

- Present:** Councillor Ms K Gehrman (Vice Chair)  
Councillor W Hamilton  
Councillor D Hinke  
Councillor Ms L Meachin  
Deputy Mayor, Councillor S Gawrysiak (ex-officio)
- In Attendance:** Mr M Kennedy – Town Clerk  
Mrs N Taylor – Committee Administrator / Minute Taker
- Also Present:** 1 member of the Press  
1 member of the Public

**61. APOLOGIES FOR ABSENCE**

Apologies received from Councillors Mrs P Phillips, Mrs E Hodgkin, Mrs J Bland and D Nimmo-Smith,

**62. DECLARATIONS OF INTEREST**

None received.

**63. PUBLIC PARTICIPATION SESSION**

Roy Atkins – Elizabeth Road Informed the meeting that in his opinion the decision to install the new cycle racks has been rushed, and a better position for the rack in Duke Street would be in the area outside Browns/ Huddledays/ Noa Noa. Mr Atkins suggested that as this area was not being used for cycle racks, and is one of the nicest looking areas in Henley it would be a good idea to place additional flower planters there instead.

**64. MINUTE**

The Minutes of the meeting of the Town and Community Committee held on 30 October 2012 were received, approved, adopted and signed by the Chairman as a true record subject to the amendment approved at Full Council to Minute No. 54.

**65. PROGRESS**

Members received a report on progress and after the following observations noted the information contained therein.

Town Hall Pavement Lights Works now completed. Item to be removed from Progress.

Bus Shelter on the Reading Road Councillors not in attendance to provide update.

Market Place Bollards The Area Steward, Mr K Stenning has advised that he is about to place an order for 14 bollard on the shop side of the Market Place and 6 on the pedestrian side. The Bollards are due for installation in January 2013.

Decriminalisation of Parking The Town Clerk informed the meeting that he had been in discussions with the Clerk at Didcot Town Council and has advised that they are going to press for SODC to go ahead with the scheme. Didcot's Clerk is going to talk to their Cabinet Member, Ann Ducker, and confirm to her that the Market Towns are in agreement and wish SODC to proceed with Civil Parking Enforcement.

The Town Clerk suggested that since the matter had been progressed, Council's decision to meet with fellow Councillors from other Market Towns was no longer needed..

A member felt that it would still be beneficial for Henley Town Councillors to meet with Councillors from other Market Towns and it was **RESOLVED**

that the meeting previously agreed by Council be called and that Councillors from the Market Towns be invited to further discuss the matter.

Budget Members discussed extending the existing CCTV contract by 1 month to 31 March 2014 so that it ends at the end of the Financial year, this will enable further consideration to be given to extending the contract in the new year.

It was **RESOLVED TO RECOMMEND**

that the CCTV contract be extended by 1 month to 31 March 2014.

**66. CCTV**

Members received the quarter 1 and 2 reports 2012/2013. It was **RESOLVED**

that the reports be received and noted.

**67. BUDGET**

Members received the budget report to 31 October 2012. It was **RESOLVED**

that the report be noted.

**68. OLD FIRE STATION GALLERY WORKING GROUP**

Members received the notes of the meeting held on 13 November 2012.

A Member questioned the removal of the KVB sign on the double black doors to the barn and the erection of a sign advertising the Kings Arms Barn. It was accepted that the hanging sign had received planning approval.

It was noted that the doors were listed and that permission would need to be sought for any sign to be placed on them. It was understood that this small sign had been erected without planning consent.

Another Member recommended testing the material of the footprints to ensure that they would not cause a slip hazard in snow or ice.

It was **RESOLVED**

that the notes be received and noted, and

that KVB be informed that the doors are listed and that retrospective permission will need to be sought if they did not apply for listed building consent before erecting their signage.

**69. INFORMATION CENTRE FOOTFALL**

Members received a report from the Information Centre Manager on footfall both in the Information Centre and at Mill Meadows.

