

Present: Chairman, Councillor S Gawrysiak – Oxfordshire County Council (OCC) and Henley Town Council (HTC)
Vice Chairman, Councillor Ken Arlett -HTC
Councillor Will Hamilton - HTC
Councillor Miss L M Hillier – South Oxfordshire District Council (SODC) and HTC
Councillor Laurence Plant – HTC
Councillor Ian Reissmann - HTC
Councillor K George – Harpsden Parish Council
Mrs Jackie Walker – Bix and Assendon Parish Council
Mr P Fleming, Henley in Transition
Mr D McEwen, Henley in Transition
Mr David Dickie – Henley in Transition
Mr Ian Clark

In Attendance: Janet Wheeler – Town Clerk
Cath Adams – Planning and Project Manager
Kirsty Waterman – Planning and Transport Administrator
1 member of the press
0 members of public

19. APOLOGIES FOR ABSENCE

Apologies for absence were **RECEIVED** from Councillor Jane Smewing – HTC, Councillor Tony Wright – Harpsden Parish Council, Councillor John Halsall - Remenham Parish Council, and Councillor Darrel Poulos – Remenham Parish Council.

Jackie Walker was called to the table and co-opted onto the Committee as a representative of Bix and Assendon Parish Council as detailed in minute 18 (26 November 2019).

Dave Dickie was co-opted onto the Committee as a further representative of HIT.

The Chair reminded Jackie Walker and David Dickie of the confidential nature of some committee meetings and that they would be required to adhere to the code of conduct. This was agreed and accepted.

20. DECLARATIONS OF INTEREST

No declarations of interest were **RECEIVED**.

21. PUBLIC PARTICIPATION

Ian Clark queried signs outside Badgemore Stables. County Councillor Stefan Gawrysiak said that when the Gravel Hill crossing came forward he would ask OCC officers to include an extension of the 30 mph further up the road plus any other safety measures.

22. **MINUTES**

The Minutes were **RECEIVED, APPROVED** and **SIGNED** by the Chairman as a true record of the meeting of the Transport Strategy Group on 26 November 2018.

23. **AIR QUALITY**

The SODC £100,000 budget for air quality matters is being rolled over into the next financial year. None of the funds have been used so far beyond circa £20k for the SODC study into Electrical Vehicle charging. Many items overlap with the Neighbourhood Plan Committee and as such will be discussed in liaison with the Committee. The Committee **RECEIVED** an update on the following items associated with air quality. Project groups for each item were established to report back to Transport Strategy Group in March 2019 in a move towards submitting applications for funding from SODC's air quality budget (Groups in italics):

- i. **Cycle Routes** – ***Councillor Laurence Plant and Ron White***
To agree signage positioning, style and location. Gain OCC support and consent for any proposed signage. To assess all proposed routes for safety.
- ii. **Walking** – ***Councillor Hillier and Jackie Walker***
To agree signage positioning, style, location and including health benefits of the walk. To liaise with Walkers are welcome, and The Ramblers Group. Councillor Hamilton registered his concern over the height of the planters.
- iii. **Buses** – ***no separate group required at this stage***
Presently being done
- iv. **Trees And Greening** – ***Councillor Gawrysiak***
A tender document for planters has been sent out by the Planning and Project Manager. 17 suitable sites for planting have been noted.
- v. **Electric Vehicle (EV) Charging Points** – ***Councillor Gawrysiak, David McEwen and Ian Clark***
Known electrical points need to be established to evaluate best available positions for future EV points and car club vehicles. The Chair is to provide a separate paper at the next Transport Strategy Meeting with information on proposed EV points along terraced streets using existing lamppost power.
- vi. **Henley Car Club** – ***Stefan Gawrysiak and Dave McEwen***
A proposal is to be drafted.
- vii. **Long stay Car Parks Signage Locations** – ***Cath Adams and Patrick Fleming***
Automatic Number Plate Recognition (ANPRs) are being looked into as well as other smart parking solutions. Officers are in contact and awaiting meeting confirmation with appropriate organisations. Signage will be discussed in collaboration with HTC's other Committees.

