



HENLEY-ON-THAMES  
TOWN COUNCIL

Town Hall  
Market Place  
Henley-on-Thames  
Oxfordshire  
RG9 2AQ

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**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A  
MEETING OF  
THE PLANNING COMMITTEE  
TO BE HELD ON  
TUESDAY 14 MAY 2019 AT 6:45PM  
IN THE COUNCIL CHAMBER, TOWN HALL  
HENLEY ON THAMES**

Please note the  
earlier start  
time of 6.45pm

A handwritten signature in black ink, appearing to read 'J Wheeler', with a horizontal line underneath.

Mrs J Wheeler  
Town Clerk

8 May 2019

**MEMBERSHIP:**

To all Members of the Planning Committee appointed at the Annual Meeting on 13 May 2019. Including the Mayor and Deputy Mayor (ex-officio).

Members are reminded to sign the attendance book

Town Clerk - Mrs J Wheeler CILCA MILCM

## AGENDA

### 1. ELECTION OF CHAIRMAN

TO ELECT a Chairman of the Planning Committee for the ensuing local government year.

### 2. ELECTION OF VICE CHAIRMAN

TO ELECT a vice Chairman of the Planning Committee for the ensuing local government year.

### 3. TERMS OF REFERENCE

TO RECEIVE and NOTE the attached Terms of Reference for the Planning Committee.

### 4. APOLOGIES FOR ABSENCE

TO RECEIVE apologies for absence.

### 5. DECLARATIONS OF INTEREST

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter*

### 6. PUBLIC PARTICIPATION

TO RECEIVE questions or statements from members of the Public.

The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and pecuniary interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short

a statement or discussion, or disqualify any member of the public from continuing to speak.

- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

## 7. **MINUTES**

**TO APPROVE** the Minutes of the Meeting of the Planning Committee held on 23 April 2019. (Previously circulated)

## 8. **APPOINTMENT OF SUB COMMITTEES, THE MEMBERSHIP THEREOF AND THEIR TERMS OF REFERENCE**

**TO APPOINT** the membership of the Working Groups. Members are at liberty to review the present structure and make any additions or deletions to the number of Working Groups currently appointed. The list below shows the Working Groups and the previous membership thereof:

### i) **Neighbourhood Plan Working Group**

#### a) **2018-2019 Membership (including members co-opted mid-year)**

The Chairman, Councillor Ken Arlett – Henley Town Council (HTC)  
The Vice Chairman, The Mayor, Councillor Glen Lambert – HTC  
Councillor Julian Brookes - HTC  
Councillor Donna Crook – HTC  
Councillor Laurence Plant - HTC  
Councillor Jane Smewing - HTC  
Councillor Kester George – Harpsden Parish Council (HPC)  
Mr P Fleming – Henley in Transition  
Mr Don Barraclough  
Mr Ian Clark  
Mrs Joan Clark  
Mr Geoff Lockett  
Mr J Munro  
Ms J Walker  
Mr D Whitehead  
Mrs R Chandler-Wilde

- b) **TO RECEIVE** and **APPROVE** the attached Terms of Reference for the Neighbourhood Plan Working Group

### ii) **Transport Strategy Group**

#### a) 2018-19 membership (including members co-opted mid year):

Councillor Stefan Gawrysiak – Chairman. Oxfordshire County Council (OCC)  
Councillor Ken Arlett – Vice Chairman. (HTC)  
Councillor Sara Abey - Henley Town Council (HTC)  
Councillor Will Hamilton - HTC  
Councillor Miss L M Hillier – South Oxfordshire District Council (SODC)

Councillor Laurence Plant – HTC  
Councillor Ian Reissmann - HTC  
Councillor Jane Smewing – HTC  
Jackie Walker – Bix and Assendon Parish Council  
Councillor Kester George – Harpsden Parish Council  
Councillor John Halsall - Remenham Parish Council  
Councillor Darrel Poulos – Remenham Parish Council  
Mr David Dickie, Henley in Transition  
Mr Patrick Fleming, Henley in Transition  
Mr Dave McEwen, Henley in Transition  
Mr Ian Clark

b) **TO RECEIVE** and **APPROVE** the attached Terms of Reference for the Transport Strategy Group.

9. **PLANS** (Amended)

**P18/S3430/HH**

**122 St Andrews Road Henley on Thames RG9 1PL**

(Householder)

**For:** Mr M Tavinor

Erection of part two storey part single storey front and rear extensions and conversion of integral garage to living accommodation (revised plans received 30th April 2019, amending the scale and design of the front extensions)

Plans: 122 St Andrews Road

HTC Observations: **20.11.18** - Recommend approval

**P19/S0245/RM**

**Thames Farm Reading Road Shiplake RG9 3PH** (Reserved Matters)

**For:** Taylor Wimpey UK Ltd c/o Agent Barton Willmore LLP

Reserved Matters for 95 dwellings (appearance, landscaping, scale and layout) pursuant to outline application P16/S0970/O (amended plans and supporting documents received 18 April 2019 in response to the Parish, Consultee, and neighbouring resident comments).

