

**Present:** Deputy Mayor, Councillor K Arlett  
Councillor Sara Abey  
Councillor Julian Brookes  
Councillor Donna Crook  
Councillor D Eggleton  
Councillor S Gawrysiak  
Councillor Will Hamilton  
Councillor Miss K Hinton  
Councillor Sarah Miller  
Councillor Laurence Plant  
Councillor I Reissmann  
Councillor Jane Smewing

**In Attendance:** Mrs L Jones – RFO  
Mrs N Taylor – Minute Taker  
Mr J Churchill-Coleman – Town Sergeant  
1 Member of the Public

**1. APOLOGIES**

Apologies for absence received from The Mayor, Councillor Glen Lambert and Councillors S Evans, Miss L M Hillier and D Nimmo Smith.

**2. DECLARATIONS OF INTEREST**

None received.

**3. PUBLIC PARTICIPATION**

Ian Clarke – Cromwell Road asked again (asked at a previous meeting) if public question time could be moved to later on the agenda to allow members of the public to listen first and ask questions later. **It was RESOLVED**

**that an item be placed on the next Finance Strategy and Management agenda to discuss the possibility of moving Public Participation further down the agenda at all Council Meetings.**

It was noted that in the past Public Participation had been at the end of the meeting but had been moved to the start of the meeting so that the public did not have to sit through the whole meeting if they did not want to.

**4. STRATEGIC RISK ASSESSMENT**

Members received and considered the Strategic Risk Assessment Review 2018.

**It was RESOLVED**

**That the Strategic Risk Assessment Review 2018 be adopted.**

**5. ANNUAL GOVERNANCE AND ACCOUNTING RETURN AND UNAUDITED FINANCIAL STATEMENTS to 31 March 2018**

Members received the Annual Governance and Accounting Return (AGAR) and Unaudited Financial Statement for the year ended 31 March 2018 as detailed below:

- a) The Annual Governance and Accounting Return 'Section 1 – Annual Governance Statement 2017-2018' acknowledging Full Council's responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements' (see *b below*), as recommended by the Finance Strategy and Management Committee on 19 June 2018.
- b) The Annual Governance and Accounting Return 'Section 2 – Accounting Statements 2017-2018 for Henley on Thames Town Council' as recommended by the Finance Strategy and Management Committee on 19 June 2018.
- c) The amended Unaudited Financial Statements as recommended by the Finance Strategy and Management Committee on 19 June 2018.

**It was RESOLVED**

**that the Annual Governance and Accounting Return (AGAR) and Unaudited Financial Statement for the year ended 31 March 2018 be approved and signed as appropriate.**

The meeting closed at 7.07pm