

Present: Chairman Councillor A J Follett
Vice Chairman, Councillor C W Gibson
Councillor I Reissmann
Councillor S Smith
Mayor, Councillor Mrs E Hodgkin (ex-officio)
Deputy Mayor, Councillor Mrs J Wood (ex officio)

In attendance: Mr M W Kennedy – Town Clerk
Miss J C Smith – Minute Taker

Also Present: One Member of the Press

191. TO RECEIVE APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Miss L M Hillier. An apology for lateness was received from Councillor S Smith.

192. DECLARATIONS OF INTEREST

P10/E0371 - Deputy Mayor, Councillor Mrs J Wood – personal interest - friend.
P10/E0510/LB – Mayor, Councillor Mrs E Hodgkin – personal interest - friend.
P10/E0483 & P10/E0484/LB – Councillor I Reissmann – personal interest - neighbour.
P10/E0510/LB – Councillor I Reissmann – personal and prejudicial – friend.

193. PUBLIC PARTICIPATION

None

194. MINUTES

The Minutes of the Meeting held on 13 April 2010 were approved and signed by the Chairman Councillor A J Follett as a true record.

195. PLANS (amended)

None received.

196. PLANS (new)

P10/E0316

38 Belle Vue Road (Other – South Ward – EH, RM)
(Registered 01.04.10 – 28 Days 29.04.10)
single storey rear extension, a revised and new front porch, conversion of the existing garage to provide cloakroom and utility accommodation.

For: Mr P Holborn

OBSERVATION:

No strong views.

P10/E0323 **Badgemore Farm House, Fairmile** (Minor – North Ward – JB, LMH)
(Registered 06.04.10 – 28 Days 04.05.10)
Conversion of garage to staff accommodation for use ancillary to Badgemore Farm House.
For: Mr T Bowlby
OBSERVATION: **No strong views. The application is in keeping with the existing building.**

Councillor I Reissmann entered the meeting at 6.34pm

The Committee requested that the Town Clerk attaches a separate letter to all of the following T56 applications asking if the installation of the BT green cabinets were all necessary and were any existing boxes going to be taken away. Members felt there was already a proliferation of street furniture cluttering the pavements in the town.

P10/E0328/T56 **Footpath on St Andrew’s Road, adjacent to side wall of 8 Singers Close** (Other – South Ward – EH, RM)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
OBSERVATION: **No strong views.**

P10/E0329/T56 **Footpath on Reading Road, to side of 2 St Andrew’s Road** (Other – South Ward – EH, RM)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
OBSERVATION: **No strong views.**

P10/E0330/T56 **Footpath on Marlow Road, to side of Bell Cottage Rupert Lane** (Other - North Ward – JB, LMH)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
OBSERVATION: **No strong views.**

P10.E0332/T56 **Footpath in front of Pristine House, 44 Northfield End** (Other – North Ward – JB, LMH)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green Cabinet.
For: BT Openreach
OBSERVATION: **Recommend refusal. The proposed position is in middle of pavement in front of existing chain link fence. It is suggested that the box is placed back against the wall.**

P10/E0333/T56 **Footpath on Kings Road, adjacent to side of Police Station, Market Place** (Other – North Ward – JB, LMH)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
OBSERVATION: **No strong views.**

- P10/E0335/T56** **Footpath in front of 2 Duke Street** (Other – North Ward – JB, LMH)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
- OBSERVATION:** **Recommended refusal. There is no other street furniture in this location and the addition of this cabinet on a narrow pavement would impede safe pedestrian access especially when engineers are working from it when the cabinet doors would be open and extend onto the footway.**
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- P10/E0337/T56** **Footpath on Reading Road, in front of Windsor House, St Andrew’s Road** (Other – South Ward – EH, RM)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
- OBSERVATION:** **No strong views.**
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- P10/E0339/T56** **Footpath on Cromwell Road, adjacent to side of 33 St Andrew’s Road** (Other – South Ward – EH, RM)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
- OBSERVATION:** **No strong views.**
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- P10/E0342/T56** **Footpath in front of the Catherine Wheel, 7 Hart Street** (Other – North Ward – JB, LMH)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
- OBSERVATION:** **No strong views.**
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- P10/E0344/T56** **Footpath adjacent to side of 65 Reading Road** (Other – South Ward – EH, RM)
(Registered 08.04.10 – 28 Days 06.05.10)
Proposed DSLAM green cabinet.
For: BT Openreach
- OBSERVATION:** **No strong views.**
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- P10/E0371** **22 Park Road** (Other – South Ward EH, RM)
(Registered 22.04.10 – 28 Days 20.05.10)
Replacement Windows.
For: Miss P Wood
- OBSERVATION:** **Recommend Approval. The replacement wooden windows are to be welcomed.**
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- P10/E0387** **1A Duke Street** (Other – North Ward – JB, LMH)
(Registered 07.04.10 – 28 Days 05.05.10)
Change of use from first floor offices to A1 retail use.
For: Mrs S Boyles (Askew Art)
- OBSERVATION:** **No strong views.**

P10/E0393 **40 Valley Road** (Other – North Ward – JB, LMH)
(Registered 26.03.10 – 28 Days 23.04.10)
Single storey side garage extension. Relocation of garden side wall and landscaping (as amended approved wall/fence arrangement changed to wall only).
For: Mr & Ms Veusholt & Nicholson
OBSERVATION: **No strong views.**

6:40pm Councillor S Smith joined the meeting.

