

**Present:** Chairman – Councillor Mr D Hinke  
Vice Chairman – Councillor Ms L Meachin  
Councillor M Akehurst  
Councillor D Clenshaw  
Councillor Miss L Hillier  
Councillor Mr D Silvester  
Deputy Mayor, Councillor Mr S Gawrysiak (ex-officio)

**In attendance:** Mr M Kennedy – Town Clerk  
Ms J Brazil – Minute Taker

**Also present:** 1 member of the Press  
Councillor Mrs P Phillips

**134. APOLOGIES FOR ABSENCE**

Apologies were received from the Mayor, Councillor Mrs E Hodgkin and Councillor Miss S Evans

**135. DECLARATIONS OF INTEREST**

None received.

**136. PUBLIC PARTICIPATION**

None received.

**137. MINUTES**

The Minutes of the Meetings of the Planning Committee held on 8 January 2013 were approved and signed as a true record by the Chairman Councillor D Hinke.

Councillor Miss L Hillier entered the meeting at 7.04pm

**138. PLANS (amended)**

**P12/S2624/HH**

**1 Parkside** (Other – North Ward – JB, EH)

Construction of a new link detached triple garage and single storey rear extension. Internal alterations ( As amended by Drawing Nos: 448-FE-GA.000 revision C, 448-FE-GA.003 Revision A and 448-FE-GA.004 Revision A accompanying agent's email of 11 January 2013).

For: Mr D Freedman

**HTC Observation:**

08.01.13 - Recommend Refusal due to over-development of the site, un-neighbourly and loss of trees. In particular the Committee object to the size of the garage block comprising of both garage and accommodation in one.

**OBSERVATION:**

**The Committee reiterate their previous comments to Recommend Refusal due to over-development of the site, un-neighbourly and loss of trees. In particular the Committee object to the size of the garage block comprising of both garage and accommodation.**

The Committee noted that there were only a few neighbours comments on the District Council website, for all applications, and **RESOLVED**

that South Oxfordshire District Council be asked to put the date of Henley Town Council's required response to the Planning Department at District Council on the letters sent to neighbours for their comments, to assist in this Committees responses.

**139. PLANS (new)  
P12/S2863/HH**

**14 Marmion Road** (Other – South Ward – JW, WH)  
Single storey rear extension and loft conversion.  
For: Mr A Wright

**OBSERVATION: Recommend Approval. The dwelling is an end terrace with a long garden.**

**P12/S2892/HH**

**Friar Park** (Other – North Ward – EH, JB)  
New section of railing set back from existing boundary wall.  
For: Mrs O Harrison

**OBSERVATION: Recommend Refusal. The Committee notes the Forestry Officers request for a full tree survey take place and expresses concern that the fence could damage the trees.**

**P12/S3011/HH**

**6A Wilson Avenue** (Retrospective) (Other – South Ward – JW, WH)  
Retention of single storey timber outbuilding.  
For: Miss A Darrah

**OBSERVATION: Recommend Approval. The Committee ask the comments of 4 Wilson Avenue be noted and the electricity cable be laid underground and the shared access path be made good. The Committee also requested South Oxfordshire District Council to look into the allegations the building was being use for business purposes.**

**P12/S3044/HH**

**43B St Andrews Road** (Other – South Ward – JW, WH)  
Proposed front and rear two storey extensions, single storey front extension and garage extension.  
For: Mr & Mrs N Angelou

**OBSERVATION: Recommend Refusal. The Committee supports the comments of the Henley Society. The proposal is overdevelopment of the site and out of keeping with the original building. The differing roof lines were detrimental to the aesthetic of the original. This application could impact on number 43A and the lack of landscaping and softening effects on the overall plan were not fitting with the street scene .**

**P12/S3124/LB**

**41 Northfield End** (Other – North Ward – JB, EH)  
Proposed rear conservatory and internal alterations.  
For: Mr & Mrs T Keown

**OBSERVATION: Recommend Approval.**

- P12/S3150/LB**      **44 Greys Hill** (Other – South Ward – JW, WH)  
Erection of a single storey rear extension.  
For: Ms V Logan
- OBSERVATION:**      **Recommend Refusal. The Committee supports the comments of the Henley Society and express concerns of the flat roofed extension being out of keeping with the original building. Flat roofs are not normally compatible with a grade 2 listed building The size of the proposal could be also detrimental to neighbouring properties.**
- P12/S3152/HH**      **44 Greys Hill** (Other – South Ward – JW, WH)  
Erection of a single storey rear extension.  
For: Ms V Logan
- OBSERVATION:**      **Recommend Refusal. The Committee supports the comments of the Henley Society and express concerns of the flat roofed extension being out of keeping with the original building. Flat roofs are not normally compatible with a grade 2 listed building The size of the proposal could be detrimental to neighbouring properties.**
- P12/S3154/HH**      **90 Makins Road** (Other – South Ward – JW, WH)  
Single storey rear extension and front porch.  
For: Mr & Mrs Jones
- OBSERVATION:**      **Recommend approval.**
- P12/S3192/HH**      **18 Valley Road** (Other – North Ward – EH, JB)  
Proposed two storey rear extension and first floor side extension.  
For: Mr & Mrs J Clegg
- OBSERVATION:**      **Recommend Approval. The Committee requests South Oxfordshire District Council include the latest approved plan together with new revisions so adjustments to the original can be clearly seen.**
- P12/S3195/HH**      **15 Elizabeth Road** (Other – North Ward – EH, JB)  
Demolition of existing conservatory and porch, re-roof garage, single storey extensions to rear and both sides. Internal and external alterations and external works including removal of trees and widening drive within the site.  
For: Mr & Mrs A Wigfield
- OBSERVATION:**      **Recommend Refusal. The Committee noted the Forestry Officers report regarding his request for a full tree survey be ordered to take place and his request a Holding Order be placed on this application until a full inspection of the site has taken place.**

**140. OBJECTIONS / CALL IN APPLICATIONS**

The Committee considered which Councillors should speak at South Oxfordshire District Council's Planning Committee in the event of the Planning Officer recommending approval and it was **RESOLVED**

that Councillor Miss L Hillier attends the South Oxfordshire District Council Planning meeting for Planning Application P12/S3044/HH 43B St Andrews Road, on behalf of Henley Town Council.

**141. DECISION NOTICES**

The Committee noted the Decision Notices from South Oxfordshire District Council.

**142. PROGRESS REPORT**

The committee considered and discussed the Progress Report and made the following observations:

Bollards on West Street. The chairman informed the Committee that Mr Bastian, who had erected the bollards in August 2011 had now moved from the Property in West Street and the owner of property was now in discussion with South Oxfordshire District Council's Enforcement Officer. The Chairman confirmed that the likely outcome would be that some, but not all of the Bollards would be removed. This item is still under review.

Shop Front Guide The Chairman confirmed a meeting between himself, Mr P McConnell, Town Centre Manager (TCM) and the Henley Partnership – New Business Group was arranged to take place on Wednesday 23<sup>rd</sup> January 2013 to discuss the ongoing development of the New Town Business Pack and the proposed revised Shop Front Guide would be incorporated into this. Councillor Ms L Meachin acknowledged she intended to produce a suitable conservation colour guide for this pack.

Proposed Base Station Installation at 18649 Henley Railway Station Councillor Ms L Meachin informed the Committee this application had been approved at South Oxfordshire Planning Committee meeting.

10 St Marks Road The Chairman confirmed the wall had now been reinstated and the application had been discharged by the South Oxfordshire District Council Enforcement Department.

The meeting closed at 7:35 pm

jb

Chairman