

**Present:** Chairman Councillor A J Follett  
Vice Chairman, Councillor C W Gibson  
Councillor Miss L M Hillier  
Councillor I Reissmann  
Councillor S Smith  
Deputy Mayor, Councillor Mrs J Wood (ex-officio)

**In attendance:** Mr M Kennedy – Town Clerk  
Mrs B Walker – Minute Taker

**Also Present:** One member of the Press  
Two members of the Public

**113. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from The Mayor, Councillor Mrs E Hodgkin.

**114. DECLARATIONS OF INTEREST**

Councillor Miss L M Hillier – P09/E1148 – Hot Gossip, 7 Friday Street –  
Prejudicial interest.- tenant of the applicant

Councillor A J Follett – P09/E1140 – 9 Chiltern Close – Prejudicial interest –  
neighbour of the applicant.

**115. MINUTES**

The Minutes of the Meeting held on 1<sup>st</sup> December 2009 were approved and  
signed by the Chairman, Councillor A J Follett as a true record.

**116. OBJECTIONS**

The Chairman, Councillor A J Follett informed the Committee that there was a  
Planning Committee meeting at South Oxfordshire District Council on  
Wednesday 23 December 2009 and if there were any Henley applications on the  
agenda an email would be circulated to notify Committee members in case  
members wanted to speak on Henley Town Council's behalf.

Councillor C W Gibson reported that he had spoken on behalf of Henley Town  
Council at the recent South Oxfordshire District Council Planning meeting against  
planning application number P09/E1081/RET, 9 Bell Street and that District  
Councillor Mrs J Bland had supported him and had also spoken against the  
application. The District Council has refused planning permission on this  
application.

**117. PLANS (amended)**

**R3.0124/09**

**Amended**

**Trinity Pre-School, Vicarage Road**

Demolition of existing pre-school building and erection  
of one storey pre-school building to contain: Lobby,  
office, kitchen, disabled WC, play area, store and  
WC's. Development of playground area to include  
covered area for outdoor learning.

For: Oxfordshire County Council

HTC Observation: 09.06.2009  
OBSERVATION: No strong views  
OBSERVATION: **The Committee reiterated its previous observation of no strong views.**

**118. Plans (new)**

*The Chairman, Councillor A J Follett having previously declared a prejudicial interest in the following item left the Council Chamber and took no further part in the proceedings. The Vice Chairman, Councillor C W Gibson took the Chair.*

**P09/E1140**                      **9 Chiltern Close** (Other – North Ward – JB, LMH)  
Demolition & replacement of existing single storey front porch with matching extension. Demolition & replacement of single storey side carport with single storey garage side extension. Replacement of existing rear single storey flat roof with pitched roof.  
For: Mr & Mrs Luke  
**OBSERVATION:**            **No objection to this application.**

*Councillor A J Follett rejoined the meeting and took the Chair.*

*Councillor Miss L M Hillier having previously declared a prejudicial interest in the following item left the Council Chamber and took no further part in proceedings.*

*Councillor S Smith declared a personal interest in the following item.*

**P09/E1148**                      **Hot Gossip, 7 Friday Street** (Other – South Ward – RM)  
Change of use of ground floor to mixed A1/A3 use (coffee shop)  
For: Mr M Twine & Ms J Allen

Councillor A J Follett informed the Committee that Sue Spencer from South Oxfordshire District Council had notified the Town Council that the RET on the above application should be removed.

Councillor A J Follett read out notes handed to him by Councillor Miss L M Hillier which explained that although she leases part of the above property from the applicant, she does not currently lease the part with which the planning application is concerned. If the change of use is granted however her lease will be extended to include this area and it will be used as an extension of the coffee shop in the day and as a meeting place for a number of community groups including a book club, a knitting circle, a film club, drawing classes on certain evenings. The area will be rebuilt in accordance with the original.

