

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF
THE PLANNING COMMITTEE**

to be held on

**TUESDAY 27 MARCH 2012
AT 7.00 PM**

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY ON THAMES**

Mr M W Kennedy
Town Clerk
21 March 2012

MEMBERSHIP: Chairman, Councillor D Hinke
Vice Chairman, Councillor Ms L A Meachin
Councillor M S Akehurst
Councillor D Clenshaw
Councillor Miss S Evans
Councillor Miss L M Hillier
Councillor D Silvester
Mayor, Councillor Mrs P A Phillips (ex-officio)
Deputy Mayor Councillor Mrs E Hodgkin (ex-officio)

Members are reminded to sign the attendance book.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE

None received.

2. DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.

3. PUBLIC PARTICIPATION

TO RECEIVE questions or statements from members of the Public. The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

4. MINUTES

TO APPROVE the Minutes of the Meeting of the Planning Committee held on 6 March 2012 (Papers previously circulated).

5. **PLANS (amended)**
P11/E2109 **9 & 10 Niagara Road** (Other – South Ward – JW, WH)
Demolition of single storey rear extensions and replacement with single storey rear extensions. (As amended by Drawing Nos: 001 Rev A, 002 Rev A, 003 Rev A, 004 Rev A, 005 Rev A, 006 Rev A, 007 Rev A, 008 Rev A, 009 Rev A, 010 Rev A, 011 Rev A, 012 Rev A, 013 Rev A, 014 Rev A, 015 Rev A, 016 Rev A and 017 Rev A accompanying applicant's email of 2 March 2012).
For: Ms B Tutty
- HTC Observation: 24.01.12 - Recommend Refusal. Loss of light, un-neighbourly due to size and bulk, and out of keeping with the Reading Road Conservation Area.
- P11/E2159** **42 Bell Street** (Minor – North Ward – JB, EH)
Adding an awning to the existing shop front. Changing the existing glazing to the shop front (currently with multiple glazing bars) to clear glazing. (As amended by proposed elevation and section drawings accompanying applicant's email of 23 February 2012).
For: Mr D Haines
- HTC Observation: 14.02.12 - Recommend approval subject to the height of the stallriser not being lowered for safety reasons and its height remaining in line with the adjoining shopfronts. This Committee would also suggest compliance with South Oxfordshire District Council's Traditional Shopfront Design Guide.
- P11/E2106/A** **42 Bell Street** (Other – North Ward – JB, EH)
Name of trading business (AH Interiors) Painted on the shop fascia and appearing on the awning. (As amended by proposed elevation and section drawings accompanying applicant's email of 23 February 2012).
For: Mr D Haines
- HTC Observation: 14.02.12 - Recommend approval subject to the height of the stallriser not being lowered for safety reasons and its height remaining in line with the adjoining shopfronts. This Committee would also suggest compliance with South Oxfordshire District Council's Traditional Shopfront Design Guide.
6. **PLANS (new)**
P11/E2367 **285 Greys Road** (Other – South Ward JW, WH)
Second storey extension over the top of garage, utility & family room.
For: Mr R Harman
- P11/E2400** **21 Bell Street** (Minor – North Ward – JB, EH)
Removal of existing shop front complete with signage. Installation of new shop front including full height glazing. Installation of 1no. new fascia sign and 1no. new hanging sign.
For: Mr T Liston / Clarks

- P11/E2401/A** **21 Bell Street** (Other – North Ward – JB, EH)
Replace existing timber fascia panel like for like and install 1no. 20mm thick acrylic 'Clarks' logo. Install 1 no. new hanging sign and bracket.
For: Mr T Liston / Clarks
- P11/E2407** **64 St Andrews Road** (Other – South Ward – JW, WH)
Raising of roof of existing single storey side extension and rendering of brick walls and extension to rear of side extension to provide home gymnasium with raised timber decking to the rear aspect.
For: Ms P Lay
- P11/E2434** **62 Bell Street** (Other – North Ward – JB EH)
Change of use, conversion and internal alteration of first floor from B1 office to C3 dwelling house (1 Bedroom residential flat). Internal alterations to existing (vacant) flat at second floor. Refurbishment and/or replacement of existing windows at first and second floor. General cleaning of brickwork to front façade. Addition of secondary glazing to inside face of all windows on front façade.. Alterations to staircase arrangement. Removal of existing partition walls and general internal alterations as indicated on the drawings. Construction of new partition walls and fitting out with new services (heating, plumbing, drainage, electrics). Removal of existing corrugated asbestos roof to rear single storey building and replacement with new built up bitumen, mastic asphalt or single ply roofing system.
For: Bell St Limited.
- P11/E2435/LB** **62 Bell Street** (Other – North Ward – JB EH)
Change of use, conversion and internal alteration of first floor from B1 office to C3 dwelling house (1 Bedroom residential flat). Internal alterations to existing (vacant) flat at second floor. Refurbishment and/or replacement of existing windows at first and second floor. General cleaning of brickwork to front façade. Addition of secondary glazing to inside face of all windows on front façade.. Alterations to staircase arrangement. Removal of existing partition walls and general internal alterations as indicated on the drawings. Construction of new partition walls and fitting out with new services (heating, plumbing, drainage, electrics). Removal of existing corrugated asbestos roof to rear single storey building and replacement with new built up bitumen, mastic asphalt or single ply roofing system. To be agreed with Local Authority.
For: Bell St Limited.
- P11/E2449** **Orchard, Farm Fairmile** (Other - North Ward – JB EH)

Proposed breeding/boarding pens in existing timber-framed building.
For: Mrs C Vaughan

7. **FOR INFORMATION ONLY**
Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.
None received.
8. **DECISION NOTICES** (Papers attached)
TO RECEIVE AND NOTE the decision notices received from SODC.
9. **OBJECTIONS / CALL IN APPLICATIONS**
TO DECIDE which Councillor is to speak at District Council in the event of an objection.
10. **TEMPORARY ROAD CLOSURE REQUEST** (Papers attached)
TO RECEIVE AND CONSIDER the Temporary Road Closure application requests for:
The Market Place, Henley on Thames, for St Georges Day Parade Sunday 22nd April 2012, The Scout Association
St Marks Road, Henley on Thames, for HM The Queen's Diamond Jubilee Celebration Street Party, 4th June 2012, Mrs A Brown.
11. **PLANNING APPEAL NOTIFICATION** (Papers attached)
TO RECEIVE AND NOTE the following Planning Appeal Notification for the following application:
Magnolia Cottage, Mill Lane, Henley on Thames (in the Parishes of Henley & Harpsden) RG9 4HB.

jb

21st March 2012