Plans: Thames Farm Reading Road

HTC Observation: **26.02.19** - Recommend refusal. This site is not in the Joint Henley and Harpsden Neighbourhood Plan. Concern was also raised over the following points:

- *Potential safety issue of 12 car parking spaces in very close proximity to the*

*play area.*

- *Trees and Vegetation. The dense understorey of shrubs and smaller trees along the northern boundary should be maintained as it is currently for the purposes of wildlife habitation/preservation.*

*Reference : Drawing Ref: 1150-KC-XX-YTREE-TPP01RevA*

- *Landscaping on the Western Boundary. Concern that residents could incorporate green belt on the western boundary into their gardens. No indication of how this area of green belt will be managed.*

- Closeboard Fence along the northern boundary. In keeping with neighbouring properties, closeboard fencing 180cm high would be appropriate.

**Response : Objects**

- Close off of the proposed (kissing gate) entrance from play area to Harpsden 2 bridle path on northern boundary  
The gate in situ at the moment is a 5 bar vehicular access gate that should have been closed off many years ago when the site was granted a new vehicular access onto the main A4155. There should be no access to the site from here.

For reference see Planning application P08/E1357 granted

-Condition 3 states that vehicular access to the site shall be taken only from the access granted under planning permission P04/E0983, directly from the A4155 (main Henley to Reading Road).

-Condition 4: states that the vehicular access onto the bridleway to the north of the site shall be permanently closed off by the removal of all vehicular gates . Reason : In the interests of highway safety and convenience in accordance with the policies of T1 and E8 of the adopted South Oxfordshire Local Plan 2011.

-Concern as to how traffic entering the site from the Henley direction will not cause hold ups for the traffic on the A4155

**P19/S0288/FUL**

**Amberley 26 Lambridge Wood Road Henley-On-Thames RG9 3BS (Full Application)**

**For:** Mr Liddel

Demolition of existing dwelling. Erection of 2 new dwellings.(revised plans received 9th April 2019, setting back new access point and boundary treatment. Further revision to position of dwelling in plot 1 and front facing dormer windows now omitted).

Plans: Amberley 26 Lambridge Wood Road

HTC Observation:

**26.02.19** - Recommend refusal. The Committee unanimously recommended refusal due to overdevelopment of the plot and the effect of the proposals on the character of the area.

**P19/S0371/HH**

**16 &17 Niagara Road Henley-On-Thames RG9 1EB (Householder)**

**For:** Mr Goodson & Mercer

Joint ground floor and first floor extension to 16 & 17 Niagara Road (As amended on 12 April 2019).

Plans: 16 &17 Niagara Road

HTC Observations:

**26.02.19** - Recommend approval

**23.04.19** - Recommend approval

**P19/S0373/FUL**      **Perpetual Park Perpetual Park Drive Henley-On-Thames RG9 1HH (Full Application)**  
*For:* Invesco Perpetual c/o agent TTSP  
New multi-storey park situated on an existing level-surface car park (Flood Risk Assessment and Tree Survey received 29 April 2019).  
*Plans:* Perpetual Park Perpetual Park Drive  
HTC Observations: **19.03.19** - Recommend approval. The applicant is asked to consider the landscaping for passengers arriving by train.

**P19/S0450/FUL**      **41 Market Place Henley on Thames RG9 2AA (Full Application)**  
*For:* Mr V Britton  
Single storey extension to office to provide WC facility. (As amended by plan received 16 April 2019)  
*Plans:* 41 Market Place  
HTC Observations: **19.03.19** - Recommend approval

**P19/S0532/LB**      **41 Market Place Henley-on-Thames RG9 2AA (Listed Building Consent)**  
*For:* Mr V Britton  
Single storey extension to office to provide WC facility. (As amended by plan received 16 April 2019)  
*Plans:* 41 Market Place  
HTC Observations: **19.03.19** - Recommend approval

10. **PLANS** (New)  
**P19/S1179/FUL**      **Girdler House Quebec Road Henley on Thames RG1 1EY (Full Application)**  
*For:* Chersterton Commercial Ltd c/o Agent Emmetts Architecture Planning Development  
Variation of condition 2 (approved plans) on application P17/S3600/FUL to replace drawing 3A with BR-1e. External alterations to office premises to form five 2-bedroom apartments including extensions to roof and erection of bin store and cycle store  
*Plans:* Girdler House Quebec Road

**P19/S1197/HH**      **Hennerton House 54 Berkshire Road Henley-On-Thames RG9 1NA (Householder)**  
*For:* Sue Tilbury c/o Agents JPPC- Chartered Town Planners  
Single storey garden building.  
*Plans:* Hennerton House 54 Berkshire Road

**P19/S1201/HH**      **4 Harcourt Close Henley on Thames RG9 1UZ (Householder)**  
*For:* Mr David Jones  
Conversion of existing double garage space into habitable space with associated internal ground floor layout rearrangements  
*Plans:* 4 Harcourt Close

