

HENLEY-ON-THAMES TOWN COUNCIL

MINUTES OF THE PROGRESS MEETING FOR THE NEIGHBOURHOOD TRANSPORT STUDY GROUP HELD ON MONDAY 13 JULY 2015 AT 7pm IN THE COUNCIL CHAMBER, TOWN HALL, HENLEY-ON-THAMES.

Present: Councillor W Hamilton (Chair)
Councillor J Brookes
Councillor S Gawrysiak
Councillor D Nimmo Smith
Councillor I Reissmann
Councillor D Thomas
Councillor Miss L Hillier (substituting for Cllr M Akehurst)
Ms S Tiple (Harpsden)
Ms S Matthews (Peter Brett Associates)
Mr G Smith (Peter Brett Associates)
Mr S Blain (Peter Brett Associates)

Officers: Mr M Kennedy (Town Clerk)
Ms C Adams (Committee Administrator)

Apologies: Councillor K George (Harpsden)
Councillor M Plews (Harpsden)
Ms C Whitehouse (Peter Brett Associates)

1. **MINUTES**

The Minutes of the Neighbourhood Transport Strategy Group held on 23 June 2015 were received, approved and signed by the Chairman, Councillor W Hamilton as a true record.

2. **BASELINE REPORT**

Peter Brett Associates guided the meeting through the new information in the Baseline Report. Further information on parking at Dry Leas and Southfields had not yet been included as Henley had been experiencing atypical parking conditions due to the Regatta and Henley Festival.

PBA confirmed that the route through Henley was a designated route through small towns for HGVs. Overall, more HGVs travel through Henley in the morning peak period than in the evening peak period.

Councillor J Brookes entered the meeting at 7:10pm.

Councillor I Reissmann entered the meeting at 7.11pm.

A member asked whether it would be possible to have a turning count for the Wargrave Road onto Henley Bridge.

Action: PBA to add the turning count from Wargrave Road into the Report.

PBA explained that they had used a database of different land uses to calculate the predictions for the impact of the housing developments. This uses data from developments around the country and is an industry standard calculation for trip rates per house. They stated that each development was not of major impact individually, but taken as a whole had a significant effect.

A member queried the level of traffic being predicted for the Marlow Road rather than the Fairmile or Remenham Hill. PBA thought that this would be traffic going towards the M40. The committee felt that traffic going towards the M40 would not be travelling on this route. PBA to investigate further.

Action: PBA to check estimate of increased traffic using the Marlow Road rather than the Fairmile or Remenham Hill.

A member queried whether it was possible to identify foreign number plates. This would help identify HGVs arriving from the ports and travelling through the town overnight.

Action: PBA to investigate the possibility of separating out foreign number plate data.

A query over buses was raised. PBA to investigate adding buses to the data provided. A member suggested that Henley College coaches could park next to the station rather than by college. Another member stated that there was an issue with coaches waiting on Riverside with their engines running.

Action: PBA to investigate the possibility of separating out buses.

3. STAKEHOLDER SURGERY

PBA explained that for the Stakeholder Surgery, they will have a large map of Henley and the data shown to the committee. They will ask participants about the perceived issues and opportunities. They also have some specific questions regarding bus services and school and college travel plans. The Chair requested an updated copy of the Baseline Report to be provided on Wednesday 15th July.

Action: PBA to provide updated Baseline Report by close of play Wednesday 15th July.

4. FUTURE STAGES

PBA confirmed that following the Stakeholder Surgery, they will be working on an initial identification of possible options. One of the PBA team is currently working on an MA in Transport Planning and Engineering and would like to take forward the work on the Henley project for his dissertation. This would mean that he devoted time on a microsimulation model for the council above the original project proposal at no cost to the council. It was agreed that this was acceptable.

5. **NEXT MEETING**

PBA would like to present the options report at the next meeting. The committee requested that the report be sent through several days before the meeting if possible, to allow time to digest. PBA also asked for comments on the draft baseline report. These to be collated and forwarded. Next Meeting to be on 5th August 2015 at 7pm.

The meeting closed at 7.55pm

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Chairman