350.00
<i>10% discount applied if more than 5 tickets purchased at same time</i>						

Charges do not apply on 25th or 26th December or 1st January.

**Comparisons**

<b>Henley on Thames Station Car Park - charges 2018</b>			<b>Mon-Fri</b>	<b>Sat-Sun</b>
Up to 3 hours			£1.20	£1.00
Up to 4 hours			£1.70	£1.50
Up to 6 hours			£2.80	£2.50
More than 6 hours			£5.00	£4.50
<b>Marlow Car Park at Pound Lane/Court Garden 2018</b>			<b>All week</b>	
Up to 1 hour		(7am - 7pm)	£0.70	
Up to 2 hours			£1.20	
Up to 3 hours			£1.50	
Up to 4 hours			£2.00	
Up to 6 hours			£3.00	
Up to 12 hours			£5.50	
<b>Windsor River Street Car park 2018 9am - 9pm</b>			<b>All week</b>	
Up to 1 hour			£4.50	
Up to 2 hours			£7.00	
Up to 3 hours			£9.00	
Up to 4 hours			£12.00	
Up to 5 hours			£14.00	
Over 5 hours			£17.00	

<b>Temporary Moorings at Mill Meadows, charges including VAT:</b>				
(Increased from £9 per night in 2015)	2016	2017	2018	Proposed 2019
Overnight	£10.00	£10.00	£10.00	£10.00
Weekly	£55.00	£55.00	£55.00	£55.00
<b>Regatta</b>				
Overnight Wed - Thurs	£30.00	£30.00	£30.00	£30.00
Overnight Fri - Sun	£40.00	£40.00	£40.00	£40.00
Weekly	£200.00	£200.00	£150.00	£150.00