- P19/S1207/FUL**      **70 St Marks Road Henley-On-Thames RG9 1LW** (Full Application)  
*For:* Mr & Mrs Kerrigan  
 Demolition of existing two storey dwelling and single storey garage and erection of new dwelling with associated parking.  
 Plans: 70 St Marks Road
- P19/S1234/LB**      **Trinity Cottages 38 Greys Hill Henley on Thames Oxon RG9 1SJ** (Listed Building Consent)  
*For:* Ms Francesca Chalmers c/o The Henley Society  
 Re-instate the degraded sign 'Trinity Cottages'.  
 Plans: Trinity Cottages 38 Greys Hill
- P19/S1236/HH**      **36 Nicholas Road Henley on Thames RG9 1RB**  
 (Householder)  
*For:* Mr & Mrs Haigh  
 Alterations and additions to provide improved family area and utility room - increased ground & first floor area - amendment to Appl. Ref; P18/S1358/HH  
 Plans: 36 Nicholas Road
- P19/S1239/LB**      **Cromwell Cottage 30 Greys Hill Henley on Thames RG9 1SJ** (Listed building Consent)  
*For:* Ms Katrina Webster c/o The Henley Society  
 Re-instate the degraded sign "Cromwell Cottage"  
 Plans: Cromwell Cottage 30 Greys Hill
- P19/S1249/LB**      **Rupert Cottage Rupert Close Henley on Thames RG9 2JD**  
 (Listed Building Consent)  
*For:* Mr & Mrs Cristie & Feisal Parker & Ahmad  
 Further to the already approved single storey and 2 storey extension to dwelling, permission for gas lit fire in snug, and external flue pipe through flat roof.  
 Plans: Rupert Cottage Rupert Close
- P19/S1256/HH**      **55 St Marks Road Henley-On-Thames RG9 1LP**  
 (Householder)  
*For:* Ms Jemma Meehan  
 Demolish brick boundary wall adjacent to the public footpath including one brick pier at the end of the wall which forms the gate opening. The brick piers at the site boundaries with adjacent properties are to be retained.  
 Plans: 55 St Marks Road
- P19/S1276/HH**      **8 Wootton Road Henley-On-Thames RG9 1QD**  
 (Householder)  
*For:* Mr & Mrs Price  
 Variation of condition 2 (approved plans) of planning permission P17/S2209/HH. Part single-storey, part two-storey front & rear extensions including raising of roof eaves (as amended to reduce depth and eaves height of extensions)  
 Plans: 8 Wootton Road

**11. OBJECTIONS / CALL IN APPLICATIONS**

**TO DECIDE** which applications to call in and which Councillor is to speak at District Council in the event of an objection.

**12. DECISION NOTICES**

**TO RECEIVE** and **NOTE** the attached report on the decision notices received from SODC. (Report attached)

**13. NOTIFICATION OF WITHDRAWN APPLICATIONS**

**TO NOTE** a withdrawn applications: (Letter attached)

**P18/S2191/HH**

**Lambridge Wood Farm Bix RG9 4RZ** (Householder)

*For:* His Excel. General Al Masid

Proposal:

Roof conversion and extension to the Old Stables. Rear extension to existing garage to provide additional storage.

Plans: Lambridge Wood Farm

HTC Observation:

**07.08.18** - Recommend approval

**14. NOTIFICATION OF ROAD NAME CHANGE**

**TO NOTE** the removal of a thoroughfare name: Western Avenue and replace with dependent thoroughfare name: Western Close;

As the new thoroughfare name for: 1-2,3,36,7,9 Western Close, Henley on Thames RG9 1JY (Map attached)

**15. SHIPLAKE PARISH - SPEED LIMIT – DECISION**

**TO NOTE** the decision on the proposed speed change along a stretch of road between Lower and Upper Shiplake. Further to HTC Planning Committee minute 239. (Decision document attached.)

**16. NEIGHBOURHOOD PLAN BOUNDARY CHANGE**

**TO NOTE** the approved boundary change to the Shiplake Neighbourhood Area. (Document attached)

**17. TRAFFIC MATTERS**

**TO CONSIDER** and **DECIDE** upon the continued inclusion of Traffic Matters in Planning Committee meetings which has been noted to be reviewed in May 2019 as per Planning minute 108.

