

HENLEY ON THAMES TOWN COUNCIL

MINUTES OF THE TRANSPORT  
STRATEGY GROUP HELD ON  
MONDAY 19 SEPTEMBER 2016  
AT 6.00PM IN THE COUNCIL  
CHAMBER, TOWN HALL  
HENLEY ON THAMES.

**Present:** The Chairman, Councillor D Nimmo Smith - Oxfordshire  
County Council (OCC)  
Councillor Jane Smewing – Henley Town Council  
The Deputy Mayor, Councillor Will Hamilton - HTC  
The Mayor, Councillor Julian Brookes  
Councillor T Wright - Harpsden Parish Council  
Councillor J Halsall - Remenham Parish Council  
Mr P Fleming - Henley in Transition (HiT)  
Mr D McEwen - HiT

**In Attendance:** Mrs J Wheeler – Town Clerk  
C Adams– Committee Administrator / Minute Taker

**Also Present:** 3 Members of the Public

**12. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Miss L Hillier and for lateness from Councillor I Reissmann.

**13. DECLARATIONS OF INTEREST**

None.

**14. PUBLIC PARTICIPATION**

*Mr I Clark, Cromwell Road* - Mr Clark asked whether it would be possible to comment on items on the agenda as the meeting progressed. It was suggested that comments could be made after Item 5 on the agenda, Update from Transport Strategy Workshops.

Mr Clark presented the meeting with a plan of Henley showing suggested roundabouts and one way streets.

*Mr D Dickie, St Katherine's Road* - Mr Dickie stated that there were times when he felt that he was better informed about matters than the committee members. It was agreed that members of the public could raise their hands when they wanted to speak.

*Mr A Corrigan, Empstead Court* - Mr Corrigan raised concerns about parking on double yellow lines outside 1 Empstead Court and the difficulties it caused with visibility.

**Action:** *Committee Administrator to raise with the Police.*

**Post Meeting Note:** *Inspector Mark Harling has asked the PCSOs to look into the issue.*

## **15. MINUTES**

A Member expressed concern that the Minutes of the Transport Strategy Group did not reflect that officers at OCC did not necessarily see comments made by other consultees. The Chairman stated that he would review the process with planning officers at SODC and OCC. The minutes were then received, approved and signed by the Chairman as a true record of the meeting of the Transport Strategy Group on 22 June 2016.

## **16. UPDATE FROM TRANSPORT STRATEGY WORKSHOPS**

The Chairman explained that members had split into groups following identification of different areas to work on. These covered Travel Plans for individuals, businesses and schools; creation of a low emission zone for Henley; traffic plan; HGV movements and restrictions; integrated bus plan; Henley parking plan and walking and pedestrian plan.

A Member stated that he had received the papers written by each group and was working on amalgamating them into a single document. The first draft had been issued to members of the document sub-group and would be circulated to all members when ready.

Another Member informed the meeting that he had been part of the group working on a timeline and contacts for the paper. He had prepared a Gantt chart showing the proposed timeline.

The need to have a document to present to Town and Community Committee on 18 October was debated. If agreed at Town and Community Committee, this could be ratified at Full Council in November. It was thought that it would be advisable to have proposals ready for consultation with OCC in early 2017.

The possibility of gaining funding from OCC was raised. It was thought that although OCC may support the plans in the Transport Strategy, they were unlikely to have funding available. There may be CIL payments to use from forthcoming developments.

A Member suggested that it may be better to create two documents, one high level and one more detailed. He felt that people would get embroiled in the detail rather than looking at the bigger picture. It was suggested that this should be possible to achieve in one document.

A Member felt that the timescales were tight for having a complete document available for mid-October. Another Member offered to assist with the compilation of the document and it was agreed to aim for a meeting to review the document prior to inclusion on the Town and Community Committee agenda for 18 October.

**Action:** *Councillor J Halsall and Mr P Fleming to update the transport strategy document by 10 October.*

**Action:** *Committee Administrator to update timeline.*

**17. DATE OF NEXT MEETING**

The next meeting will be on Monday 10 October, 2016 at 5pm.

The meeting closed at 6.45pm.

ca

Chairman