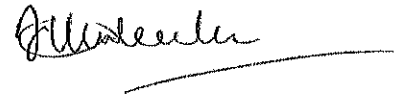


**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A
MEETING OF THE
NEIGHBOURHOOD PLAN COMMITTEE
TO BE HELD ON
MONDAY 20 MAY 2019 AT 3.00PM
IN THE COMMITTEE CHAMBER,
HENLEY ON THAMES**

PLEASE BRING YOUR COPY OF
THE JHHNP TO THE MEETING



Mrs J Wheeler
Town Clerk
14 May 2019

MEMBERSHIP: To all Members of the Neighbourhood Plan Committee
appointed at the Planning Committee on 14 May
2019.

Members are reminded to sign the attendance book

Town Clerk - Mrs J Wheeler CILCA MILCM

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provision of the Localism Act 2011 (Chapter 7, part 1) and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464), a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the Council, and not seek improperly to influence the decision about that matter.

3. PUBLIC PARTICIPATION

TO RECEIVE questions or statements from members of the Public.

The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and pecuniary interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

4. **TERMS OF REFERENCE CODE OF CONDUCT AND GDPR**
TO NOTE the Terms of Reference for the Neighbourhood Plan Committee agreed at Planning Committee on 14 May 2019. Non-Councillor members of the Committee are requested to confirm their acceptance of the Code of Conduct in accordance with the requirements of the Localism Act 2011, Section 27. Code of Conduct here
Terms of Reference here Updated Terms of Reference to follow if applicable.
 All members of the Sub Committee who are not Henley Town Council members to sign a GDPR form. Form attached (Documents attached)

5. **MINUTES**
TO APPROVE the Minutes of the meeting of the Neighbourhood Plan Committee held on 25 February 2019. (Document attached.)

6. **UPDATE ON PROJECT ADMINISTRATION**
TO RECEIVE a verbal update from the Planning and Project Manager on the Neighbourhood Plan project administration.

7. **UPDATE FROM MEETING WITH SODC**
TO RECEIVE an update on the meeting with Ricardo Rios of SODC which was held on Tuesday 26 February 2019 to discuss the Neighbourhood Plan Topic Papers. Committee members attended the meeting to discuss amendments to Topic Papers, as suggested by SODC, on infrastructure evidence gathering. (Documents attached)

8. **UPDATE FROM MEETING OF NEIGHBOURHOOD PLAN GROUPS**
TO RECEIVE a verbal update from Patrick Fleming on his attendance at a meeting of Oxfordshire Neighbourhood Plan groups on 11 May 2019.

9. **NEIGHBOURHOOD PLAN BOUNDARY CHANGE**
TO NOTE the approved boundary change to the Shiplake Neighbourhood Area. This affects an area of the Joint Henley and Harpsden Neighbourhood Plan boundary. (Documents attached)

10. **UPDATES FROM WORKING GROUPS**
TO RECEIVE any updates and Topic Paper drafts following the last meeting of the Neighbourhood Plan Committee.
 - i) Schools, Colleges, Doctors' Surgeries, Utilities etc.
 - ii) Transport
 - iii) Car Parks – receive verbal update on meeting held with SODC on 13 February 2019.
 - iv) New Housing, Permitted Development Rights since March 2017
 - v) Business and Community Engagement – verbal update from meeting on 12 February.
 - vi) Liaison with other Parishes carrying out NP Reviews

- vii) Review all existing sites
- viii) Green Living
- ix) Industrial Land
- x) Site Selection
- xi) Local List

11. OXFORDSHIRE PLAN 2050

TO NOTE the current status on the consultation for the Oxfordshire Plan 2050.
(Document attached)

www.oxfordshireplan.org

<https://oxfordshireplan.org/wp-content/uploads/2019/02/Topic-Paper-1-Plan-Context-and-Stages-Feb-2019.pdf> (Please see page 4 for timeline)

12. NEXT MEETING

TO AGREE a date for the next meeting of the Neighbourhood Plan Committee.