**18. PROGRESS REPORT**

**TO NOTE** the Progress Report and update accordingly. (Document attached)



**Terms of Reference for the Planning Committee 2018-2019**

- i. The Planning Committee will consist of 9 members including the Mayor and Deputy Mayor ex Officio.
- ii The Quorum for this Committee shall be 5 members.
- iii The Planning Committee will consider all matters referred to by the Council under the Planning Consultation procedure between the Town and District Councils or otherwise affecting or likely to affect the good and proper planning within the Town.
- iv. The major responsibilities of the Planning Committee shall be:
  - Consultation on Planning Applications
  - Receipt of Decision Notices from South Oxfordshire District Council and the Planning Inspectorate
  - Consultation on Tree Preservation Orders
  - Consultation on Street Naming and Numbering
  - Consultation on Listed Buildings
  - Any other matter of a non-strategic nature relating to Town Planning
  - Lead Committee on the Neighbourhood Plan Review
  - 353-357 Reading Road Project
  - Transport and car parks
  - Roads and Footpaths
  - Monitoring and advising Finance, Strategy and Management Committee of S106 and CIL monies. Finance, Strategy and Management Committee to recommend where monies are spent.
  - With regard to sites in the Joint Henley and Harpsden Neighbourhood Plan, developing proposals for Town Council landholdings, eg. Access across Town Council land, and making proposals for development and/or disposal, subject to recommendations to Finance, Strategy and Management Committee
- v. The Town Council delegate to this Committee the right to refer its Planning decisions direct to the District Council.
- vi. This Committee should be given a budget for consultancy and professional advice (in addition to the budget to review the Neighbourhood Plan) for the sum of £5,000 (From April 2019)

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**NEIGHBOURHOOD PLAN COMMITTEE**

**TERMS OF REFERENCE**

1. The Committee shall consist of at least 3 Henley Town Councillors (to include the Chairman of Planning Committee ex-officio), 2 Harpsden Parish Councillors and at least 6 co-opted members of the public with previous involvement in the development of the Joint Henley and Harpsden Neighbourhood Plan (JHHNP).
2.
  - a) The Committee's role will be to strengthen, review and ensure governance of the delivery of the JHHNP.
  - b) The Committee's role will be to review the delivery of the JHHNP in line with the emerging Local Plan.
  - c) The Committee's role will be to review the JHHNP
3. Quorum shall be at least 3 Henley Town Councillors or Harpsden Parish Councillors, or any combination of councillors.
4. A Chairman (who should be a Councillor) and Vice Chairman shall be elected at Planning Committee.
5. The Neighbourhood Plan Committee reports to Planning Committee. All recommendations will be reported to Planning Committee for consideration.
6. The Neighbourhood Plan Committee will meet as called by the Chairman.
7. The Neighbourhood Plan Committee has budget responsibility for up to £5000 for planning consultancy advice and delegated powers only as set out in Paragraph 8 below.
8. On matters that require further research, for example requesting a more detailed report or seeking clarification from third parties on a specific item, then the Neighbourhood Plan Committee shall have a delegated power to act.
9. The Neighbourhood Plan Committee may co-opt members and liaise with a community panel as they so wish.

**TRANSPORT STRATEGY GROUP**

**TERMS OF REFERENCE**

1. The Committee shall consist of 6 Town Councillors, 1 Oxfordshire County Councillor, 1 South Oxfordshire District Councillor, 2 officers from Oxfordshire County Council (non-voting) and 9 co-opted members from the community. Community members to include representatives from Harpsden and Remenham Parish Councils.
2. Quorum shall be at least 3 Henley Town Councillors
3. A Chairman and Vice Chairman shall be elected at Full Council on establishment.
4. The Transport Strategy Group reports to Planning Committee. All recommendations will be reported to Planning Committee for consideration.
5. The Transport Strategy Group has no budget responsibility or delegated powers apart from those set out in Paragraph 6 below.
6. On matters that require further research, for example requesting a more detailed report or seeking clarification from third parties on a specific item, then the Transport Strategy Group shall have a delegated power to act. The Transport Strategy shall be approved by Full Council.
7. Build on the Henley and Harpsden Transport Study and in particular identify the most effective intervention options.

**Transport Strategy Group objectives (taken from Henley & Harpsden Transport Study, Executive Report 1.1)**

1. Reducing congestion and traffic impacts (with respect to air quality, severance and safety) in Henley-on-Thames, Remenham and Harpsden, including that caused by HGVs;
2. Enhancing the walking and cycling environment by making these modes more attractive, including a review of pedestrian crossings;
3. Enhancing public transport services and access whilst making these modes more attractive; and;
4. Identifying localised capacity enhancements where this meets the objectives above.
5. Identifying parking management measures to help meet the objectives above
6. Reconsidering the allocation of road space and traffic management in Henley town centre to meet the objectives above
7. Identifying the general impacts of the objectives above on air quality and the environment.

**List of Decision Notices - Planning Committee 14 May 2019**  
**(Papers available in Information Centre)**

**PLANNING PERMISSION - GRANTED**

- P18/S3442/HH**      **39 Greys Road Henley on Thames RG9 1SB** (Householder)  
*For:* Mr Josh Davidson  
Proposal: Brick wall to ground floor front entrance and associated timber gate.  
(as amended by plans received 10 April 2019 omitting the rear dormer).  
Plans: 39 Greys Road  
HTC Observations: **30.10.18** - Support application
- P18/S4320/FUL**      **170 Greys Road Henley on Thames RG9 1QR** (Full Application)  
*For:* Mr Groom  
Proposal: Proposed new dwelling (as amended by revised plans received 22nd February 2019, reducing the depth of the proposed front gable, reducing the number of bedrooms and amending the parking areas)  
Plans: 170 Greys Road  
HTC Observation: **05.02.19** - Recommend refusal in line with the Highways objections on the new access, refuse storage hasn't been specified and overintensive building on a small plot.  
**19.03.19** - Recommend refusal. Changes are deemed to be minor. It is an overbearing size house for the size of plot.
- P19/S0246/FUL**      **Chilterns Care Home Townlands Community Hospital York Road Henley on Thames RG9 2EB** (Full Application)  
*For:* Vinci Construction Ltd  
Proposal: Retention of roof mounted flues serving gas fired laundry dryers, installed in breach of condition 5 of planning consent P12/S1424/FUL.  
Plans: Chilterns Care Home Townlands Community Hospital York Road  
HTC Observation: **19.03.19** - Recommend approval