**OBSERVATION:**            **No strong views subject to the Conservation Officer's approval to the retention of existing features and consent for a change of use.**

*Councillor Miss L M Hillier rejoined the meeting.*

- P09/E1186**                      **4 Gillotts Close** (Other – South Ward – RM)  
Erection of single storey front extension.  
For: Mr P Headland
- OBSERVATION:**            **No strong views.**
- P09/E1188**                      **105-107 Greys Road** (Other – South Ward – RM)  
Extension to the rear of 105 and raising of the roof in height. Erection of a pergola to altered terrace.  
Raising of the roof to 107 to facilitate first floor accommodation and single storey extension to form entrance lobby.  
For: Mrs L Hawkins.
- OBSERVATION:**            **No strong views.**
- P09/E1227/LB**                   **44 Greys Hill** (Other – South Ward – RM)  
Replacement front door.  
For: Mr D Barr
- OBSERVATION:**            **Recommends refusal on the grounds that the door is inappropriate to a listed building, particularly in a Georgian terrace.**
- P09/E1247**                      **6 Manor Road** (Other – South Ward – RM)  
Erection of two storey rear extension  
For: Mrs E Rosenmeier
- OBSERVATION:**            **No strong views subject to the neighbours' comments.**
- P09/E1249**                      **Spring Cottage, Mill Lane** (Other – South Ward – RM)  
Three storey rear extension, two storey front extension with dormer windows to the front and rear.  
For: Mr W Phillips
- OBSERVATION:**            **No strong views.**
- P09/E1274**                      **106 Reading Road** (Other – South Ward – RM)  
Replace existing sash windows with new double glazed sashes downstairs front and upstairs front.  
For: Mrs P Young
- OBSERVATION:**            **Strongly recommends approval and commends the use of appropriate materials in a Conservation Area.**

The following two applications were considered together.

- P09/E1282**                      **33 New Street** (Other – North Ward – JB, LMH)  
Single storey rear extension. Internal and external alterations.  
For: Mr & Mrs N Seale
- OBSERVATION:**            **Recommends refusal due to the use of inappropriate materials in a Conservation Area.**

**P09/E1312/LB**                    **33 New Street** (Other- North Ward – JB, LMH)  
Single storey rear extension. Internal and external alterations.  
For: Mr & Mrs N Seale  
**OBSERVATION:**            **Recommends refusal due to the use of inappropriate materials in a Conservation Area.**

A member of the press arrived.

**P09/E1286**                    **The Lawns, Mill Lane** (Minor – South Ward – RM)  
Demolition of the existing dwelling and replacement with a three storey 5 bedroom dwelling.  
For: Mrs C Brown  
**OBSERVATION:**            **No strong views subject to the Highway Authorities approval and subject to the old access being blocked off.**

A member of the public arrived.

**P09/E1289/RET**                **10 Marmion Road** (Other – South Ward – RM)  
Retention of existing upvc windows with proposed remedial works and new front door.  
For: Mr E Cunningham  
**OBSERVATION:**            **Strongly recommends refusal due to the use of inappropriate materials in a Conservation Area.**

Councillor C W Gibson spoke against the above application and felt this was the most serious application on the agenda as the installation of the windows had taken place after the Implementation of the article 4 direction and that there had been a breach of planning law.

A view was expressed that the applicant had been ill advised by a planning officer before proper consultation with the Town Council had taken place.

Post meeting note: Appropriate representation has been made to South Oxfordshire District Council.

**P09/E1293**                    **110 Reading Road** (Other – South Ward – RM)  
Erection of single storey rear extension and two dormer windows to the rear elevation.  
For: Ms A Whyles  
**OBSERVATION:**            **No strong views.**

**119. FOR INFORMATION ONLY**

*Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.*

**P09/E0992**                    **Perpetual House, Station Road**  
**P09/E1030/LB**                **3 and 4 Church Avenue**  
The Committee received and noted the information.

**120. PLANNING UPDATE**

The Committee received and noted the information.

Councillor I Reissmann, referring to P09/E0720 and P09/E0721/LB – 38 Market Place, regretted that the views of the Town Council did not seem to be listened to by the South Oxfordshire District Council when making their decision.

The meeting closed at 7.35pm

bw

Chairman