KW/CA

14 May 2019

NEIGHBOURHOOD PLAN COMMITTEE

TERMS OF REFERENCE

1. The Committee shall consist of at least 3 Henley Town Councillors (to include the Chairman of Planning Committee ex-officio), 2 Harpsden Parish Councillors and at least 6 co-opted members of the public with previous involvement in the development of the Joint Henley and Harpsden Neighbourhood Plan (JHHNP).
2.
 - a) The Committee's role will be to strengthen, review and ensure governance of the delivery of the JHHNP.
 - b) The Committee's role will be to review the delivery of the JHHNP in line with the emerging Local Plan.
 - c) The Committee's role will be to review the JHHNP
3. Quorum shall be at least 3 Henley Town Councillors or Harpsden Parish Councillors, or any combination of councillors.
4. A Chairman (who should be a Councillor) and Vice Chairman shall be elected at Planning Committee.
5. The Neighbourhood Plan Committee reports to Planning Committee. All recommendations will be reported to Planning Committee for consideration.
6. The Neighbourhood Plan Committee will meet as called by the Chairman.
7. The Neighbourhood Plan Committee has budget responsibility for up to £5000 for planning consultancy advice and delegated powers only as set out in Paragraph 8 below.
8. On matters that require further research, for example requesting a more detailed report or seeking clarification from third parties on a specific item, then the Neighbourhood Plan Committee shall have a delegated power to act.
9. The Neighbourhood Plan Committee may co-opt members and liaise with a community panel as they so wish.

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Henley-on-Thames
Town Council

Contact Information Consent Form

I agree that I have read and understand Henley on Thames Town Council's Privacy Notice.

I agree by signing the consent box below that the Council may process my personal data for providing information and corresponding with me.

I understand that I have the right to request modification on the information that you keep on record.

I understand that I have the right to withdraw my consent at any time and also can request that I am removed from your database.

Email address.....

Full Name.....

Tell us why we hold your information (tick all that apply):

- I would like to be consulted during community engagement / surveys
- I am a Henley In Bloom Hanging Basket customer
- I am a Small Christmas Tree scheme customer
- I am an allotment plot holder
- I am involved in town events, eg May Fayre, Music in the Meadow
- I am a sponsor
- I am a market trader
- I am a retailer/local business in the business forum
- I am a hirer of the Council's rooms or buildings
- I volunteer for the Council / take part in (eg) litter picking, wildlife initiatives and other project days
- Other

Please tick here and forward this form to enquiries@henleytowncouncil.gov.uk

..... I agree to the above.

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THE HENLEY ON THAMES TOWN COUNCIL

CODE OF CONDUCT

1. This code of conduct is adopted pursuant to the council's duty to promote and maintain high standards of conduct by members and co-opted members¹ of the council.
2. This code applies to you as a member or co-opted member of this council when you act in that role and it is your responsibility to comply with the provisions of this code.

SELFLESSNESS

3. You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself.

OBJECTIVITY

4. In carrying out public business you must make decisions on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

ACCOUNTABILITY

5. You are accountable for your decisions and actions to the public and must submit yourself to whatever scrutiny is appropriate to your office.

OPENNESS

6. You must be as open as possible about your actions and those of your council, and must be prepared to give reasons for those actions.

HONESTY AND INTEGRITY

7. You must not place yourself in situations where your honesty and integrity may be questioned, must not behave improperly and must on all occasions avoid the appearance of such behaviour.

LEADERSHIP

8. You must promote and support high standards of conduct when serving in your public post, in particular as characterised by the above requirements, by leadership and example in a way that secures or preserves public confidence.

¹ A "co-opted member" for the purpose of this code is, as defined in the Localism Act section 27 (4) "a person who is not a member of the council but who

a) is a member of any committee or sub-committee of the council, or

b) is a member of, and represents the council on, any joint committee or joint sub-committee of the council;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub committee".