- P19/S0306/HH**      **14 St Marys Close Henley on Thames RG9 1RD (Householder)**  
**For:** Mr Martin Coward  
Proposal: Demolition of existing rear extension and the erection of a single storey side and rear extension. (As per amended plans received 13 March 2019)  
Plans: 14 St Marys Close  
HTC Observations: **26.02.19** - Recommend refusal. The Committee unanimously recommended refusal due to concern over loss of light.  
**09.04.19** - Recommend refusal. The Committee reiterated their recommendation of refusal due to concern over loss of light, overdevelopment and being too close to the boundary.
- P19/S0371/HH**      **16 &17 Niagara Road Henley on Thames RG9 1EB (Householder)**  
**For:** Mr Goodson & Mercer  
Proposal: Joint ground floor and first floor extension to 16 & 17 Niagara Road (As amended on 12 April 2019).  
Plans: 16 &17 Niagara Road  
HTC Observations: **26.02.19** - Recommend approval  
**23.04.19** - Recommend approval
- P19/S0408/FUL**      **Beechwood Lodge Lambridge Lane Badgemore RG9 4NR (Full application)**  
**For:** Mr & Mrs O Lewis c/o Agent TP Architects  
Proposal: Variation of condition 2 - (drawings) raising eaves and the ridge height of building by approximately 875mm, adjust position of garage and move the building closer to the north western boundary, introduce a basement level and amended interior layout of house on P15/S3386/FUL (Proposed replacement dwelling, pursuant to consent ref: P12/S2445/HH).  
Plans: Beechwood Lodge Lambridge Lane  
HTC Observation: **26.02.19** - Recommend approval
- P19/S0467/HH**      **287 Reading Road Henley on Thames RG9 1EL (Householder)**  
**For:** Miss Victoria Norgate  
Proposal: Development of works to consist of a loft conversion with rear dormer.  
Plans: 287 Reading Road  
HTC Observation: **19.03.19** - Recommend approval
- P19/S0491/HH**      **Burbank House Peppard Lane Henley on Thames RG9 1NG (Householder)**  
**For:** Mr McGuinness  
Proposal: Erection of conservatory to the side  
Plans: Burbank House Peppard Lane  
HTC Observations: **19.03.19** - Recommend approval

- P19/S0501/HH**      **Hill Crest Peppard Lane Henley on Thames RG9 1LY**  
(Householder)  
*For:* Mr Hora Tevfik
- Proposal:      Proposed first floor extension to the existing one storey single dwelling house, including changes to the elevation finishes; replacement of existing tarmac driveway with permeable gravel surface and widening of the vehicular access gates.  
Plans: Hill Crest Peppard Lane
- HTC Observations:      **19.03.19** - Recommend refusal due to the over bearing size of the proposed house.
- 
- P19/S0548/HH**      **39A Valley Road Henley on Thames Oxon RG9 1RL** (Householder)  
*For:* Mr Mark Jenner
- Proposal:      Replacement/extended rear deck.  
Plans: 39A Valley Road
- HTC Observations:      **19.03.19** - recommend approval
- 
- P19/S0559/HH**      **19 Haywards Close Henley on Thames RG9 1UY** (Householder)  
*For:* Mr Richard Alderton
- Proposal:      Convert half of the existing double garage into a playroom with adjoining shower and WC. Replace double garage door with a single and add a window to the playroom. (as per Number 14 & 18 Haywards Close)  
Plans: 19 Haywards Close
- HTC Observations:      **19.03.19** - Recommend approval
- 
- P19/S0761/HH**      **1 Simmons Road Henley on Thames RG9 2ER** (Householder)  
*For:* Mr Neil Baker
- Proposal:      Single-storey north and east extension, two-storey west extension, render to existing house, and timber cladding and alteration to roof of existing garage.  
Plans: 1 Simmons Road
- HTC Observations:      **09.04.19** - Recommend approval
- 
- P19/S0786/HH**      **120 St Andrews Road Henley-On-Thames RG9 1PL** (Householder)  
*For:* Mr & Mrs Paul Johnson
- Proposal:      Two storey front extension, single storey rear extension with veluxes and side window, single storey front extension with new front door and window. New first and second storey side window.  
Plans: 120 St Andrews Road
- HTC Observations:      **09.04.19** - Recommend approval. The Committee asked that an alternative to aluminium windows be considered.

