

**Present:** Chairman - Councillor D Hinke  
Vice Chairman – Councillor Ms L Meachin  
Councillor M Akehurst  
Councillor D Clenshaw  
Councillor Miss L Hillier  
Councillor D Silvester  
Councillor Miss S Evans  
Mayor - Councillor Mrs E Hodgkin (ex-officio)  
Deputy Mayor - Councillor S Gawrysiak (ex-officio)

**In attendance:** Mr M Kennedy – Town Clerk  
Mrs N Taylor – Minute Taker / Committee Administrator

**Also Present:** 1 Member of the Press  
6 Members of the Public  
Councillor Ms K Gehrman  
Councillor W Hamilton  
Councillor D Nimmo-Smith

**1. ELECTION OF CHAIRMAN**

The Mayor called for nominations for the election of a Chairman for the year 2012-2013.

Councillor D Clenshaw proposed and Councillor D Silvester seconded that Councillor D Hinke be elected Chairman for the year 2012-2013.

There being no further nominations, and following a vote it was **RESOLVED** that

Councillor D Hinke be elected Chairman of the Planning Committee for the following municipal year.

Councillor D Hinke took the Chair.

**2. ELECTION OF VICE CHAIRMAN**

The Chairman, Councillor D Hinke, called for nominations for the election of a Vice-Chairman for the year 2012-2013.

Councillor S Gawrysiak proposed and Councillor Mrs E Hodgkin seconded that Councillor Ms L Meachin be elected Vice-Chairman for the year 2012-2013.

There being no further nominations, and following a vote it was **RESOLVED** that

Councillor Ms L Meachin be elected Vice-Chairman of the Planning Committee for the following municipal year.

3. **COMMITTEE TERMS OF REFERENCE**

The Terms of Reference for the Planning Committee were considered. It was **RESOLVED** that

the Terms of Reference for the Planning Committee be adopted.

4. **APOLOGIES FOR ABSENCE**

None received.

5. **DECLARATIONS OF INTEREST**

Councillor Ms L Meachin – P11/S0099 – Land at Alameda, Rotherfield Road – Personal – know the owner.

Councillor Miss S Evans – P12/S02698/ P12/S0502 – 33 Friday Street - Personal.

Councillor Mrs E Hodgkin – P12/S0374 – 9 Blandy Road – Personal.

Councillor S Gawrysiak – P12/S0374 – 9 Blandy Road – Personal – know neighbour.

6. **PUBLIC PARTICIPATION**

Mr Ken Arlett, 11 Elizabeth Road – Wanted to know the Council's view on the wanton vandalism of the mature trees on the site of planning application P11/S0225 – 228 Greys Road, as the same thing happened on the site of 15-17 Elizabeth Road.

Mr Nigel Dennis, Long Acre – Stated that he had no problem with the applicants building a house on the site, and the removal of defective trees, but the best trees have been removed and plan showing long living trees needs to be produced. The house that is planned is much too large and is too close to the boundary line between the properties. It look likely that they will also be removing the hedge that is planted along the long boundary line between the properties as well as an established Cyprus tree that is perfectly positioned to proved some privacy. Mr Dennis also stated that he is concerned that the 47 sixty year old trees that are within 1m of the boundary line on his side will be damaged, these trees were in the middle of a woods but now will stand next to grass, flowers and a fence.

Mr Donald Clenway, Elizabeth Road - What are the Town Council's views on increasing Tree Preservation Orders in the Town and is there anyway that the Council can have more control.

7. **MINUTES**

The Minutes of the Meeting of the Planning Committee held on 1 May 2012 were received, approved and signed by the Chairman as a true record.

8. **VARIATION TO THE ORDER OF BUSINESS**

In accordance with Standing Orders 5 (a) (vi), it was **RESOLVED**

that in view of the number of public present the order of business on the agenda is altered to allow planning application P11/S0225 , 228 Greys Road to be considered before the amended plans section.

**P11/S0225**                      **228 Greys Road** (Minor – North Ward JB - EH)  
Proposed replacement detached dwelling and garage following the demolition of the existing dwelling.  
For: Mr J Shean

**OBSERVATION:**            **Recommend Refusal as the application is out of character with the area as the design of the house is unsuitable and is over developed as it is opposite an area of outstanding natural beauty. The applicant should provide a new tree planting schedule for the devastation of the back garden for Forestry Officer approval, including a plan for replanting to reinstate the privacy screening. This replanting scheme should be seen as part of the application as not as a later addition.**

It was **RESOLVED** that

Councillor M Akehurst to investigate the size that a tree needs to be to have permission to remove it and report back to the next meeting.

9.    **PLANS (amended)**  
**P11/E2400**

**21 Bell Street** (Minor – North Ward – JB, EH)  
Removal of existing shop front complete with signage.  
Installation of new shop front including full height glazing.  
Installation of 1no. new fascia sign and 1no. new hanging sign.

For: Mr T Liston / Clarks  
HTC Observation: 27.03.12 - Recommend Refusal as the removal of the stallriser creates safety issues, the design/colour of the signage and the materials used are inappropriate to a conversation area and do not adhere to the Shopfront Guidelines.

