

**COUNCILLORS ARE HEREBY SUMMONED TO A MEETING OF
THE RECREATION AND AMENITIES COMMITTEE**

to be held on

**TUESDAY 7 JUNE 2011 AT APPROXIMATELY 7.30 PM
FOLLOWING THE PRECEDING PLANNING MEETING
(WHICH COMMENCES AT 7:00PM)**

in

**THE COUNCIL CHAMBER, TOWN HALL
HENLEY-ON-THAMES**

Mr M Kennedy
Town Clerk
7 June 2011

MEMBERSHIP:

The Mayor – Councillor Mrs P Phillips
The Deputy Mayor – Councillor Mrs E Hodgkin
Councillor Miss K L Gehrmann
Councillor S Gawrysiak
Councillor D Clenshaw
Councillor Mrs J Wood
Councillor Miss S Evans
Councillor D Silvester
Councillor Mrs J Bland

Members are reminded to sign the attendance book.

AGENDA

1. **ELECTION OF CHAIRMAN**
TO ELECT a Chairman for the year 2011 - 2012.
2. **ELECTION OF VICE-CHAIRMAN**
TO ELECT a Vice-Chairman for the year 2011 - 2012.
3. **TERMS OF REFERENCE**
TO CONSIDER AND ADOPT the attached Terms of Reference for the Recreation and Amenities Committee (subject to any changes the Committee wishes to make).
4. **APOLOGIES FOR ABSENCE**
TO RECEIVE apologies for absence.
5. **TO RECEIVE DECLARATIONS OF INTEREST**
Members are hereby reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. You do, however, have the same right as a member of the public to make representations, give evidence and answer questions about the matter during Public Participation and may remain in the room to enable you to exercise that right and then leave immediately. You must not seek to improperly influence a decision on the matter.
6. **APPOINTMENT OF SUB COMMITTEES/WORKING GROUPS, THE MEMBERSHIP THEREOF AND THEIR TERMS OF REFERENCE**
 - i.a) **TO APPOINT** the membership of the following Sub Committee (please note last year's membership listed below):-

Mill Meadows and River Sub Committee
2010/2011 Membership

Councillor Mrs J Bland	Councillor Mrs E Hodgkin
Councillor Mrs G Dodds	Councillor Dr P Skolar
Councillor A J Follett	Councillor C I Pye (ex-officio)
Councillor C W Gibson	Councillor Mrs J Wood (ex-officio)

Co-opted Members
Mr A Brown – River and Rowing Museum
 - i.b) **TO RECEIVE AND CONSIDER** the Terms of Reference for the Mill Meadows and River Sub Committee (see attached).

- ii.a) **TO APPOINT** the membership of the following Sub Committee (please note last year's membership listed below):-

Christmas Decorations and Events Sub Committee

2010/2011 Membership

Councillor Mrs J Bland
Councillor Mrs G M Dodds
Councillor A J Follett
Councillor Mrs E Hodgkin
Councillor C I Pye (ex-officio)
Councillor Mrs J Wood (ex-officio)

Co-opted Members

Mrs T Jones – French Jones
Mr I McGraw – Rotary Club of Henley Bridge
Mr R Reed – Henley Standard
Mr J Hobbs – Henley Partnership
Mrs A Dellor – River and Rowing Museum
Mrs M Thomas – River and Rowing Museum
Mrs C Yoxall – River and Rowing Museum

- ii.b) **TO RECEIVE AND CONSIDER** the Terms of Reference for the Christmas Decorations and Events Sub Committee (see attached).

- iii.a) **TO APPOINT** the membership of the following Sub Committee (please note last year's membership listed below):-

Henley in Bloom/Civic Pride Sub Committee

2010/11 Membership

Councillor Mrs G M Dodds
Councillor A J Follett
Councillor Mrs E Hodgkin
Councillor Mrs R Myer
Councillor C I Pye (ex-officio)
Councillor Mrs J Wood (ex-officio)

Co-opted Members

Mrs G Follett
Mr A Hawkins
Mr S Khan
Mrs C Langler
Mr R Reed
Mrs M Taylor

- iii.b) **TO RECEIVE AND CONSIDER** the Terms of Reference for the Henley in Bloom/Civic Pride Sub Committee (see attached).

- iv. **TO APPOINT** the membership of the following Working Group (please note last year's membership listed below):-

First Chapel Working Group (Minute 55 – 21.1.10 refers)

2010/11 Membership

Councillor Mrs G Dodds
Councillor Mrs E Hodgkin
Councillor Dr B Wood
Councillor Mrs J Wood

7. **PUBLIC PARTICIPATION SESSION**
TO RECEIVE questions and comments from members of the public on any items included on the agenda. The session to last no longer than 10 minutes and each speaker to be limited to 2 to 3 minutes.
8. **MINUTES**
i. **TO APPROVE** the minutes of the meeting held on 26 April 2011 (see attached).
ii. **TO APPROVE** the notes of the Sports Centre User Group meeting held on 20 May 2011 (see attached).
9. **MAKINS RECREATION GROUND**
TO RECEIVE an update on the Progress Group – minute 82 refers (see attached).
10. **RED LION LAWN**
TO RECEIVE AND CONSIDER costs from Oxfordshire County Council regarding the repairs to the North West River Training Wall at Red Lion Lawn (see attached).
11. **BUDGET**
TO RECEIVE AND CONSIDER the budget report to March 2011 (see attached).
12. **PROGRESS REPORT**
TO CONSIDER the progress report (see attached).
13. **ALLOTMENT RENTS**
TO RECEIVE AND CONSIDER a report regarding allotment rents for 2012/2013 (see attached).
14. **HENLEY HOCKEY CLUB**
TO RECEIVE an invitation to all Councillors from the Henley Hockey Club to their 30th Hockey Festival and barbecue held on the Regatta weekend – Saturday 1 and Sunday 2 July 2011 (see attached).
15. **EXCLUSION OF THE PUBLIC AND THE PRESS**
It is proposed by the Chairman
- that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which were about to be discussed are considered to be confidential.
16. **CONFIDENTIAL**
WOODLAND MEMORIAL
TO RECEIVE AND CONSIDER the draft lease with Sue Ryder Care regarding the Woodland Memorial (see attached).

Mr M Kennedy
Town Clerk
1 June 2011

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