## **OUTLINE PLANNING PERMISSION – GRANTED**

**P19/S0038/O**

**Mount Ida Reading Road Lower Shiplake RG9 3PH** (Outline Planning permission)

**For:** Rissance Limited

Proposal:

Outline planning application for two new dwellinghouses with private garages with matters of access and layout for consideration (additional arboricultural information provided 13th February 2019 and layout of dwellings and garages revised as shown on amended site plan received 28th March 2019).

Plans: Mount Ida Reading Road

HTC Observations:

**05.02.19** - Recommend approval. 2 houses in a large plot is more acceptable than previous applications with many houses. Highways issues including access needs to be carefully considered and not compared with other local applications and their highways issues. The agents suggested pathway from the site, going along Reading Road for pedestrian safety would be welcomed as an amendment.

**23.04.19** - The Committee resolved not to comment on the application as the site will shortly no longer be part of the Neighbourhood Plan area for Henley and Harpsden and is in a neighbouring parish.

## **LISTED BUILDING CONSENT – GRANTED**

**P19/S0669/LB**

**57 Northfield End Henley on Thames RG9 2JJ** (Listed Building Consent)

**For:** BTP Ltd c/o agent Pellings LLP

Proposal:

Internal electrical rewiring

Plans: 57 Northfield End

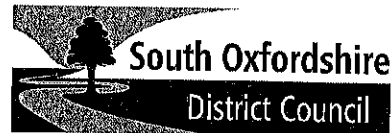
HTC Observation:

**19.03.19** - Recommend approval



## Planning

HEAD OF SERVICE : Adrian Duffield



Listening Learning Leading

Henley-on-Thames Town Council  
Henley-on-Thames Town Council  
c/o Janet Wheeler  
Council Offices  
Town Hall  
Market Place  
RG9 2AQ

CONTACT OFFICER : **Davina Sarac**

registration@southoxon.gov.uk  
Tel : 01235 422600  
Textphone: 18001 01235 422600

135 Eastern Avenue, Milton Park  
ABINGDON OX14 4SB

25th April 2019

Dear Sir/Madam

### Withdrawn Application

**Location : Lambridge Wood Farm Bix RG9 4RZ**  
**Proposal : Roof conversion and extension to the Old Stables. Rear extension to existing garage to provide additional storage.**  
**Application Reference : P18/S2191/HH**

I write to advise you that the application referred to above has been withdrawn by the applicant(s). An entry to this effect has been made in the Statutory Register and no further action will be taken on the application.

Yours faithfully



Davina Sarac  
Planning Officer

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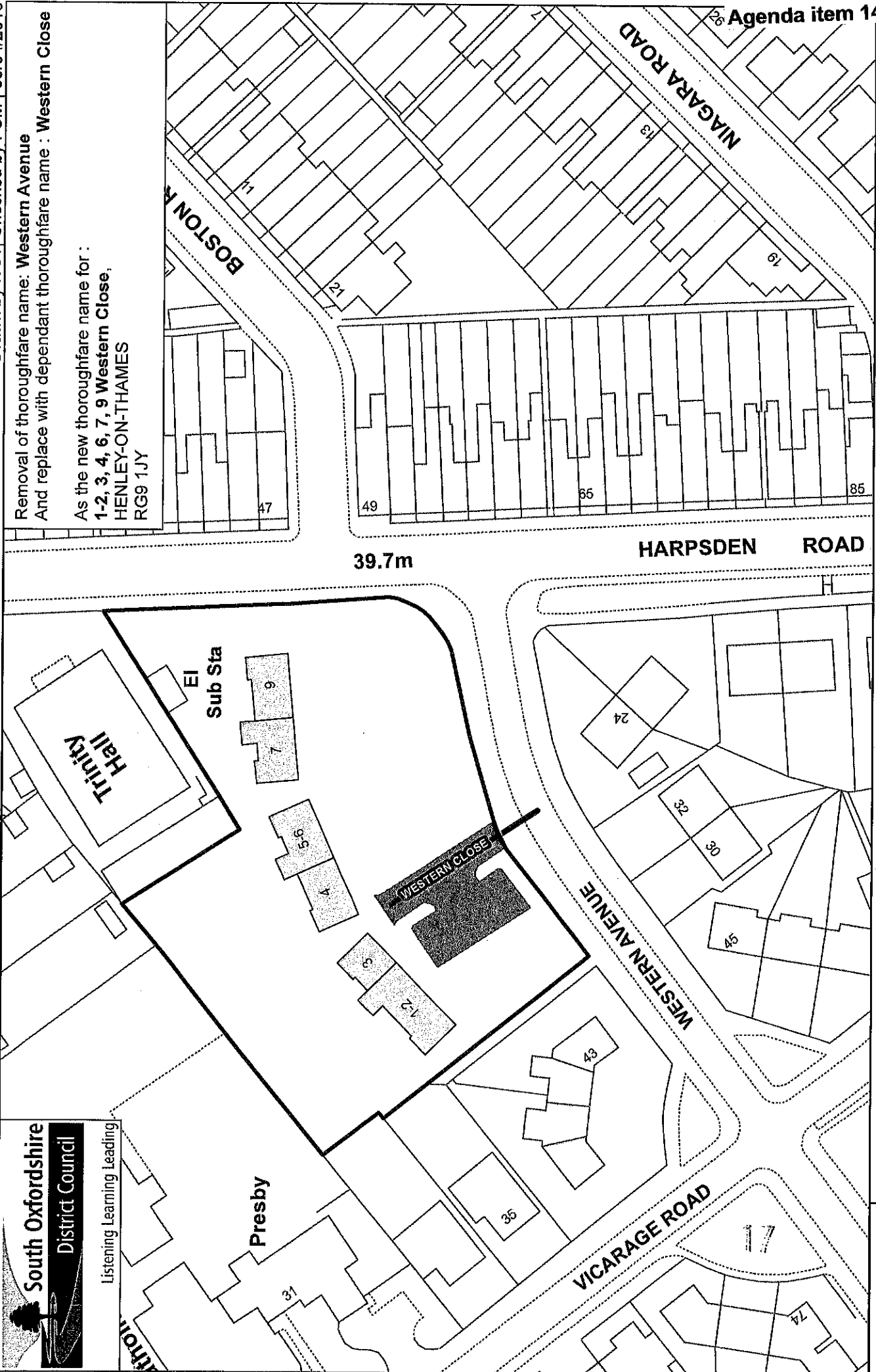