Councillor Hillier arrived at 6.20pm

- viii. **Kill Your Engine/No Idling Campaign** – ***Councillor Gawrysiak and David Dickie***
This group continues and has further requests to visit local schools and provide material. SODC observed a recent presentation to a local school and are subsequently contemplating how to roll out such a project further afield within the District using this well established and researched formula. David Dickie stated that readings are twice as high as last winter.
- ix. **Greening At Northfield End** – ***no separate group required at this stage***
Project going ahead
- x. **Measuring Particulates** – ***Councillor Gawrysiak, Patrick Fleming and David Dickie***

SODC have agreed they are able to use Henley on Thames as a case study to measure particulates for such a purpose. Ricardo Plc will be appointed to work with Henley Town Council.

- xi. 20mph Limit - no separate group required at this stage – Councillor Gawrysiak is monitoring

OCC are establishing set up costs of the 20mph areas. It is expected plans will be ready within the next couple of weeks.

24. OCC and SODC MEETING ON TRAFFIC FLOWS AND 7.5t LIMIT

The Chairman gave an update on a meeting held with OCC and SODC on 22 January 2019 where traffic flows and 7.5t HGV limits were discussed. Committee members referred to page 25 of the agenda and a summary of the meeting (Pg 25 attached). It was agreed to form a list of scenarios to be modelled to see the effect on traffic flow and pedestrian usage through Henley on Thames. A 7.5t HGV weight limit with air quality implications, and traffic flow issues are to be looked at as two separate issues. A weight limit will allow lorries to come through Henley and make deliveries but discourages using Henley as a transport corridor. Haulage costs and local business needs will be taken into consideration with any weight limit and traffic flow proposals. The estimated cost of the traffic modelling study is £10-£18k of S106 money.

Councillor Gawrysiak, Ian Clark, David Dickie, John Halsall and Dave McEwen will form a working group to progress structures, models and ideas on the matter of a 7.5t weight limit and traffic flow issues.

All ideas and scenarios to be modelled should be forwarded to Henley Town Council Officers for consideration.

25. DOUBLE DECKING CAR PARKS

The Committee **RECEIVED** a verbal update following the request to SODC to design and cost plans for a deck for the Kings Road and Greys Road car parks. District Councillors are to request information on the revenue from car parks in Henley and the remit of what this money can be used for. It was suggested that double decking options for long stay car parks as an alternative to Greys and Kings Road car parks and subterranean options should be explored. Double decks could have EV charging points on the top deck for air quality reasons. It was noted that not all committee members agree Henley needs more car parking as the community members could use public transport and walk more. It was suggested that a small reduction of 5% of car travel would improve air pollution issues within Henley.

26. FURTHER PUBLIC PARTICIPATION

The Committee **RECEIVED** no questions or statements from members of the public relating to items discussed during the meeting.

The next Committee meeting will be early March 2019. Date to be confirmed

The meeting closed at 7.23pm

KW/CA

5 February 2019

OCC and Traffic Flows and 7.5 T Limit – summary of current position

An initial meeting with OCC and SODC was held to explore the possibilities for Henley. Present were officers from OCC, SODC, HTC and the Traffic Signals team at OCC.

7.5 ton Limit

OCC have an Oxfordshire Strategic Model to run a simulation as to the likely effects on HGV traffic. An OCC officer will do this. This will also include the latest data from Peter Brett. This model has to take into account the impact on the business community, additional cost for hauliers. This will be subject to a comprehensive study by OCC. The initial steps are to use the in house OCC expertise to plan and map a way forward.

Traffic Flows

Again use the in house OCC modelling expertise to potentially improve traffic flows. A micro simulation model will be needed for Henley to analyse possible options. This may be done by OCC or Peter Brett. Peter Brett already has the option of a model for Henley. All of these options need to be analysed, evaluated and brought back to this group.

PS. Central Government currently has a pause on shared spaces in town centres because there were concerns from various groups. For this piece of evidenced based research we will have to wait.

Quote on shared space:

"The government has imposed a moratorium on the creation of any new 'shared space' schemes in response to concerns raised during the consultation on its new Inclusive Transport Strategy.

The strategy was developed following the Accessibility Action Plan (AAP) consultation, which received over 1,000 responses.

Shared space schemes involve the removal of features such as kerbs, road surface markings, designated crossing places and traffic signs are removed. In the strategy document, the Department for Transport said a "pause" will allow it to carry out research and produce updated guidance.

Councillor Stefan Gawrysiak
29 January 2019