

**Present:** Chairman - Councillor D Hinke  
Vice Chairman – Councillor Ms L Meachin  
Councillor M Akehurst  
Councillor D Clenshaw  
Councillor Miss L Hillier  
Councillor D Silvester  
Councillor Miss S Evans  
Mayor - Councillor Mrs E Hodgkin (ex-officio)

**In attendance:** Mr M Kennedy – Town Clerk  
Mrs B Walker – Minute Taker

**Also Present:** 1 member of the Press  
1 members of the public

**34. APOLOGIES FOR ABSENCE**

Apologises were received from the Deputy Mayor, Councillor S Gawrysiak.

**35. DECLARATIONS OF INTEREST**

The following declaration of interest was received:-

*Councillor Miss S Evans* – P12/S1146/HH - Holly Lodge, Norman Avenue – Friend of Applicant.

The Town Clerk urged all members to read the new Code of Conduct regarding Declaration of Interests and confirmed Members were no longer required to declare Personal Interests, only the disclosure of Pecuniary Interests were required.

The Mayor, Councillor Mrs E Hodgkin noted the correction to planning application P12/S0981/HH – address should read Brenham, Western Avenue, Henley on Thames.

**36. PUBLIC PARTICIPATION**

None.

**37. MINUTES**

The Minutes of the Meeting of the Planning Committee held on 19 June 2012 has not been circulated. The Minutes to be approved and signed by the Chairman at the next planning meeting to be held on 31 July 2012.

Councillor Miss L Hillier entered the meeting at 7.05pm.

**38. PLANS (amended)**  
**P11/S0099**

**Land at Alameda, Rotherfield Road** (Minor – South Ward– JW, WH)  
Erection of two-storey 5 bedroom detached house incorporating roof accommodation and detached garage and replacement detached garage for existing dwelling.

Amendment to planning permission P11/E1226 to include vehicular access from Rotherfield Road (arboricultural method statement received 21<sup>st</sup> May 2012 and amended driveway layout plan received 26<sup>th</sup> June 2012)

For: Court Park Properties.

HTC Observation:

21.05.12 - Recommend refusal due to a noise problem to residents by the new road access, the unsuitability of the access due to a very narrow width and concerns for the roots of the trees, as mentioned by forestry, by the parking area.

**OBSERVATION:**

**Recommend Approval, subject to the conditions addressed by South Oxfordshire Forestry Officer and Oxfordshire County Council Highways Department.**

**P12/S0412**

**Land between 18 & 20 Cromwell Road** (Minor – South Ward – JW, WH)

Demolition of double garage and erection of dwelling. Reconsultation as the Application was held for more information,

HTC Observation:

21.05.12 – No Strong Views.

**OBSERVATION:**

**Recommend Refusal. The application is overdevelopment, un-neighbourly and the design out of character with the street scene.**

**P12/S0839/A**

**Natwest 18 Market Place** (Other – North Ward EH, JB)

1.4 Fascia Signs: 350mm high non illuminated fascia sign in blueberry colour with red logo and white lettering. Plus the website and telephone banking no. in white with max. letter height of 10.5cm. 2. Projecting Sign: 750mm high x 956mm long x 45mm depth projecting sign in blueberry colour with red logo. 3 ATM surround. 4. External nameplate. (As amended by drawing No 6697\_GA\_E1\_RevA accompanying agent's e-mail of 25 June 2012).

For: Mr A Finlayson

HTC Observation:

22.06.12 – Recommend Refusal. The Projection of the sign, the use of illuminated signage and the colours designated contravenes the Henley signage design guidelines. The Committee requests the Conservation Officer's involvement.

**OBSERVATION:**

**Recommend Approval as the illuminated sign has been replaced.**

39.

**PLANS (new)**  
**P12/S0789/HH**

**Countess Gardens Cottage, 86 Bell Street** (Other – North Ward – EH, JB)

Remove c1990s glazed lean-to conservatory roof and replace with tiled pitched roof to match existing. Conservation roof windows to both side of pitch, new cedar bifold doors and clad remaining conservatory in cedar panelling.

For: Mr B Steer.

**OBSERVATION:**

**Recommend Approval. The Committee requests the Conservation Officer be consulted regarding whether the use of Red Cedar Wood Panelling is appropriate.**