GENERAL OBLIGATIONS

9. You must treat others with respect and ensure that you are aware of and comply with all legal obligations that apply to you as a member or co-opted member of the council and act within the law;
10. You must not bully any person.
11. You must not do anything that compromises or is likely to compromise the impartiality of those who work for, or on behalf of the council.
12. You must not disclose information given to you in confidence by anyone, or information acquired by you of which you are aware, or ought reasonably to be aware, is of a confidential nature except where:
 - (i) you have the consent of a person authorised to give it;
 - (ii) you are required by law to do so;
 - (iii) the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person, or
 - (iv) the disclosure is:
 - a) reasonable and in the public interest;
 - b) made in good faith and in compliance with the reasonable requirements of the council.
13. You must not improperly use knowledge gained solely as a result of your role as a member for your own personal advantage.
14. When making decisions on behalf of or as part of the council you must have regard to any professional advice provided to you by the council's officers.
15. When using or authorising the use by others of the resources of the council:
 - (i) you must act in accordance with the council's reasonable requirements;
 - (ii) you must make sure that you do not use resources improperly for political purposes and do not use them at all for party political purposes.

REGISTERING AND DECLARING INTERESTS

16. You must, within 28 days of taking office as a member or co-opted member, notify the council's monitoring officer of any disclosable pecuniary interest as defined by regulations made by the Secretary of State, where the pecuniary interest is yours, your spouse's or civil partner's, or is the pecuniary interest of somebody with whom you are living with as a husband or wife, or as if you were civil partners.

17. You must disclose the interest at any meeting of the council at which you are present, where you have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'².
18. Following any disclosure of an interest not on the council's register or the subject of pending notification, you must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.
19. Unless dispensation has been granted, you may not participate in any discussion of, vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

Adopted by Henley-on-Thames Town Council at a meeting of the Full Council on 12 June 2012

² A "sensitive interest" is described in the Localism Act 2011 as a member or co-opted member of a council having an interest, and the nature of the interest being such that the member or co-opted member, and the council's monitoring officer, consider that disclosure of the details of the interest could lead to the member or co-opted member, or a person connected with the member or co-opted member, being subject to violence or intimidation.

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HENLEY ON THAMES TOWN COUNCIL

MINUTES OF THE NEIGHBOURHOOD
PLAN COMMITTEE MEETING HELD ON
MONDAY 25 FEBRUARY 2019 AT
3:00pm IN THE KINGS ARMS BARN,
HENLEY ON THAMES

ATTENDEES

The Chairman, Councillor Ken Arlett – Henley Town Council (HTC)
Councillor Julian Brookes – HTC
Councillor Donna Crook - HTC
Councillor Laurence Plant – HTC
Councillor Kester George – Harpsden Parish Council
Mrs Rebecca Chandler-Wilde
Mr Ian Clark
Mrs Joan Clark
Mr Patrick Fleming – Henley in Transition
Mr Geoff Lockett
Mr Jim Munro
Mrs Jackie Walker
Mr David Whitehead

Cath Adams - HTC Planning and Project Manager
Kirsty Waterman – HTC Committee Administrator

1 member of the press

59. APOLOGIES FOR ABSENCE

Apologies were received from The Vice Chairman, The Mayor Councillor Glen Lambert, Councillor Smewing – HTC and Don Barraclough

60. DECLARATIONS OF INTEREST

There were no declarations of interest.

61. PUBLIC PARTICIPATION

There was no public participation.

62. MINUTES

The Minutes of the Neighbourhood Plan Committee held on 21 January 2019 were received, approved and signed by the Chairman, Councillor Arlett with an amendment to minute 56 changing the word “alongside” to the word “to”.

Councillor Crook raised a point referencing minute 54 stating as a previous resident of the village she would like to see chevrons on the road in Rotherfield Greys instead of a pavement and does not believe the proposed pavement will work.

63. UPDATE ON PROJECT ADMINISTRATION

Funding has been applied for and received to create a website for the Neighbourhood Plan review. The funds which have been received need to be spent by the end of March 2019. Commissioning a Web designer has begun. Images and text material needs to be developed through the community engagement project group. Three companies are due to return their tenders for Community Engagement support by 1 March 2019. Further funding from Locality will be applied for to fund this work.

