

Present: The Chairman, Councillor D Hinke
Councillor D Clenshaw
Councillor Miss S Evans
Councillor S Gawrysiak (substitute for Councillor M Akehurst)
Councillor Miss L M Hillier
Councillor Ms L Meachin
Councillor D Nimmo Smith (substitute for Councillor D Silvester)
The Mayor, Councillor Mrs P Phillips

In attendance: Mr M Kennedy – Town Clerk
Mrs B Walker – Minute Taker

Also Present: One member of the press
4 members of the public

117. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Akehurst (Councillor S Gawrysiak substituting), Councillor Mrs E Hodgkin and Councillor D Silvester (Councillor D Nimmo Smith substituting).

118. DECLARATIONS OF INTEREST

Councillor Miss L Hillier – P11/E1739 – 12 York Road – personal - knows the applicant.

Councillor Ms L Meachin - P11/E1638 – 7 Vicarage Road – personal - knows an objector.

Councillor Miss S Evans - P11/E1739 – 12 York Road - personal.

119. PUBLIC PARTICIPATION

None received.

120. MINUTES

The minutes of the meeting held on 25 October 2011 were approved and signed by the Chairman, Councillor D Hinke as a true record.

Councillor Miss S Evans joined the meeting at 7.03 pm.

121. PLANS (amended)

P11/E1374/A

Ballards, 52 Hart Street (Other – North Ward –JB, EH)
(Registered 02.09.11 – 28 Days 29.09.11)

2 x 'Ballards' applied lettering – front and side elevation, 2 x display cases to Hart Street elevation (750mm x 500mm) (As amended by Drawing No: 13062d3 accompanying agent's letter dated 21 October 2011).

For: Ballards

- OBSERVATION: 04.10.11 - Application should be refused as it is for a Grade II listed building in a Conservation Area and is subject to current legal investigation by SODC and contrary to the Signage Policy and Code of Good Practice on a listed building.
- OBSERVATION:** **The Committee recommends refusal as there is a lack of clarity as to whether natural materials are being used for the showcases - this Committee would expect wood and glass to be used.**
- P11/E1375/LB** **Ballards, 52 Hart Street** (Other – North Ward – JB, EH)
(Registered 02.09.11 – 28 Days 29.09.11)
2 x 'Ballards' applied lettering – front and side elevation, 2 x display cases to Hart Street elevation (750mm x 500mm) (As amended by Drawing No: 13062d3 accompanying agent's letter dated 21 October 2011).
For: Ballards
- OBSERVATION:** 04.10.11 Application should be refused as it is for a Grade II listed building in a Conservation Area and is subject to current legal investigation by SODC and contrary to the Signage Policy and Code of Good Practice on a listed building.
- OBSERVATION:** **The Committee recommends refusal as there is a lack of clarity as to whether natural materials are being used for the showcases - this Committee would expect wood and glass to be used.**
- P11/E1442** **Park House, Friar Park End** (Other – North Ward JB, EH)
(Registered 20.09.11 – 28 Days 17.10.11)
Demolition of existing extension and conservatory and erection of new two storey extension (As amended by Drawing Nos: Sk.21/C and Sk/24/C accompanying agent's e-mail dated 27 October 2011)
For: Mr B Tickle
- OBSERVATION:** 04.10.11 - Application should be approved – the applicant should be applauded for the amount of work that they have put into the application and for working with the architects and forestry team.
- OBSERVATION:** **The Committee reiterates its previous views that the application should be approved and that the applicant should be applauded for the amount of work that they have put into the application and for working with the architects and forestry team.**
- P11/E1444/LB** **Park House, Friar Park End** (Other – North Ward – JB, EH)
(Registered 20.09.11 – 28 Days 17.10.11)
Demolition of existing extension and conservatory and erection of new two storey extension of new two storey extension (As amended by Drawing Nos: Sk.21/C and Sk/24/C accompanying agent's e-mail dated 27 October 2011)
For: Mr B Tickle

OBSERVATION: 04.10.11 - Application should be approved – the applicant should be applauded for the amount of work that they have put into the application and for working with the architects and forestry team.

OBSERVATION: **The Committee reiterates its previous views that the application should be approved and that the applicant should be applauded for the amount of work that they have put into the application and for working with the architects and forestry team.**

122. PLANS (new)
P11/E1637

43A St Andrews Road (Other – South Ward – JW, WH)
(Registered 28.10.11 – 28 Days 24.11.11)
Front open porch and first floor extension. Two storey rear extension and general alterations.
For: Mr N Coleman

OBSERVATION: **The Committee recommends approval subject to obscured glass only being used in the windows on the east side of the property above the ground floor level in order to preserve the neighbour's privacy.**

P11/E1638

215 Greys Road (Other – South Ward – JW, WH)
(Registered 14.10.11 – 28 Days 10.11.11)
First floor side extension and pitched roof over existing flat roof to garage.
For: Mr S Paice

OBSERVATION **The Committee recommends approval subject to the Forestry Officer's comments being adhered to and a fence being erected by the applicant to preserve the privacy of the neighbour at Flat 2 Boughton House as the proposed extension comes up to the boundary line.**