**OBSERVATION:**            **The Committee congratulate Clarks on the amendments to the previous application but would still recommend Refusal as the colour of the fascia is still black and should be a lighter heritage colour.**

**P11/E2401/A**                      **21 Bell Street** (Other – North Ward – JB, EH)  
Replace existing timber fascia panel like for like and install 1no. 20mm thick acrylic 'Clarks' logo. Install 1 no. new hanging sign and bracket.

For: Mr T Liston / Clarks  
HTC Observation: 27.03.12 - Recommend Refusal as the design/colour of the signage and the materials used are inappropriate to a conversation area and do not adhere to the Shopfront Guidelines.

**OBSERVATION:**            **The Committee congratulate Clarks on the amendments to the previous application but would still recommend Refusal as the colour of the fascia is still black and should be a lighter heritage colour.**

Councillor Ms L Meachin advised that she will work in conjunction with SODC to update the Shopfront Guide to include suitable colours.

**P11/E2407**                      **64 St Andrews Road** (Other – South Ward – JW, WH)  
Raising of roof of existing single storey side extension and rendering of brick walls and extension to rear of side

- extension to provide home gymnasium with raised timber decking to the rear aspect.  
For: Ms P Lay
- HTC Observation: 27.03.12 - Recommend Approval as the proposal is in-keeping with the existing building.
- OBSERVATION: Reiterate recommending Approval as the proposal is in-keeping with the existing building.**
10. **PLANS (new)**  
**P11/S0099** **Land at Alameda, Rotherfield Road** (Minor - South Ward – JW- WH)  
Erection of a new 5 bed detached house and replacement garage with access from Rotherfield Road  
For: Court Park Properties
- OBSERVATION: Recommend Refusal due a noise problem to residents by the new access road ,the unsuitability of the access due to a very narrow width and concerns for the roots of the trees, as mentioned by forestry, by the parking area**
- P11/S0112** **37 Northfield End** (Other – North Ward - JB, EH)  
Front window replacement with new bay window.  
For: Ms M Hankinson
- OBSERVATION: Recommend Approval.**
- P12/S0266** **Rotherfield House, 7 Fairmile** (Minor - North Ward – JB, EH)  
Conversion of an existing 5 storey building consisting of various sized serviced offices over four floors and a self contained flat on the lower ground floor into one 5 bedroom dwelling.  
For: Rotherfield Properties Limited
- OBSERVATION: Recommend Approval subject to the Forestry Officer approval that the garage will not damage the roots of any trees.**
- P12/S0268** **33 Friday Street Road** (Other – North Ward – JB, EH)  
Single storey rear extensions.  
For: Mr & Mrs N Pike
- OBSERVATION: No Strong Views. South Oxfordshire District Council to visit site and check for loss of light and privacy to neighbour**
- P12/S0502** **33 Friday Street Road** (Other – North Ward – JB, EH)  
Single storey rear extensions.  
For: Mr & Mrs N Pike
- OBSERVATION: No Strong Views South Oxfordshire District Council to visit site and check for loss of light and privacy to neighbour.**
- P12/S0302/LB** **26 Greys Hill** (Other South Ward – JW, WH)  
Replace old front door with exact copy new.  
For: Ms S Jay
- OBSERVATION: Recommend Approval.**
- P12/S0362** **22 Church Street** (South Ward – JW, WH)

Proposed two storey front extension.  
For: Mr M Hilditch

**OBSERVATION:** **Recommend Approval.**

Councillor Mrs E Hodgkin abstained from voting on the following application.

**P12/S0374**                    **9 Blandy Road** (Other – South Ward – JW, WH)  
Single storey dining room & hall extension.  
For: Mr & Mrs N Daniells

**OBSERVATION:** **Recommend Approval.**

**P12/S0393**                    **100 Reading Road** (Other – South Ward – JW, WH)  
Demolition of wooden garage. Creation of gravelled parking  
area. Erection of vehicular and pedestrian access gates.  
Erection of a wooden shed.  
For: Mr J Marchant

**OBSERVATION:** **Recommend Approval subject to the protection of the  
large Chestnut Tree. If required by forestry**

**P12/S0412**                    **Land between 18 & 20 Cromwell Road** (Minor – South  
Ward – JW, WH)  
Demolition of double garage and erection of dwelling.  
For: Mr M Stroud

**OBSERVATION:** **No Strong Views.**

**P12/S0465**                    **6 Auton Place** (Other – South Ward – JW, WH)  
Single storey extension (new utility) to the side of the  
house.  
For: Mr S Holland

**OBSERVATION:** **Recommend Approval subject to the Forrestry Officer  
confirmation that the extension will not affect the nearby  
tree.**

**P12/S0534**                    **19 Makins Road** (Other – South Ward – JW, WH)  
A retrospective application to determine acceptance of non-  
opaque windows and 3 velux roof lights.  
For: Mr J Wright

**OBSERVATION:** **Recommend Approval.**

11. **FOR INFORMATION ONLY**  
None received.

12. **OBJECTIONS / CALL IN APPLICATIONS**  
Councillor M Akehurst June Meeting, Councillor Miss L Hillier or D Hinke July  
meeting.

The meeting closed at 7.40pm

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Chairman