Listening Learning Leading

South Oxfordshire District Council

Removal of thoroughfare name: **Western Avenue**  
And replace with dependant thoroughfare name : **Western Close**

As the new thoroughfare name for :  
**1-2, 3, 4, 6, 7, 9 Western Close,**  
**HENLEY-ON-THAMES**  
**RG9 1JY**



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...Decisions... Decisions...Decisions



**OXFORDSHIRE  
COUNTY COUNCIL**

These notes indicate the decision(s) taken by the named Cabinet Member on the date shown and the officers responsible for taking the agreed action. For background documentation please refer to the report(s) to the Cabinet Member available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

The decision(s) take effect at the time and date specified, unless before that time written notice is given in accordance with the Council's Scrutiny Procedure Rules requiring the decision to be called in for review by the relevant Scrutiny Committee.

If you have a query please contact Graham Warrington (Tel: 07393 001211; E-Mail: [graham.warrington@oxfordshire.gov.uk](mailto:graham.warrington@oxfordshire.gov.uk))

**DELEGATED DECISIONS BY CABINET MEMBER FOR ENVIRONMENT  
(INCLUDING TRANSPORT) - THURSDAY, 25 APRIL 2019**

List published 26 April 2019 Decisions will (unless called in) become effective at 5.00pm on 3 May 2019		
RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
1. Declarations of Interest	None	-
2. Questions from County Councillors	<p><i>Councillor John Howson</i></p> <p>Previously, I asked a question of officers about the viability of moving the VAS sign from the side of Kingston Road in the direction of the city centre to the eastern carriageway of the Marston Ferry Road to alert drivers to the speed limit in force on that road, where the Cherwell School, Oxford High School and now the Swan School temporary buildings will mean that in September 2019 more than 3,000 young people may use that stretch of road twice on every school day. Could the Cabinet Member please inform me as to whether this safety measure is possible?</p> <p><i>Cabinet Member for Environment</i></p> <p>Unfortunately, as Kingston Road is in a 20mph limit the VAS sign is therefore calibrated to 20mph. B4495 Marston Ferry Road by the Cherwell School is 30mph. Therefore, it would not be feasible to relocate the sign.</p> <p>It would be possible to provide either the advisory 20mph limit signs that</p>	

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RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
	<p>activate at school journey times (overall cost for both directions would likely to be around £5000) or another VAS – of the same type that is already provided for westbound traffic by Cherwell School - for eastbound traffic (cost about £2500). As there is no specific budget for these measures, there would need to be a funding source for the installation and ongoing maintenance/energy costs.</p> <p><i>Councillor John Howson</i></p> <p>I'm surprised that signs that existing signs can't be relocated but would ask if enquiries could be made to secure some S106 and CIL funding together with support from the Swan School to subsidise relocation.</p> <p><i>Cabinet Member for Environment</i></p> <p>I understand that we do not use VAS signs that can be adjusted in the way you suggest but I can ask officers to make enquiries to see what alternatives if any are available.</p>	DIO(AK)
<p><b>3. Petitions and Public Address</b></p>	<p><i>Item 4 – Oxford Controlled Parking Zones</i></p> <p>County Councillor Roz Smith            County Councillor Jamila Azad            County Councillor Glynis Phillips            County Councillor John Sanders</p> <p><i>Item 7 – Shiplake 40 mph Speed Limit</i></p> <p>David Pheasant (Shiplake Parish Council)            County Councillor David Bartholomew</p>	-

...Decisions... Decisions...