- P12/S0790/LB**      **Countess Gardens Cottage, 86 Bell Street** (Other – North Ward – EH, JB)  
Remove c1990s glazed lean-to conservatory roof and replace with tiled pitched roof to match existing. Conservation roof windows to both side of pitch, new cedar bifold doors and clad remaining conservatory in cedar panelling: Remove c1990s ceiling and reinstate original ceiling height in kitchen area. Remove lights above bathroom doors again c1990 infill & plaster over. Add cornice and ceiling rose to entrance corridor. Replace unoriginal fireplace with period style.  
For: Mr B Steer.
- OBSERVATION:**      **Recommend Approval. The Committee requests the Conservation Officer be consulted regarding whether the use of Red Cedar Wood Panelling is appropriate**
- P12/S0825/CA**      **Garages at Adwell Square** (Other – North Ward - JB, EH)  
Removal of garages 1 – 14 & provide parking bays.  
For: Mr C Bucke
- OBSERVATION:**      **Recommend Approval. The existing garage door are narrow and too small for today’s modern car. The Proposal will provide sensible parking spaces.**
- P12/S0927/FUL**      **Former Old White Horse, 100 Northfield End** (Minor - North Ward EH, JB)  
Change of use of former public house, extension and alterations to form private house for extended family occupation and residential annex for dependant relatives, pursuant to residential approval P11/E1527  
For: Mr W Burgess & Mr C Taylor
- OBSERVATION:**      **Recommend Approval. The Committee requests the developer keeps the turning area sympathetic and the trees are retained.**
- P12/S0981/HH**      **Brenham, Western Avenue** (Other -South Ward – JW, WH)  
Side boundary of property – Replace existing 0.75m wooden fence and hedge, with a 1.8m. wooden fence. Front left side (from front view) of property – Add a fence on top of existing low wall, to a height of 1.8m. The side garden is the main garden of the house. The existing bushes planted up to a height of 1.8m are thinning and increasingly offer little privacy and security around the property.  
For: Mrs S Scott
- OBSERVATION:**      **Recommend Refusal. The Application is out of character, un-neighbourly and the extensive use of wooden fencing is inappropriate with the street scene.**

Councillor Hillier abstained from voting on the above application.

- P12/S1004/FUL**      **33 St Andrews Road** (Minor – South Ward – JW, WH)  
Construction of a new single dwelling.  
For: Mr A Barker
- OBSERVATION:**      **Recommend Refusal. The Committee considers the proposal un-neighbourly, of inappropriate design,**

**overdevelopment and goes against Conservation Area guidelines.**

- P12/S1033/HH**      **19 Gainsborough Road** (Other – North Ward – JB, EH)  
Demolition of attached single storey outbuildings and erection of single storey and rear extension and erection of attached double garage.  
For: Mr G Bristow
- OBSERVATION:**      **Recommend Approval. The Committee requests whether the use of wooden windows would be more appropriate than uPVC.**
- P12/S1053/LDP**      **101 Mount View** (North Ward – JB, EH)  
Request for Certificate of Lawful Development.
- OBSERVATION:**      **The Committee Recommend Approval from a Planning point of view but are unable to comment regarding Lawful Development. The Committee considers this as an issue for South Oxfordshire District Council.**
- P12/S1054/HH**      **48 Wilson Avenue** (Other – South Ward – JW, WH)  
Two storey and single storey rear extension.  
For: Mr & Mrs S Newman
- OBSERVATION:**      **Recommend Approval subject to neighbours views on loss of light.**
- P12/S1132/A**      **Noa Noa, Brooke House, 24B Duke Street** (Other – North Ward – JB, EH)  
Replacement of x 1 fascia sign. Installation of x 1 hanging/projection sign.  
For: Mrs E Jarmin
- OBSERVATION:**      **Recommend Approval. The Committee requests whether the traditional look of the building be retained and the colours more in keeping with the Henley Conservation Area.**
- P12/S1139/LB**      **16 – 18 Hart Street** (Other – North Ward – JB, EH)  
Stripping out works (items in connection with previous use as bar, restaurant and nightclub) to include floor coverings, external timber decking and lean-to entrance canopy and opening up works to include removal of dry lining to external walls and ceilings and removal of timber partitions all to ascertain historical significance in connection with production of Historic Building Assessment/Statement of Significance and Justifying/Heritages Impact Assessment.  
For: Hart St Ltd
- OBSERVATION:**      **Recommend Approval. The Committee Recommend Approval of the investigative work.**
- P12/S1143/LB**      **Basketmakers Cottage, 45 Gravel Hill** (Other – North Ward – JB, EH)  
Repairs to boundary Wall.  
For: Mr L Watts
- OBSERVATION:**      **Recommend Approval. The Committee requests the use of appropriate materials as verified by the Conservation Officer.**

**P12/S1146/HH**      **Holly Lodge, Norman Avenue** (Other – South Ward – JW, WH)  
Erection of two storey side extension and internal alterations.  
For: Ms J Lewis

**OBSERVATION:**      **Recommend Approval. The Committee requests the County Archaeologist is consulted regarding this application.**

**P12/S1241/HH**      **93 Deanfield Road** (Other – North Ward – JB, EH)  
Conversion of double garage into habitable room.  
For: Mr S M Butt

**OBSERVATION:**      **The Committee note that this application has already been actioned and the garage has been changed to rooms and regrets the retrospective nature of this application.**

**40.      INFORMATION ONLY**

The received and noted the following plans for information only.

**P12/S0266**              **Rotherfiled House, 1 Fairmile.**

**P12/S0698/FUL**      **13 – 15 Thameside**

**41.      OBJECTIONS / CALL IN APPLICATIONS**

The Committee considered which Councillor should speak to South Oxfordshire District Council's Planning Committee in the event of an objection and it was **RESOLVED**

that Councillor D Silvester attends the South Oxfordshire District Council Planning meeting to be held on Wednesday 18<sup>th</sup> July 2012 on behalf of Henley Town Council for 95a St Marks Road. Also, that Councillor Miss S Evans attends the South Oxfordshire District Council Planning meeting on behalf of Henley Town Council for 33 St Andrews Road and Brenham, Western Avenue to represent Henley Town Council should any of the above two applications go before the Committee.

Both Councillors' Silvester and Evans to confirm their attendance prior to the meetings.

The meeting closed at 7.45pm

jb

Chairman