A request from the Manager to close the Information Centre on Saturdays in January and February and open on Sundays during the summer period was considered but dismissed as this would go against an earlier request approved at Council to extend the opening hours.

It was **RESOLVED**

that the report be noted.

**70. FLAGPOLES**

Members received and considered a request from the Henley Festival to use the Flagpoles in the Market Place from Monday 1 July – Monday 15 July to publicise the 2013 Festival.

It was noted that the flag poles are used by the Henley in Bloom Committee to promote the town entry into the Chilterns in Bloom competition. This year judging will take place during both the first two weeks of July and in August as Henley won Gold in the 2012 competition and will be entered in to both the Chilterns in Bloom and the Britain in Bloom Competitions in 2013. It was **RESOLVED to RECOMMEND**

that permission is not granted for the Henley Festival to use the flagpoles at this time, and that the Committee Administrator contact the Festival organisers and advise that this Council is not against them using the Flagpoles to promote the Festival but not during the weeks requested as they will already be flying the Henley in Bloom banners.

**71. CYCLE STANDS**

Members received a report regarding the installation of three new cycle stands on the pavement build-outs outside Café Nero, Bell Street, Gorvett & Stone, Duke Street at the junction of Friday Street and Thameside. It was noted that if accepted the cycle stands would be installed at the same time as the bollards in the Market Place. It was **RESOLVED**

that this committee agrees with the locations chosen for the installation of the new cycle stands.

The Chairman ruled that this item be Resolved on grounds of urgency as an order for the work would need to be submitted Immediately for the works to be completed by 31 March 2013.

Members discussed Mr Atkins suggestion of placing flower planters in the area outside Browns / Noa Noa / Huddledays. It was **RESOLVED**

that the item be passed to the Henley in Bloom Committee to consider.

**72. CONSULTATIONS**

**i) COMMUNITY RISK MANAGEMENT PLAN 2013-2018**

Members considered taking part in the Fire & Rescue Service Community Risk Management Plan 2013 -2018 and Action Plan 2013.

It was **RESOLVED to RECOMMEND**

that Councillors S Gawrysiak and D Nimmo-Smith respond on behalf of the Town Council by February 11 2013.

**ii) ART, SPORTS AND LEISURE PARTICIPATION**

Members considered taking part in the Art, Sports and Leisure Participation Consultation.

It was **RESOLVED**

that Councillor D Hinke responds on behalf of the Town Council by Monday 17 December 2012.

**iii) LEISURE AND SPORTS FACILITIES**

Members considered taking part in the Leisure and Sports Facilities Consultation.

It was **RESOLVED**

that Councillor D Hinke responds on behalf of the Town Council by Monday 17 December 2012.

Members discussed the best way to respond to consultation request sent to the Town Council.

It was **RESOLVED to RECOMMEND**

that if a consultation is received that gives less than 1 week to respond the relevant Chair in consultation with the Town Clerk should respond on behalf of the Town Council.

**73. CHALLENGE HENLEY TRIATHLON**

Members had before them a copy of a letter received from Mr Alan Rose, Director of Challenge Henley Triathlon following a report in the Henley Standard after the last meeting of this Committee held on 30 October 2012.

Members considered whether to make any additional response to that previously agreed by Council at the meeting held on 27 November 2012.

It was felt that Mr Rose's letter was extremely rude to several Councillors and considered to be patronising and condescending.

It was **RESOLVED**

that as decided at Council, a letter should be sent to Mr Alan Rose advising that Henley Town Council strongly supports the principle of the event subject to reassurance from him that the interest of Henley residents will be protected, alternative routes will be considered and a full economic analysis of the event be provided.

that In addition to these comments Mr Rose be invited to attend the next meeting of this Committee to discuss plans for next year and to confirm details of the planned 4<sup>th</sup> route.

The meeting closed at 8.50pm

Chairman