

Present: The Chairman, Councillor Mrs G Dodds
The Vice Chairman, Councillor Miss L Pye
The Mayor, Councillor Mrs J Wood
The Deputy Mayor, Councillor C I Pye
Councillor Mrs E Hodgkin
Councillor Dr P Skolar

In attendance: Mr M Kennedy – Town Clerk
Mrs B Walker – Committee Administrator / Minute Taker

Also present: 2 Members of the Public
1 Member of the Press

43. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs P Buckett and Councillor Dr B G Wood.

44. DECLARATIONS OF INTEREST

Councillor Dr P Skolar declared a personal interest regarding any discussion on moorings as a boat owner.

45. PUBLIC PARTICIPATION SESSION

None.

46. MINUTES

i. The minutes of the meeting held on Tuesday 28 September 2010, with the amendment of the words in minute 39 ii from “Henley in Bloom budget” to “Flower Beds budget”, were approved, adopted and signed by the Chairman, Councillor Mrs G Dodds.

ii. The Committee received and considered the minutes of the Christmas Events and Decorations Sub Committee held on 4 October 2010.

It was noted that the preparations for the Christmas Festival on Friday 3 December 2010 are going well and that there is still a need for marshals if any Councillor would like to volunteer.

It was RESOLVED TO RECOMMEND

that the minutes of the Christmas Events and Decorations Sub Committee held on 4 October 2010 be received, approved and adopted.

iii. The Committee received and considered the minutes of the Christmas Events and Decorations Sub Committee held on 1 November 2010.

It was RESOLVED TO RECOMMEND

that the minutes of the Christmas Events and Decorations Sub Committee held on 1 November 2010 be received, approved and adopted.

- v. The Committee received and considered the notes of the Outdoor Sports Centre Users Group meeting held on 22 October 2010 and made the following comments:-

Minute 2, page 1 – pedestrian crossing. Concern was expressed at the inadequate lighting in the vicinity of the pedestrian crossing between the astropitch/football pitches and the Sports Centre building/car park which, combined with children and adults often wearing dark clothes and the dark evenings, increases the possibility of an accident. Although there are street lights they are not all working.

The Town Clerk informed the Committee that Oxfordshire County Council is to be asked to re-assess the signage in the vicinity of the crossing in order to improve safety.

It was RESOLVED

that the ownership of the street lights in the vicinity of the pedestrian crossing be established and action taken to ensure they are all working.

Post meeting note: The lights in the immediate vicinity of the pedestrian crossing belong to Henley Town Council and all lights in this area will be inspected and remedial action taken re any not working during the week of 15 November 2010. A letter has been sent to Tesco Stores to ask if they can also ensure all the lights on their land are working in the interest of safety. A request has been sent to Henley Hockey Club, Henley AFC and Nexus asking that any faulty lights be reported to the Town Hall/Parks Services immediately.

It was noted also that an impromptu cut through has been established through the vegetation between the astropitch/grass pitch gates and the Tesco car park which leads directly onto the road and this is potentially very dangerous. Also that there is an "A" board advertising the burger van in this area which needs to be removed/positioned elsewhere.

After discussion it was RESOLVED

that the Parks Services be asked to block off the cut through by the atropitch/grass pitch gates.

that the owner of the "A" board be asked to place it within the grass pitch area.

Post meeting note: Parks Services will erect fencing week of 15 November 2010 to block off this cut through. Henley Hockey Club, Henley AFC and Nexus have been asked to contact club members and users of the Sports Centre to ask that they use the pedestrian crossing to access the astropitch and grass pitches.

Minute 2, page 2 - replacement of astropitch – The Town Clerk confirmed that Oxfordshire County Council and South Oxfordshire District Council have been asked if there is any Section 106 money which would be available for the replacement of the astropitch.

It was RESOLVED

that the notes of the Outdoor Sports Centre Users Group meeting held on 22 October 2010 be received and noted.

47. MILL MEADOWS CAR PARK – REMOVAL OF CHARGES FOR CHRISTMAS SHOPPING

The Committee considered a report regarding the suspension of car parking charges at the Mill Meadows car park in order to encourage shoppers to visit the town on Sunday 5 December 2010 for the special Christmas shopping event arranged by the Henley Partnership.

After discussion it was RESOLVED TO RECOMMEND

that parking charges at Mill Meadows car park be suspended on Sunday 5 December 2010 in order to encourage visitors to the town for the Christmas shopping event arranged by the Henley Partnership.

that temporary signs be placed on the parking ticket machines at Mill Meadows to announce that there will be free parking on Sunday 5 December 2010.

48. PROGRESS REPORT

The Committee received and noted the progress report.

49. BUDGET

The Committee received and noted the budget report to September 2010.

The Committee was pleased to note the income received from parking and moorings at Mill Meadows and congratulated the Parks Services for the tremendous work they do in this area.

The meeting closed at 8.00 pm.

Chairman

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