

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF
THE PLANNING COMMITTEE**

to be held on

**TUESDAY 12 FEBRUARY 2013
AT 7.00 PM**

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY ON THAMES**

Mr M W Kennedy
Town Clerk
6 February 2013

MEMBERSHIP: Chairman, Councillor D Hinke
Vice Chairman, Councillor Ms L A Meachin
Councillor M S Akehurst
Councillor D Clenshaw
Councillor Miss S Evans
Councillor Miss L M Hillier
Councillor D Silvester
Mayor, Councillor Mrs E Hodgkin (ex-officio)
Deputy Mayor Councillor S Gawrysiak (ex-officio)

Members are reminded to sign the attendance book.

AGENDA

1. ELECTION OF CHAIRMAN

To appoint a Chairman for the meeting in the absence of both the Chairman Councillor D Hinke and Vice Chairman Ms L Meachin.

2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from the Chairman Councillor D Hinke and Vice Chairman Councillor Ms L Meachin.

3. TO RECEIVE DECLARATIONS OF INTEREST

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter

4. PUBLIC PARTICIPATION

TO RECEIVE questions or statements from members of the Public. The following rules shall apply:

- You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
- Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
- All speeches shall last for no more than 2 to 3 minutes.
- If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
- If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
- The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
- The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
- Questions which require the disclosure of exempt or confidential information will not be answered.
- The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.

5. MINUTES

TO APPROVE the Minutes of the Meeting of the Planning Committee held on 22 January 2013.

6. **PLANS (amended)**
P12/S2892/HH **Friar Park** (Other – North Ward – EH, JB)
 New section of railing set back from existing boundary wall (As clarified by Tree Survey and Arboricultural Method Statement accompanying agent's email of 31 January 2013).
 For: Mrs O Harrison
- HTC Observation: 22.01.13 - Recommend Refusal. The Committee notes the Forestry Officers request for a full tree survey take place and expresses concern that the fence could damage the trees
- P12/S2992/FUL** **Northfield House, 11 Northfield End** (Minor – North Ward – JB, EH)
 Internal and external alterations to form single dwelling house. Erection of garages with home office, garden store and hobbies room. Alterations to boundary wall and vehicular access.
 For: Venner Capital SA
- HTC Observation: 08.01.13 - The Committee commended the applicant with regard to the plans for Northfield House and have no objections to the change of use back to residential. However the Committee Recommend Refusal due to the size of the garage block and its impact on the neighbours at 98 Kings Road and the loss of residents' parking spaces on Kings Road. The Committee hopes that a solution is found to its concerns so that this excellent project can go ahead.
- P12/S3195/HH** **15 Elizabeth Road** (Other – North Ward – EH, JB)
 Demolition of existing conservatory and porch, re-roof garage, single storey extensions to rear and both sides. Internal and external alterations and external works including removal of trees and widening drive within the site (as amended by agent's email and plans received 28th January 2013).
 For: Mr & Mrs A Wigfield
- HTC Observation: 22.01.13 - Recommend Refusal. The Committee noted the Forestry Officers report regarding his request for a full tree survey be ordered to take place and his request a Holding Order be placed on this application until a full inspection of the site has taken place.
7. **PLANS (new)**
P12/S2991/HH **66 Greys Road** (Other – North Ward – JB, EH)
 Single storey extension to the rear to provide a new living room; and widened access to provide one additional parking space at the front.
 For: Mr R Tarling
- P12/S3069/HH** **4 Berkshire Road** (Other – South Ward – JW, WH)
 2 storey side extension and single storey rear extension.
 For: Mr & Mrs J Hubbard

- P12/S3169/HH** **19 Gainsborough Road** (Other – North Ward – JB, EH)
Demolition of existing adjoining single storey outbuildings and erection of single storey extension with additional development across the westerly facing elevation..
For: Mr G Bristow
- P12/S3198/HH** **1 Reading Road** (Other – South Ward – JW, WH)
Gable and dormer window extensions to provide two additional flats.
For: Henley Estates Ltd
- P12/S0001/LB** **75 Bell Street** (Other – North Ward – JB, EH)
Replacement of two windows on top floor.
For: Miss N Dandridge
- P12/S0095/HH** **Lucknow, Elizabeth Road** (Other – North Ward – JB, EH)
Garage extension with increase to height to facilitate a study, conversion of existing garage to games room, single storey side extension to form Utility Room.
For: Mr G Michael
- P13/S0108/FUL** **Rotherfield House, 7 Fairmile** (Minor – North Ward – JB, EH)
Proposed conversion of the upper four floors of the offices to a single residential dwelling with associated garden and parking. The lower ground floor flat remains unaffected as a separate dwelling. (Amendment to planning permission P12/S0266)
For: Great Change Properties Ltd
- P13/S0117/FUL** **Parrots Yard, Thameside** (Minor - North Ward – JB, EH)
Demolition of outbuildings – Erection of 3 dwellings.
For: Mulberry Estates
- P13/S0152/CA** **Parrots Yard, Thameside** (Other - North Ward – JB, EH)
Demolition of outbuildings – Erection of 3 dwellings.
For: Mulberry Estates
- P13/S0121/HH** **41 Northfield End** (Other – North Ward – JB, EH)
Proposed rear conservatory, internal alterations and garden shed.
For: Mr & Mrs T Keomy
- P13/S0129/LDP** **18 Manor Road**
Hip to gable roof extension. Construction of dormer to rear roof slope, installation of rooflights in front roof slope.
For: Mr C Botha

8. **OBJECTIONS / CALL IN APPLICATIONS**
TO DECIDE which Councillor is to speak at District Council in the event of an objection.