64. UPDATE FROM MEETING WITH SODC

The Committee received an update from the meeting with Dr Melanie Smans of the Economic Development team at SODC regarding an Article 4 direction. Work on this will be carried out by Planning Policy. A separate meeting was held with the car parking team at SODC about decking car parks. SODC have no funds for car parking improvements. A meeting with Ricardo Rios of SODC to discuss the Neighbourhood Plan Topic Papers is to be held on Wednesday 27 February 2019. Committee members are welcome to the meeting to discuss amendments as suggested by SODC to their topic papers on infrastructure evidence gathering.

65. TRAFFIC STUDY UPDATE

The traffic study results have been circulated to Committee members. The Planning and Project Manager is to request a meeting with Peter Brett to discuss analysis of the results and gain clarity on the figures. The Neighbourhood Plan Committee's Transport Project Group will be invited to attend.

Councillor Plant arrives 3.19pm

66. UPDATES FROM PROJECT GROUPS

Topic papers will be discussed during a meeting to be held with Ricardo Rios of SODC on Wednesday 27 February 2019.

1. Schools, Colleges, Doctors' Surgeries utilities etc
Further work is on hold pending discussions with SODC.
2. Transport
Update covered in Minute 65. Concerns regarding the proposals in the Local Plan were submitted during the consultation period.
3. Car parks
SODC declared they have no budget for car park improvements and will not gift either Kings or Greys car park to Henley Town Council to enable the development. Car Parks is on the "Future High Street" Working Group agenda as a funding option. The possibility of applying to GWR's Community Infrastructure Fund was also raised.
4. New housing, Permitted Development Rights since March 2017
No further news to report. An updated spreadsheet was circulated.
5. Business and Community Engagement
A meeting was held on 12 February 2019 to discuss commissioning consultants to assist with developing community engagement. Tenders from three companies are due in by Friday 1 March 2019 at which point they will be discussed and the appropriate one be commissioned. Funding has been applied for to cover this.
Update covered in Minute 63
6. Liaison with other Parishes
No further news to report
7. Review all existing sites
All remaining allocated sites which have not started building works will be asked for their intentions.
8. Green Living
To be looked at through Henley In Transition.
9. Industrial Land
No further news to report. Update as Minute 64 above.
10. Site Selection
The call for sites is open. 2 sites have come forward to date.
11. Local List
Awaiting a response providing a list of buildings of historical note in Henley on Thames.

67. OXFORDSHIRE PLAN 2050

Responses are to be submitted by 25 March 2019. All members are invited to provide their comments via Cath Adams by 11 March 2019.

68. NEXT MEETING

The next meeting will be held on Monday 20 May 2019.

Meeting closed at 3.42pm

KW/CA

26 February 2019

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HENLEY ON THAMES TOWN COUNCIL

NOTES OF A MEETING WITH SODC ON THE NEIGHBOURHOOD PLAN REVIEW AND DEVELOPING TOPIC PAPERS HELD ON TUESDAY 26 FEBRUARY 2019 AT 2.00PM IN THE COMMITTEE ROOM, TOWN HALL, HENLEY ON THAMES.

Present:

The Chairman, Councillor Ken Arlett
Councillor Julian Brookes
Ricardo Rios – Senior Planning Policy Officer (Neighbourhood), SODC
Patrick Fleming – Henley in Transition
Rebecca Chandler Wilde
David Whitehead
Cath Adams – Planning and Project Manager
Kirsty Waterman – Planning Administrator

1. INTRODUCTION AND BACKGROUND

Ricardo Rios acknowledged the work that had been put into the Topic Papers that the working groups from the Neighbourhood Plan Committee had produced.

It was stated that the housing figure requirement was fluid and that the Committee should be mindful of the fact that the Local Plan was yet to be examined. The National Planning Policy Framework (NPPF) was revised in July 2018 and again in February 2019. It gives very strong encouragement to Local Authorities to set housing targets for neighbourhood planning groups. This endorses the SODC approach. Henley and Harpsden are in a strong position given the number of permitted development dwellings and infill development. This gives the ability to consider what the parishes want and need. Influence can be brought to bear to deliver social housing.