**DELEGATED DECISIONS BY CABINET MEMBER FOR ENVIRONMENT  
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RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>4. Oxford Controlled Parking Zones - Outcome of Informal Consultation Responses</b></p> <p>The Cabinet Member for the Environment is RECOMMENDED to approve carrying out further scheme development and formal consultation on nine potential Controlled Parking Zones (CPZ) in Oxford.</p> <p>The Cabinet Member for the Environment is also RECOMMENDED to approve the updated programme for remaining CPZ proposals in Oxford.</p> <p>Note the Cabinet Member for Environment is not being asked to make any decisions regarding the implementation of new CPZs, rather this would be subject to a separate decision and following the outcomes of formal consultation.</p>	<p>Approved noting (i) that Cowley Centre East includes the following 3 roads St Omer Road, Cleveland Drive and Gerrard Place and (ii) Barton West be included as a Category 2 area when the next round was considered to reflect the impact of the new sports pavilion.</p> <p>Approved</p> <p>Approved</p>	<p>DIO(SW/ AK)</p> <p>DIO(SW/ AK)</p> <p>DIO(SW/ AK)</p>
<p><b>5. Wallingford, Charter Way - Proposed Waiting Restrictions</b></p> <p>The Cabinet Member for the Environment is RECOMMENDED to approve proposed additional waiting restrictions on Charter Way, Wallingford.</p>	<p>Approved</p>	<p>DIO(AK)</p>
<p><b>6. A415 Between Abingdon and Culham - Proposed 40mph Speed Limit</b></p> <p>The Cabinet Member for the Environment is RECOMMENDED to approve the proposed reduction in speed limit to 40mph speed limit (from the current national</p>	<p>Approved</p>	<p>DIO(AK)</p>

...Decisions... Decisions...

**DELEGATED DECISIONS BY CABINET MEMBER FOR ENVIRONMENT  
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<b>RECOMMENDATIONS CONSIDERED</b>	<b>DECISIONS</b>	<b>ACTION</b>
speed limit) on the A415 between Abingdon and Culham, and on The Burycroft between its junction with the A415 and the existing 30mph speed limit at Culham village as advertised.		
<p><b>7. A4155 Between Lower and Upper Shiplake - Proposed 40mph Speed Limit</b></p> <p>The Cabinet Member for the Environment is RECOMMENDED to approve the proposed increase in speed limit to 40mph speed limit (from the current 30mph speed limit) on the A4155 between Lower and Upper Shiplake as advertised.</p>	Approved	DIO(AK)
<p><b>8. Statement on Low Emission Vehicles in Oxfordshire County Council Owned or leased Fleet - For Addition to Internal Strategy 2015 - 2020</b></p> <p>The Cabinet Member for Environment is RECOMMENDED to agree Annex 1 to the report CMDE8 to become an Annex of the 2015-2020 Internal Energy Strategy, and to be used to inform procurement processes.</p>	Approved	SDC(RW/SG)



**From:** Rios, Ricardo <[REDACTED]>  
**Sent:** 03 May 2019 17:36  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Shiplake Area Designation

Hi Cath,

The council approved the applications to amend the boundary of the Shiplake Neighbourhood Area today.

We will be sending out the formal notifications in due course.

As you are aware this change affects a small part of your neighbourhood area – alongside the formal notifications we will send a map confirming the amended boundary of the Joint Henley and Harpsden Neighbourhood Area.

Kind regards

Ricardo Rios  
**Senior Planning Policy Officer (Neighbourhood)**  
**Planning**  
**South Oxfordshire and Vale of White Horse District Councils**  
135 Eastern Avenue, Milton Park, Milton, Abingdon, Oxfordshire, OX14 4SB

Telephone: [REDACTED]  
Email: [REDACTED]  
Website: <http://www.southoxon.gov.uk/neighbourhoodplans>

**To find out more about how the council holds, uses and stores your personal data, please click on the appropriate council's link [South link](#) [Vale link](#)**

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**PROGRESS REPORT –  
PLANNING COMMITTEE  
14 May 2019**

Minute Number and date	Subject	Progress
65 07.08.18 92 28.08.18 128 09.10.18 159 20.11.18 176 11.12.18 240 19.03.19	Report on traffic schemes for Greys Road/Gravel Hill/Marlow Road	Councillor Gawrysiak to meet with OCC officers in early 2019 to discuss. OCC have been reminded that consultation should only commence following contact with the Council.  It was voted unanimously to support paying for the research and work up to installation of the crossings at which point OCC are to take over funding the project.
177 13.03.18 156 30.01.18 128 09.10.18 159 20.11.18 205 05.02.19	Residents parking – Northfield End	The Committee is to investigate the cost of consultancy for progressing residents parking further. Awaiting response from Lee Turner of OCC on what information is required from consultant to progress. Email sent 05.03.19 and 12.03.19
127 09.10.18 159 20.11.18	District councillors on SODC planning committee	30.10.18 - A letter has been sent requesting that a local Councillor can sit and debate at both local and district meetings. The earliest opportunity for looking at a constitution change to address is May 2019.
108 18.09.18	Traffic Matters	Inclusion in Planning Committee Agenda <b>to be reviewed in May 2019</b>