

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
A MEETING OF
THE TOWN AND COMMUNITY COMMITTEE**

To be held on

TUESDAY 24 MAY 2011 AT 7.30PM

In

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY ON THAMES**

Mr M Kennedy
Town Clerk
18 May 2011

MEMBERSHIP: Councillor Mrs J Bland
Councillor W Hamilton
Councillor D Hinke
Councillor Ms K Gehrman
Councillor D Nimmo-Smith
Councillor I Reissmann
Councillor Mrs J Wood
The Mayor, Councillor Mrs P Phillips (ex-officio)
The Deputy Mayor, Councillor Mrs E Hodgkin (ex-officio)

Members are reminded to sign the attendance book.

AGENDA

1. **ELECTION OF CHAIRMAN**
TO ELECT a Chairman for the year 2011-12.
2. **ELECTION OF VICE-CHAIRMAN**
TO ELECT a Vice Chairman for the year 2011-2012
3. **TERMS OF REFERENCE** (Papers attached)
TO CONSIDER and **RE-ADOPT** the attached Terms of Reference for the Town & Community Committee (subject to any changes the Committee wishes to make).
4. **TO RECEIVE APOLOGIES FOR ABSENCE**
5. **DECLARATIONS OF INTEREST**
Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.
6. **PUBLIC PARTICIPATION SESSION**
TO RECEIVE questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2-3 minutes.
7. **MINUTES**
TO APPROVE the Minutes of the meeting of the Town and Community Committee held on 12 April 2011 (attached).
8. **PROGRESS**
TO RECEIVE AND CONSIDER a report on progress (report attached).

9. **APPOINTMENT OF SUB COMMITTEES, THE MEMBERSHIP THEREOF AND THEIR TERMS OF REFERENCE** (Papers attached)

Traffic Advisory Group

2010-11 Membership

Councillor Mrs J Bland (SODC)
Councillor A Follett
Councillor C W Gibson
Councillor Mrs E Hodgkin
Councillor D Nimmo-Smith
Councillor C I Pye
Councillor I Reissmann
Councillor Dr P Skolar
Councillor Mrs J Wood (ex-officio)

Hero's Return (Working Group)

2010-11 Membership

Councillor A Follett
Councillor Mrs E Hodgkin
Councillor Mrs J Wood

Youth Council/Henley Town Council Liaison with Young People (Working Group)

2010-11 Membership

Councillor Mrs P Bucket
Councillor Mrs G Dodds
Councillor Mrs E Hodgkin
Councillor Miss L Pye.

10. **BUDGET**
TO RECEIVE AND CONSIDER the budget report to 31 March 2011 (report attached).
11. **POLICE**
TO RECEIVE a verbal report from Sgt Pink and PC Simms
12. **CCTV QUARTERLY REPORT**
TO RECEIVE AND NOTE the quarter four 2010-2011 report for Didcot, Henley, Thame and Wallingford (report attached).
13. **LATE NIGHT BUS SERVICE**
TO RECEIVE AND NOTE the notes of a meeting held on 19 April discussing the provision of a late night bus service on the Regatta Friday and Saturday nights (papers attached).

14. **ADVERTISING BANNERS IN HENLEY ON THAMES**
TO RECEIVE AND NOTE a report on advertising banners across Bell Street (report attached).
15. **LOCAL ELECTIONS 2011**
i) **TO NOTE** the outcome of the Town and District Council Elections for Henley (Paper attached)
ii) **TO NOTE** the fact that the Returning Officer, David Buckle, has commissioned and independent review of the way in which the recent local elections and AV referendum were conducted.
- Clerk Note: Part of the review will examine the apparent higher than usual non-delivery of postal votes. Contact has already been made with Royal Mail who say that they need specific details of non-delivery in order to carry out a meaningful investigation.
- Anyone registered for a postal vote in the recent elections that didn't arrive or arrived after polling day is invited to email South Oxfordshire District Council at postalvotes@southoxfordshire.gov.uk or write to: David Buckle, Returning Officer, South Oxfordshire District Council, Benson Lane, Crowmarsh Gifford, Wallingford, Oxfordshire. OX10 8ED.
- iii) **TO CONSIDER** whether the Council wishes to make any representations to South Oxfordshire District Council on the conduct of the Local Elections 2011.
16. **HENLEY GOOD NEIGHBOURS**
TO CONSIDER a request from Liz Smith for permission to use the Henley Badge on a press release promoting Henley Good Neighbours – a new service offering care to isolated elderly residents of Henley (Report attached).
17. **VOLUNTEER FAIR**
TO RECEIVE AND NOTE a report from the Voluntary and Community Groups Evening held on 12 May 2011 (Report attached).