Within the Local Plan larger strategic sites will inevitably take longer to come forward. This could mean the loss of the 5 year or 3 year land supply. Neighbourhood Plan sites normally come forward more quickly. Several sites within the original JHHNP haven't started delivering. If there is a change of mind with any of the sites and planning has not been granted they can be changed within the review of the JHHNP. Allocated and granted sites are seen as a commitment. Whether a site is deliverable and at which point on the timeline, will be looked at during examination.

The new NPPF provides a definition of "deliverable". SODC produce a land supply report and may be able to fix the 5 year land supply for a year.

The key change between the Local Plan and the emerging Local Plan is that the cap on housing numbers has been removed as figures can't be justified if completions and commitments have increased and a town has delivered more housing than projected.

The original figure of 500 dwellings needed in Henley was based on a mathematical exercise of the requirement in the Core Strategy + 15% and that totalled 500 in 2017. It was deemed that this was not possible and so was reduced to 350 dwellings and the difference and outstanding amount was given to other settlements. However, this has now reduced for Henley due to the number of completions since then.

Table 5d (p90) in the Local Plan 2034 demonstrates the above calculation.

According to the calculations of the working group on Housing, Henley only needs to deliver a further 60 dwellings rather than 156 dwellings as stated in the Local Plan 2034. The figures will be checked by officers at SODC.

2. TOPIC PAPERS

2.1 Transport

It would be preferable to have air pollution as a separate environment topic paper. Topic papers should not be written as a plan of action, but as background evidence. The examiner does not examine them, but they help to justify policies. Topic papers can include figures from transport studies for example. Review what is liked and what not. It is useful to identify Neighbourhood Plans that have done what Henley and Harpsden would like to include as transport is a difficult area to cover. Also, research examiners who were involved with those Neighbourhood Plans as they can be invited to examine the revised JHHNP.

2.2 Infrastructure

Ricardo Rios advised that this paper provided good evidence of insufficient infrastructure in some sectors within Henley and offered an understanding of the infrastructure levels and potential demands that will be placed on them with increased housing. Some facilities will be able to respond relatively quickly to a change in demand, eg. NHS dentists who have stated they would be able to accommodate more clients. Gillotts School however currently needs more pupils as numbers have declined recently. Specific types of houses and households would address some issues for Gillotts School by providing more pupils but create too many more people for other groups, eg doctors' surgeries. Doctors' surgeries may then have constraints on room for expansion. Competing interests can also be referred to in the document. The paper should include recommendations – list the options and analyse them. There will need to be compromise on competing priorities.

SODC Sports and Leisure Study document: Ricardo Rios stated that this can be used as part of the evidence base but it is currently a draft. Ricardo Rios will confirm its status.

With regard to old people's homes, consider a methodology demonstrating how they can be divided between settlements as opposed to stating that Henley and Harpsden have simply taken enough. There is no guarantee that this would work. It would be possible to say that Henley has already achieved 75% of the required number of places in South Oxfordshire and that therefore the remaining 25% should go elsewhere.

It is important not to lose sight of the ageing population and the effect this has on certain housing needs - this has to be dealt with by adapting expectations.

Ricardo Rios will check the definition of extra care and supported accommodation as well as whether assisted living is compatible with having one's own front door.

2.3 Reference to Building Regulations in the Local Plan

A query was raised as to why SODC had limited the sustainability requirement in the Local Plan to Part L of the building regulations though the NPPF states that Local Plans can go beyond Part L. It was confirmed that the review of the JHHNP can go beyond the Local Plan and refer to the NPPF – this is what will be used to test the revised JHHNP. The suggested limit at Local Plan level was to avoid policy burdens at town/parish level. A Neighbourhood Plan can set out high environmental levels and expectation and put the bar high to encourage and promote sustainable building and use of renewable energy but can't enforce it. Direction on renewable energy can be included in Design Codes – a package of support can be obtained on this and this can be woven into the Neighbourhood Plan. Sites could be identified that are particularly suitable for photovoltaic panels.

