

Present: Chairman Councillor A J Follett
Vice Chairman, Councillor C W Gibson
Councillor Miss L M Hillier
Councillor I Reissmann
Councillor S Smith
Mayor, Councillor Mrs E Hodgkin (ex-officio)
Deputy Mayor, Councillor Mrs J Wood (ex-officio)

In attendance: Mr M Kennedy – Town Clerk
Ms N Taylor – Minute Taker

Also Present: One member of the Press
Two members of the Public

101. TO RECEIVE APOLOGIES FOR ABSENCE

None received

102. DECLARATIONS OF INTEREST

Members were reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees

The Mayor, Councillor Mrs E Hodgkin – P09/E1219/O – Land between 18 and 20 Cromwell Road – Personal.

Councillor C W Gibson – P09/E1142 – Groveland's, St Andrew's Road – Prejudicial – known by applicant.

103. MINUTES

The Minutes of the Meeting held on 10th November 2009 were approved and signed by the Chairman as a true record.

104. OBJECTIONS

Councillor Miss L M Hillier reported that at the last meeting she spoke on behalf of Henley Town Council on 28 Market Place, Navigators, Wharfe Lane and Tesco's – 28 Market Place and Tesco's were approved but Navigators was refused. Miss Hillier reiterated how important it was for a Henley Councillor and neighbours to attend South Oxfordshire District Council Planning meetings if we wanted to object to applications.

Councillor C W Gibson will attend the Planning Meeting on 9th December on behalf of Henley Town Council re P09/E1081/RET – 9 Bell Street (discussed at 10th November meeting)

105. PLANS (amended)

P03/E0363 **30 St Marks Road** (South Ward – RM)
Amended Demolish existing garage. Erection of single storey extension to the side and rear. Erection of garage and conservatory.
HTC Observation: 02.09.2003
OBSERVATION: No objections.
OBSERVATION: **Reiterate no objections.**

Councillor Miss L M Hillier joined the meeting at 7.08pm.

P09/E1057 **28 Berkshire Road** Other (South Ward – RM)
Amended Erection of part single storey, part two storey side and rear extensions with detached office room.
For: Mr & Mrs Kemp
HTC Observation: 27.10.2009
OBSERVATION: Recommend Refusal – due to the application being over-intensive and un-neighbourly. Moreover, the loss of a garage and the change of use to office space is considered to be inappropriate in a residential area.
OBSERVATION: **Recommend reiterate refusal – due to the application being over-intensive and un-neighbourly. Moreover, the loss of a garage and the change of use to office space is considered to be inappropriate in a residential area.**

106. Plans (new)

P09/E1054 **31 Belle Vue Road** (Minor – South Ward – RM)
Erection of a replacement dwelling with alterations to the existing vehicular access.
For: Mr A Morris & Mrs A Arthur
OBSERVATION: **No strong views**

P09/E1132 **78 Deanfield Road** (Other – North Ward – JB, LMH)
Garage conversion with front pitched roof and porch.

For: Miss J Sichel

OBSERVATION: No strong views

Councillor C W Gibson having previously declared a prejudicial interest in the following item left the Council Chamber and took no further part in the proceedings.

P09/E1142 **Grovelands, St Andrews Road** (South Ward – RM)
Proposed new dwelling to land at rear of Grovelands
For: Mr M Redrup.

OBSERVATION: **Recommend Refusal on the grounds that the application is over-intensive, un-neighbourly and out of character with the area. The application also makes no mention of materials to be used and will cause additional traffic at an already busy junction.**

Councillor C W Gibson rejoined the meeting.

P09/E1146 **7a Adam Court** (Other – North Ward – JB, LMH)
Replace existing roof lights with dormer windows.
For: Mr R Smith

OBSERVATION: No strong views

P09/E1191 **40 Valley Road** (Other – North Ward – JB, LMH)
Single storey side garage extension with storage above. Relocation of garden side wall/fence and landscaping.
For: Mr J Veusholt & Ms F Nicolson

OBSERVATION: **Recommend Refusal on the grounds that the application is out of keeping with the area / street scene and the potential for access difficulties on this corner plot.**

P09/E1192 **1 Vicarage Road** (Other – South Ward – RM)
Erection of two storey rear extension at basement and ground floor level and porch.
For: Mrs S Tooher

OBSERVATION: No strong views

P09/E1196/LB **2 Gravel Hill** (Other – North Ward – JB, LMH)
Rendering / tanking (vertical waterproofing) to basement.
For: Mr R Ingham

OBSERVATION: **No strong views subject to Conservation Officer approval and consultation with neighbour.**

Councillor Mrs E Hodgkin abstained from voting on the following application.

P09/E1219/O **Land between 18 and 20 Cromwell Road** (Minor – South Ward – RM)
Demolition of double garage and erection of dwelling.
For: Mr & Mrs N Daniels

OBSERVATION: **Recommend Refusal on the grounds that the application is cramped and both out of keeping and out of character with the neighbourhood. Moreover, the loss of garage will lead to additional on-street parking on a bend in the road that could cause danger to existing motorists.**

P09/E1251 **26 Kings Road** (Other - North Ward – JB, LMH)
Erection of single storey rear extension and construction of new rear dormer window and conversion of existing roof space.
For: Mr & Mrs C Shields

OBSERVATION: **No strong views**

P09/E1263 **3 Thorne Close** (Other – South Ward – RM)
Single storey timber outbuilding.
For: Mr Chappell

OBSERVATION: **No strong views**

107. FOR INFORMATION ONLY

Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.

P09/E0804 63 St Marks Road
The Committee noted the information

108. PLANNING UPDATE

The Committee considered the Planning update and noted the information.

109. PLANNING TRAINING (Papers attached)

The Committee received a report from Councillor I Reissmann on the South Oxfordshire District Council Planning Training. It was agreed that Councillor Reissmann's report be sent to Adrian Duffield, Head of Planning at South Oxfordshire District Council for consideration with an additional comment from Councillor Mrs J Wood that the most useful part of the whole exercise was the last five minutes actually working on plans (which is what she had been hoping the whole training session would be)

It was **RESOLVED TO RECOMMEND**

that the amended report be sent to Adrian Duffield at South Oxfordshire District Council.

- 110. TREE PRESERVATION ORDER CHANGES** (Papers attached)
The Committee received a report from Councillor A Follett suggesting changes be made so that Henley Town Council and local residents are informed when trees that have formerly had Preservation Orders on them are removed.

It was **RESOLVED TO RECOMMEND**

that a copy of Councillor Follett's report be sent to Sam Ebsworth at South Oxfordshire District Council for consideration.

- 111. TREE PRESERVATION ORDERS**
The Committee received a revocation order on TPO 19/1965 (Various Trees in Milton Close)–now re-served as TPO 81/2009.
A revocation order on TPO 27/1966 (Various Trees in gardens of Rupert's Elm, Rupert's Guard, Northfield End and Broom House, Marlow Road) – now re-served as 72/2009 and noted the information.

- 112. HENLEY FESTIVAL - TOWPATH AND MAINTAINED ROAD AT REAR OF SITE - CLOSURE**

The Committee considered an email from Wokingham Borough Council advising that the Henley Festival have requested a closure on the Tow Path and diversions onto the maintained road at the rear of the site during the Festival.

It was **RESOLVED TO RECOMMEND**

that a letter be sent to Janet Spiller at Wokingham Borough Council advising that this Council is not happy as this closure, so close after the Royal Regatta, will mean that the Towpath will be closed for a two week period.

The meeting closed at 7.50pm

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Chairman