P10/E0398/LB **Henley Town Hall, Market Place** (Other – North Ward – JB, LMH)
(Registered 29.03.10 – 28 Days 26.04.10)
Box in the glazed arch area above the doors within the lower ground floor. Addition of new lighting and fascia sign.
For: Henley on Thames Town Council
OBSERVATION: **No comment. The Committee would hope that the district council would look favourable upon this application.**

P10/E0399/A **Henley Town Hall, Market Place** (Other – North Ward – JB, LMH)
(Registered 20.04.10 – 28 Days 18.05.10)
Stand-alone metal signpost with a wooden plaque hanging sign, hand painted in dark green with white lettering. Other (customer information) signage attached to Henley Town Hall.
For: Henley on Thames Town Council
OBSERVATION: **No comment. The Committee would hope that the district council would look favourable upon this application.**

P10/E0520/LB **Henley Town Hall, Market Place** (Other – North Ward – JB, LMH)
(Registered 20.04.10 – 28 Days 18.05.10)
External signage to the Town Hall for information and navigation to Henley Information Centre.
For: Henley on Thames Town Council
OBSERVATION: **Recommended refusal – The Committee regrets the inappropriate use of materials for signage on a listed building within the conservation area.**

P10/E0406/RET **2 Deanacre** (Other – North Ward – JB, LMH)
(Registered 29.03.10 – 28 Days 26.04.10)
3m high palisade fence to South boundary of property.
For: Mr P Turner
OBSERVATION: **The Committee regrets this retrospective application and recommends refusal as the height of the fence is totally out of character with the area and is un-neighbourly. Committee would prefer a 1.8m close boarded fence.**

- P10/E0410** **2 Luker Avenue** (Other – North Ward – JB, LMH)
(Registered 31.03.10 – 28 Days 26.04.10)
 To remove existing timber structure and replace with a proposed conservatory at side of property.
 For: Mr Brown
- OBSERVATION:** **No strong views.**
- P10/E0412/EX** **Apple Tree Cottage, 29 New Street** (Other – North Ward – JB, LMH)
(Registered 30.03.10 – 28 Days 27.04.10)
 Erection of conservatory link and minor alterations at rear.
 For: Mrs J Lockyer
- OBSERVATION:** **No strong views subject to Conservation Officer’s approval.**
- P10/E0413/LEX** **Apple Tree Cottage, 29 New Street** (Other – North Ward – JB, LMH)
(Registered 30.03.10 – 28 Days 27.04.10)
 Erection of conservatory link and minor alterations at rear.
 For: Mrs J Lockyer.
- OBSERVATION:** **No strong views subject to Conservation Officer’s approval.**
- P10/E0416/RET** **259a Greys Road** (Minor – South Ward – EH, RM)
(Registered 30.03.10 – 28 Days 25.04.10)
 Erection of a two storey five bedroom dwelling (amendment to P08/E0804 to include single storey rear addition).
 For: Encore Building Services.
- OBSERVATION:** **Recommended refusal as the proposed development is considered to be over intensive and un-neighbourly.**
- P10/E0419** **165-167 Reading Road and land to the rear** (Minor – South Ward – EH, RM)
(Registered 31.03.10 – 28 Days 28.04.10)
 Demolition of existing buildings and erection of a terrace of three dwellings comprising of two x two bedroom and one x three bedroom dwellings and four bay garage block, construction of access and parking.
 For: Oakford Homes Ltd
- OBSERVATION:** **No strong views.**
- P10/E0437/RLB** **33 New Street** (Other – North Ward – JB, LMH)
(Registered 16.04.10 – 28 Days 14.05.10)
 Internal alterations; roof extract vent and balanced flue vent.
 For: Mr & Mrs N Seale
- OBSERVATION:** **No strong views subject to the views of the Conservation Officer. The Committee would withdraw its comments and support the Conservation Officer if s(he) objected to the application.**