2.4 Car Parks

Direct the examiner to the evidence by providing footnotes in the topic paper.

2.5 Industrial land

The possibility of an Article 4 Direction to restrict the use of permitted development applications with reference to the Newtown Road area can be mentioned in the topic paper. The topic paper should be balanced and try to consider what central government had in mind when creating the permitted development legislation. Following this, demonstrate the effect that it has had on Henley. Policies should be written on the basis that the implementation of an Article 4 Direction will take place. However, expectations should not be raised that the JHHNP can deliver an Article 4 direction.

3. SITE ASSESSMENT

It would be possible to request a technical support package from Locality and use AECOM to help with criteria and site assessment. The Committee can get as involved as they want to and provide local knowledge. It would take around 3 months from appointment to get to the final report.

KW/CA

Meeting closed 3.50pm

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Agenda item 9

From: Rios, Ricardo <Ricardo.Rios@southandvale.gov.uk>

Sent: 03 May 2019 17:36

To: Cath Adams <C.Adams@henleytowncouncil.gov.uk>

Cc: [REDACTED]

Subject: Shiplake Area Designation

Hi Cath,

The council approved the applications to amend the boundary of the Shiplake Neighbourhood Area today.

We will be sending out the formal notifications in due course.

As you are aware this change affects a small part of your neighbourhood area – alongside the formal notifications we will send a map confirming the amended boundary of the Joint Henley and Harpsden Neighbourhood Area.

Kind regards

Ricardo Rios

Senior Planning Policy Officer (Neighbourhood)

Planning

South Oxfordshire and Vale of White Horse District Councils

135 Eastern Avenue, Milton Park, Milton, Abingdon, Oxfordshire, OX14 4SB

Telephone: [REDACTED]

Email: ricardo.rios@southandvale.gov.uk

Website: <http://www.southoxon.gov.uk/neighbourhoodplans>

To find out more about how the council holds, uses and stores your personal data, please click on the appropriate council's link [South link](#) [Vale link](#)

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Topic Paper 1

Plan context and stages

February 2019

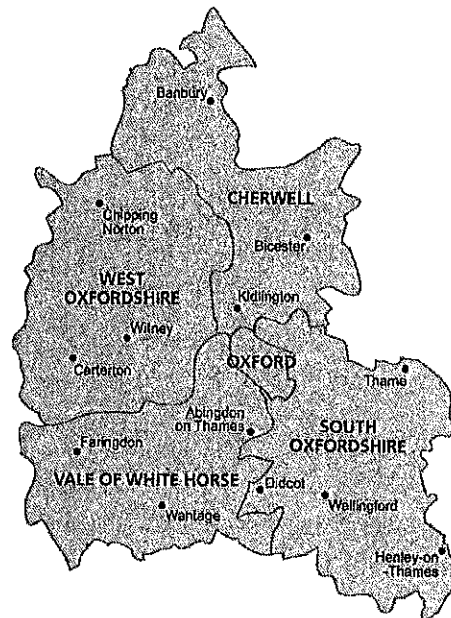
Purpose

1. The purpose of this Topic Paper is to provide background information on the context to the Oxfordshire Plan 2050 and to reference the key documents and projects that are relevant to its production. Further versions of these Topic Papers may be produced at later stages in the Plan making process.

Oxfordshire Plan context

2. The Local Authorities in Oxfordshire have agreed to produce a Joint Statutory Spatial Plan (JSSP), titled the Oxfordshire Plan 2050 ('the Plan'), building upon the existing joint working and partnership arrangements through the Oxfordshire Housing and Growth Deal.

3. The Plan will cover the administrative area of Oxfordshire (all five constituent districts¹). The Local Authorities have committed to this process as they see the benefits of collectively agreeing the level of growth, the broad spatial location of that growth and in setting aspirations for place-making at a strategic level. All five Local Authorities will be formally asked to agree each decision-making stage of the process and at the final adoption stage. The process of asking to agree is individual to each authority and reliant on all Councils agreeing.