P11/E1671

Longlands, Hart Street (Other – North Ward – JB, EH)
(Registered 19.10.11 – 28 Days 15.11.11)
Detached oak framed garage.
For: Mrs Mr C Hemsley

OBSERVATION: **The Committee recommends refusal as the proposal is out of character on an open burgage plot.**

P11/E1680/T56

Highway Land Near Sherwood Gardens, Greys Road
(Other – North Ward – JB, EH)
(Registered 19.10.11 – 28 Days 15.11.11)
Erection of a 14.8m high mk3 dual user telecommunications column with ground based cabinet and ancillary development.
For: Vodaphone Ltd

OBSERVATION: **The Committee recommends refusal on the grounds that the mast is out of character with the neighbourhood and would ask that the applicant share masts with other telecommunication providers.**

- P11/E1686/EX** **3 Harcourt Close** (Other – North Ward – JB, EH)
(Registered 14.10.11 – 28 Days 10.11.11)
 Extension of time to planning permission P08/E1056 for existing garage altered to provide additional living room.
 For: Mr N Kelly
- OBSERVATION:** **The Committee recommends approval.**
- P11/E1687/T** **Henley RFC, Marlow Road** (Minor – North Ward – JB, EH)
(Registered 07.10.11 – 28 Days 03.11.11)
 Erection of a 20m high floodlight/phase 4 column to replace the existing 15m high floodlight with cabinets and ancillary development.
 For: Telefonica Ltd
- OBSERVATION:** **The Committee recommends approval subject to adherence to the conditions outlined by the Environmental Protection Team and the Forestry Officer.**
- P11/E1694** **Beech Cottage, Paradise Road** (Other – North Ward – JB, EH)
(Registered 10.10.11 – 28 Days 06.11.11)
 Single storey extension and garage conversion.
 For: Mrs S Lambert
- OBSERVATION:** **The Committee has no objection.**
- P11/E1703** **26 Vicarage Road** (Other – South Ward – JW, WH)
(Registered.21.10.11 – 28 Days 17.11.11)
 Remove existing slabs on driveway and replace with block paving).
 For: Mr T Flower
- OBSERVATION:** **The Committee recommends approval subject to the Area Liaison Officer's comments being adhered to regarding drainage.**
- P11/E1734** **57-59 Bell Street** (Minor – North Ward – JB, EH)
(Registered 17.10.11 – 28 Days 13.11.11)
 Internal re-organisation for trading areas, W.C.'s, Kitchen and letting bedrooms with associated external alterations.
 For: W H Brakspear & Sons Ltd
- OBSERVATION:** **The Committee recommends approval subject to the Conservation Officer's approval regarding the internal and external alterations.**
- P11/E1735/LB** **57-59 Bell Street** (Other – North Ward – JB, EH)
(Registered 17.10.11 – 28 Days 13.11.11)
 Internal re-organisation for trading areas, W.C.'s, Kitchen and letting bedrooms with associated external alterations.
 For: W H Brakspear & Sons Ltd
- OBSERVATION:** **The Committee recommends approval subject to the Conservation Officer's approval regarding the internal and external alterations.**

P11/E1739 **12 York Road** (Other – North Ward – JB, EH)
(Registered 18.10.11 – 28 Days 14.11.11)
Insertion of dormer window to serve loft conversion and
erection of single storey rear extension.
For: Mr R Bleakley

OBSERVATION: **The Committee has no objection.**

P11/E1764 **65 Harpsden Road** (Other – South Ward – JW, WH)
(Registered 01.11.11 – 28 Days 29.11.11)
Erection of single storey rear extension and replacement to
front door.
For: Mrs J Breen

OBSERVATION: **The Committee recommends approval.**

P11/E1799 **13 Walton Avenue** (Other – South Ward – JW, WH)
(Registered 02.11.11 – 28 Days 30.11.11)
Proposed single-storey rear extension.
For: Mr A Shenton

OBSERVATION: **The Committee has no objection.**

123. FOR INFORMATION ONLY

The Committee received and noted the following plans for information only.

P11/E1380 & P11/E1381/LB **21 Friday Street**
P11/E1467/A **4 Market Place**

124. OBJECTIONS

The Committee noted the next South Oxfordshire District Council Planning meeting is to be held on 14 December 2011. It was noted Councillor Mrs E Hodgkin would be attending this meeting.

125. NEW PLANNING APPLICATIONS 28 CALL IN DATE

The Committee received and considered a report from the Town Clerk concerning the 28 day “call in” procedure for new planning applications.

The reports suggests, that in the interests of efficiency, the committee administrator ceases to record the deadline date on the planning agenda as this information is available to all Councillors on the South Oxfordshire District Council’s website.

The Committee appreciated the need to review working practices in order to bring about efficiencies however felt this had to be balanced with ensuring the planning consultation process is not compromised and that any change in procedure should be reviewed in 6 months. Following further discussion the Committee **RESOLVED TO RECOMMEND**

that the committee administrator no longer supplies the date plans are registered and the 28 call-in date on the planning agendas and that this policy be reviewed in 6 months time.

The meeting closed at 7.41 pm.

bw

Chairman