- P10/E0517/RET** **33 New Street** (Other – North Ward – JB, LMH)
(Registered 16.04.10 – 28 Days 14.05.10)
 Internal alterations; roof extract vent and balanced flue vent.
 For: Mr & Mrs N Seale
- OBSERVATION:** **No strong views subject to the views of the Conservation Officer. The Committee would withdraw its comments and support the Conservation Officer if s(he) objected to the application.**
- P10/E0459/RET** **33 Belle Vue Road** (Other – South Ward – EH, RM)
(Registered 07.04.10 – 28 Days 05.05.10)
 Retention of two storey side extension and single storey front and rear extension with loft conversion. (Amendment to P07/E0982).
 For: Mrs S Butcher
- OBSERVATION:** **No strong views.**
- P10/E0469** **95a St Marks Road** (Other – South Ward – EH, RM)
(Registered 21.04.10 – 28 Days 19.05.10)
 Ground floor extension to side and rear (part demolition of existing extension).
 For: Mr & Mrs Sweeney
- OBSERVATION:** **No strong views. The applicant is making use of sustainable materials.**
- P10/E0474/EX** **The Millers Cottage, Pack and Prime Lane** (Minor – North Ward – JB, LMH)
(Registered 09.04.10 – 28 Days 07.05.10)
 Proposed extension of time (P07/E0275).
 For: Mr & Mrs W Adamson
- OBSERVATION:** **No strong views.**
- P10/E0483** **4 River Terrace** (Minor – South Ward – EH, RM)
(Registered 20.04.10 – 28 Days 18.05.10)
 Conversion of Grade II Listed Regency property into four self contained apartments.
 For: Mr S Kendall
- OBSERVATION:** **No strong views subject to Conservation Officer's approval and consideration to be given to parking.**
- P10/E0484/LB** **4 River Terrace** (Minor – South Ward – EH, RM)
(Registered 20.04.10 – 28 Days 18.05.10)
 Conversion of Grade II Listed Regency property into four self contained apartments.
 For: Mr S Kendall
- OBSERVATION:** **No strong views subject to Conservation Officer's approval and consideration to be given to parking.**
- P10/E0499** **39 Valley Road** (Other – North Ward – JB, LMH)
(Registered 14.04.10 – 28 Days 12.05.10)
 Erection of decking to rear.
 For: Mrs T Blake
- OBSERVATION:** **No strong views.**

Councillor I Reissmann left the meeting as he had a prejudicial interest in the following application.

P10/E0510/LB **25 Northfield End** (Other – North Ward – JB, LMH)
(Registered 15.04.10 – 28 Days 13.05.10)
Take down sub standard lean-to structure and external wall including part of rear addition. Take off corrugated cement fibre sheeting to lean-to rear addition and form new tiled pitched roof over. Form new external wall and pair of rear doors to garden room with new lead roof over with lantern light. Install new bathroom and utility within rear addition and form new first floor shower room and install new utility within rear addition and form new first floor shower room and install new kitchen in ground floor front room. Insert conservation roof light in rear roof slope.
For: Mr & Mrs R Ovey

OBSERVATION: **No strong views, subject to Conservation Officer’s recommendation and there being no complaints from neighbours as regards the height of the extension.**

P10/E0512 **2 Manor Road** (Other – South Ward EH, RM)
(Registered 21.04.10 – 28 Days 19.05.10)
Single and two storey rear extension.
For: Mr & Mrs M Newman

OBSERVATION: **No strong views subject to neighbours comments.**

197. FOR INFORMATION ONLY

Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.

P09/E0722 **17 Reading Road**
P10/E0290/LB **102 Bell Street**

The Committee noted the information.

198. PLANNING UPDATE

The Committee received and noted the Planning update.

199. OBJECTIONS

The Committee having considered the above planning applications under minute number 196, the Chairman indicated that he would discuss the matter with District Councillors as to whether or not it was felt necessary for then to call-in an application where the District Council’s recommendation differs to that of this Committee.

200. PROGRESS REPORT

The Committee received and noted the Progress report.

Arising from the foregoing

- (i) It was agreed to remove *Tree Preservation Order Changes (Minute 110 and 177)* from the report.

- (ii) Councillor A Follett advised that regarding *Minute 145 - Archaeological Reports Accompanying Planning Applications* that further information is were still awaited from Paula Fox.
- (iii) Councillor I Reissmann referred to *Minute 176 Shop Front Design Code of Good Practice* and asked when this policy is received from SODC it should be brought back to Committee for further comment.

201. TREE PRESERVATION ORDERS

The Committee received and considered notification from South Oxfordshire District Council concerning Tree Preservation Order Number 17/2010 – Red Oak located on a parcel of land that constitutes the communal garden area surrounded by properties known as 43 to 50 Damer Gardens.

It was **RESOLVED**
that no objections be raised with respect to this application .

The Committee received notification from South Oxfordshire District Council and noted that Tree Preservation Order 85/2009 had been confirmed by the District Council on 24 March 2010.

202. THANKS

The Committee extended thanks and appreciation to Councillor A Follett for his stewardship of this Committee during the past local government year.

The meeting closed at 7.20 pm.

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Chairman