4. The Plan also offers an opportunity to formally consider the infrastructure needs collectively, to align strategies, and form part of any application for infrastructure funding through the Growth Deal or other sources.

¹ Cherwell District Council; Oxford City Council; South Oxfordshire District Council; Vale of White Horse District Council; West Oxfordshire District Council

Oxfordshire Housing and Growth Deal

5. The Oxfordshire Housing and Growth Deal² is recognition by government both of the track record of successful joint working in Oxfordshire and of its potential to contribute towards the successful sustainable growth of the country. In return for guaranteed funding for affordable housing, infrastructure and economic growth the Deal places commitments upon the constituent Oxfordshire Authorities to ensure that the following is undertaken:

- Plan for and support the delivery of 100,000 new homes to 2031
- All of the current suite of Local Plans submitted by April 2019
- Work to secure additional public and private funding to plan for and support the delivery of 100,000 homes by 2031
- The submission of a JSSP for Oxfordshire by March 2020.
- Work with Government to explore further opportunities to drive innovation in partnership, design and construction.
- Consideration of a Strategic Infrastructure Tariff (SIT)

6. Each Oxfordshire district is committed through the Oxfordshire Housing and Growth Deal to submitting a Local Plan for examination by 1 April 2019. The districts are at different stages of Local Plan production, however each authority is well on the way to producing a Local Plan covering the period to 2031, 2034 or 2036. As stated in the Housing and Growth Deal Delivery Plan, 'The Oxfordshire authorities are committed to planning to meet the 100,000 housing requirement for Oxfordshire set out by the Oxfordshire Strategic Housing Market Assessment (SHMA) by 2031'. The Local Plans make provision for these homes and they allocate specific sites for development.

Oxfordshire Plan scope

7. A statement of common ground between the partner authorities was signed in March 2018³ and included matters that are relevant to the delivery of the Oxfordshire Housing and Growth Deal, with particular focus on the preparation of a Joint Statutory Spatial Plan for Oxfordshire.

8. The agreed Statement of Common Ground identified the following key matters for the Plan to set out:

- An overall strategy for the pattern and scale of development in Oxfordshire to 2050

² Oxfordshire Housing and Growth Deal (Nov 2017)

³ Oxfordshire Joint Statutory Spatial Plan Statement of Common Ground (Mar 2018) Oxfordshire Growth Board

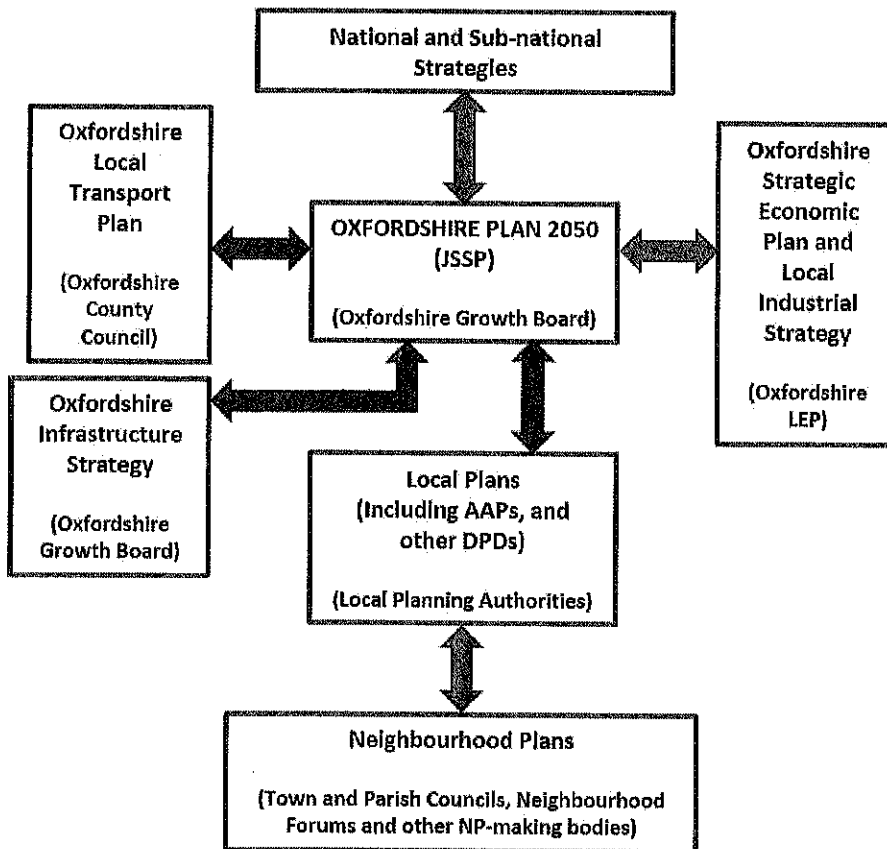
- Identify the number of new market and affordable homes and level of economic growth needed across Oxfordshire
- Identify an appropriate spatial strategy and strategic locations for new development based upon an understanding and appreciation of both the environmental quality and natural capital of Oxfordshire
- Outline the strategic transport and other infrastructure that needs to be provided to support sustainable growth

