

ATTENDEES

The Chairman, Councillor Ken Arlett – Henley Town Council (HTC)
Councillor Julian Brookes – HTC
Councillor Donna Crook - HTC
Councillor Laurence Plant – HTC
Councillor Kester George – Harpsden Parish Council
Mrs Rebecca Chandler-Wilde
Mr Ian Clark
Mrs Joan Clark
Mr Patrick Fleming – Henley in Transition
Mr Geoff Lockett
Mr Jim Munro
Mrs Jackie Walker
Mr David Whitehead

Cath Adams - HTC Planning and Project Manager
Kirsty Waterman – HTC Committee Administrator

1 member of the press

59. APOLOGIES FOR ABSENCE

Apologies were received from The Vice Chairman, The Mayor Councillor Glen Lambert, Councillor Smewing – HTC and Don Barraclough

60. DECLARATIONS OF INTEREST

There were no declarations of interest.

61. PUBLIC PARTICIPATION

There was no public participation.

62. MINUTES

The Minutes of the Neighbourhood Plan Committee held on 21 January 2019 were received, approved and signed by the Chairman, Councillor Arlett with an amendment to minute 56 changing the word “alongside” to the word “to”.

Councillor Crook raised a point referencing minute 54 stating as a previous resident of the village she would like to see chevrons on the road in Rotherfield Greys instead of a pavement and does not believe the proposed pavement will work.

63. UPDATE ON PROJECT ADMINISTRATION

Funding has been applied for and received to create a website for the Neighbourhood Plan review. The funds which have been received need to be spent by the end of March 2019. Commissioning a Web designer has begun. Images and text material needs to be developed through the community engagement project group. Three companies are due to return their tenders for Community Engagement support by 1 March 2019. Further funding from Locality will be applied for to fund this work.

64. UPDATE FROM MEETING WITH SODC

The Committee received an update from the meeting with Dr Melanie Smans of the Economic Development team at SODC regarding an Article 4 direction. Work on this will be carried out by Planning Policy. A separate meeting was held with the car parking team at SODC about decking car parks. SODC have no funds for car parking improvements. A meeting with Ricardo Rios of SODC to discuss the Neighbourhood Plan Topic Papers is to be held on Wednesday 27 February 2019. Committee members are welcome to the meeting to discuss amendments as suggested by SODC to their topic papers on infrastructure evidence gathering.

65. TRAFFIC STUDY UPDATE

The traffic study results have been circulated to Committee members. The Planning and Project Manager is to request a meeting with Peter Brett to discuss analysis of the results and gain clarity on the figures. The Neighbourhood Plan Committee's Transport Project Group will be invited to attend.

Councillor Plant arrives 3.19pm

66. UPDATES FROM PROJECT GROUPS

Topic papers will be discussed during a meeting to be held with Ricardo Rios of SODC on Wednesday 27 February 2019.

1. Schools, Colleges, Doctors' Surgeries utilities etc
Further work is on hold pending discussions with SODC.
2. Transport
Update covered in Minute 65. Concerns regarding the proposals in the Local Plan were submitted during the consultation period.
3. Car parks
SODC declared they have no budget for car park improvements and will not gift either Kings or Greys car park to Henley Town Council to enable the development. Car Parks is on the "Future High Street" Working Group agenda as a funding option. The possibility of applying to GWR's Community Infrastructure Fund was also raised.
4. New housing, Permitted Development Rights since March 2017
No further news to report. An updated spreadsheet was circulated.
5. Business and Community Engagement
A meeting was held on 12 February 2019 to discuss commissioning consultants to assist with developing community engagement. Tenders from three companies are due in by Friday 1 March 2019 at which point they will be discussed and the appropriate one be commissioned. Funding has been applied for to cover this.
Update covered in Minute 63
6. Liaison with other Parishes
No further news to report
7. Review all existing sites
All remaining allocated sites which have not started building works will be asked for their intentions.
8. Green Living
To be looked at through Henley In Transition.
9. Industrial Land
No further news to report. Update as Minute 64 above.
10. Site Selection
The call for sites is open. 2 sites have come forward to date.
11. Local List
Awaiting a response providing a list of buildings of historical note in Henley on Thames.

67. OXFORDSHIRE PLAN 2050

Responses are to be submitted by 25 March 2019. All members are invited to provide their comments via Cath Adams by 11 March 2019.

68. NEXT MEETING

The next meeting will be held on Monday 20 May 2019.

Meeting closed at 3.42pm

KW/CA

26 February 2019