9. The scope of the Plan has been further developed through a Scoping Document which was agreed by all the partner authorities in September and October 2018.⁴

10. The Plan will build on the foundations set by the suite of current and emerging Local Plans and look at the strategic planning issues for the period up to 2050. The Plan will take into account the existing commitments made by this suite of plans through their site allocations as a baseline for the earliest part of the Plan period.

Relationship to other plans and documents

11. The Oxfordshire Plan will form part of a hierarchy of plans guiding development from a national level right down to neighbourhood level.



⁴ [Oxfordshire Joint Statutory Spatial Plan Scoping Document \(Oct 2018\)](#)

12. The Oxfordshire Plan will be a formal Development Plan Document, prepared under Section 28 of the Planning and Compulsory Purchase Act 2004 (as amended) which enables two or more local planning authorities to agree a joint Plan. It will form part of the development plan for each of the authorities in Oxfordshire and will be used in the formulation of more detailed plans locally and in determining planning applications where appropriate.

13. The Plan will form the framework within which subsequent Local Plans will be drafted. Subsequent Local Plans will need to be in broad conformity with the Plan and provide a detailed application of the strategic policies which it contains.

14. The geographical scope of the Plan and the long term outlook up to 2050 mean that it is best placed to make strategic decisions about the scale and broad distribution of growth across the whole of Oxfordshire. This will help to inform the preparation of Local Plans at a District level beyond the end of their current plan periods.

Stages of the Plan

15. We are at the first formal stage of the Plan's preparation which provides an introduction to the context and issues that the plan should seek to address. It contains a vision, aspirations and objectives for the Plan as a whole and introduces spatial scenarios (patterns of growth), that new development could follow.



Stage	Scope	Timescale
Issues (Regulation 18 Part 1)	<ul style="list-style-type: none"> • Vision • Aspirations and Objectives • Spatial Scenarios 	Consultation Feb/Mar 2019
Options (Regulation 18 Part 2)	<ul style="list-style-type: none"> • Place-shaping principles • Policy options including level of housing and employment growth • Broad locations for new development 	Consultation Jun/Jul/Aug 2019
Draft Plan (Regulation 19)	<ul style="list-style-type: none"> • Proposed policies 	Consultation Oct/Nov/Dec 2019
Submission Plan (Regulation 22)	<ul style="list-style-type: none"> • Proposed policies with minor amendments following Reg 19 consultation 	March 2020
Examination in Public (EiP) (Regulation 24)	<ul style="list-style-type: none"> • Examination by a Planning Inspector 	Sep 2020*
Receipt of Inspector's Report		Dec 2020
Adoption of the Plan		March 2021 (depending on the EiP)

*Examination dates and subsequent programme subject to confirmation from the Planning Inspectorate and views of Inspector