

Present: Chairman Councillor A J Follett
Vice Chairman, Councillor C W Gibson
Councillor Miss L M Hillier
Councillor I Reissmann
Councillor S Smith
Deputy Mayor, Councillor Mrs J Wood (ex-officio)

In Attendance: Mr M Kennedy – Town Clerk
Ms N Taylor – Minute Taker

Also Present: One member of the Press
Four members of the Public

61. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies received from Councillors T B Buckett and Mrs E Hodgkin.

62. DECLARATIONS OF INTEREST

Members were reminded that, under the provisions of Part 2 of the Local Government Act 2000 (The Code of Conduct), a member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. A member with a prejudicial interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he has obtained a dispensation from the standards committee of the responsible authority; and not seek improperly to influence a decision about that matter. For the purposes of this Part (of the Act), "meeting" means any meeting of the authority; or any of the authority's committees, sub-committees, joint committees or joint sub-committees

Councillor S Smith – P09/E0787, P09/E0968/CA - Friar Park - Prejudicial – Close neighbour. Councillor Miss L Hillier – P09/E0063, P09/E0906 – Perpetual House, Station Road – Prejudicial – Close neighbour, P09/E0912/RET – 50 Bell Street – Prejudicial – Neighbour. Councillor Mrs J Wood – P09/E0912/RET – 50 Bell Street – Personal – known to objector. Councillor I Reissmann – Townlands Hospital – Prejudicial – Project Group Member

63. MINUTES

The Minutes of the Meeting held on 1st September 2009 were approved and signed by the Chairman as a true record.

64. OBJECTIONS

Councillors decided which Councillor is to speak at District Council in the event of an objection. None

65. **PLANS (Amended)**

**P09/E0776
AMENDED**

Longlands House, Hart Street (Other – North Ward – JB, LMH)

Erection of detached garage (as amended by drawing number LHS/09/3B accompanying agents letter dated 26 August 2009).
11.08.09

HTC Observation:
OBSERVATION:

Recommend refusal – the plans appear to have been submitted incorrectly; certainly there is no listed building application. Roof height of 5.5m is considered to be far too high for a garage and would have a detrimental impact on the amenities of neighbours.

OBSERVATION

No observation made on this application as a decision to refuse application already made by South Oxfordshire District Council on 14th September 2009.

Councillor S Smith having previously declared a prejudicial interest in the following item left the chamber and took no further part in the proceedings.

**P09/E0787
AMENDED**

Friar Park, Gravel Hill (Other – North Ward – JB, LMH)

Removal of existing boundary fence and erection of replacement boundary fence. (Part retrospective) (As amended by agents letter)

HTC Observation:

Recommend refusal – this Council strongly objects to the use of razor wire in the replacement fencing which is un-neighbourly and inappropriate and detrimental to the character of the Conservation Area and contravenes Local Policy Plan 2006 sections 5 & 7.

OBSERVATION:

Recommend refusal – this Council strongly objects to the use of razor wire in the replacement fencing which is un-neighbourly and inappropriate and detrimental to the character of the Conservation Area and contravenes Local Policy Plan 2006 sections 5 & 7.

Councillor S Smith returned to the chamber.

66. **PLANS (new)**

P09/E0714

Three Horseshoes PH, 90 Reading Road (Minor – South Ward – TBB, RM)

New gazebo to south west elevation to provide smoking shelter
For: WH Brakspear & Sons

OBSERVATION:

No strong views.

P09/E0864/LD

Basement below units 24 & 25 Old Brewery Lane.(North Ward – JB, LMH)

Use of basement below units 24 and 25 Old Brewery Lane for storage purposes.

For: Mr R Hawley

OBSERVATION:

No strong views

Matters arising from the above application

It was **RESOLVED**

that the Town Clerk sends an e-mail to South Oxfordshire District Council Planning Department advising that this Council could not properly reach a decision on the application due to lack of information and drawing attention to neighbours complaints concerning vehicle movements and disturbance

P09/E0872

40 St Mark's Road (Other – South Ward – TBB, RM)
Erection of single storey rear/side extension to kitchen/dining, together with one new rooflight to existing first floor roof at rear.
For: Mr & Mrs E Butcher

OBSERVATION:

Recommend Refusal – Inappropriate design and use of aluminium materials detrimental to the character of the Conservation Area.

P09/E0887

Magnolia Cottage, Mill Lane (Minor – South Ward – TBB, RM)
Replacement dwelling
For: Richmond Homes

OBSERVATION:

No strong views.

P09/E0890

45 Makins Road (Other – South Ward – TBB, RM)
Single storey front extension
For: Mr R Williams

OBSERVATION:

No strong views.

P09/E0893/A

18 Duke Street (Advertising Consent – Other – North Ward – JB, LMH)
Replacement fascia signage
For: Abbey

OBSERVATION:

No strong views.

Councillor Miss L Hillier having previously declared a prejudicial interest in the following items left the chamber and took no further part in the proceedings.

P09/E0906

Perpetual House, Station Road (Other – South Ward – TBB, RM)
Variation of condition 14 of application P07/E0976 to substitute approved drawing no. 719/CH229.019 with drawing no. CH229 – PL311 to alter parking and landscaping arrangements
For: Linden Homes (Chiltern) Ltd

OBSERVATION:

No strong views

P09/E0063/RAD

Perpetual House, Station Road (Other – South Ward, TBB, RM)
One freestanding sign and two banner signs to advertise residential development.
For: Linden Homes (Chiltern) Ltd

OBSERVATION:

No strong views

Councillor Mrs J Wood having previously declared a prejudicial interest in the following item left the chamber and took no further part in the proceedings.

P09/E0912/RET **50 Bell Street** (Retrospective – North Ward – JB, LMH)
Retain use of café pavilion in rear courtyard with extended operating hours. (re-submission of Planning permission P08/E0636/RET)
For: Mr D Hignall, Maison Brillant

OBSERVATION: **Recommend Refusal – The revised opening hours are considered to be un-neighbourly as the additional noise pollution would have a detrimental impact on their lives.**

Councillors Miss L Hillier and Mrs J Wood returned to the chamber.

P09/E0964 **11A Vicarage Road** (Other – South Ward – TBB, RM)
Single storey rear extension.
For: Mrs J Craig

OBSERVATION: **No strong views.**

Councillor S Smith having previously declared a prejudicial interest in the following item left the chamber and took no further part in the proceedings.

P09/E0968/CA **Friar Park, Gravel Hill** (Other – North Ward – JB, LMH)
Removal of existing boundary fence (part retrospective)
For: Mrs O Harrison

OBSERVATION: **No Strong Views, but this Council would like its objections to P09/E0787 noted.**

Councillor S Smith returned to the chamber.

67. FOR INFORMATION ONLY

Plans for information only relate to minor alterations to planning applications that have already been considered by this Committee and which in the opinion of the Planning Officer will make no significant difference to the outcome of the decision.

P09/E0675/RAD **Savills, 58-60 Bell Street**
P09/E0688/RLB **Savills, 58-60 Bell Street**
P09/E0834 **Trinity Primary school**

The Committee noted the information

68. PLANNING UPDATE

The Committee noted the information

69. CERTIFICATE OF LAWFUL DEVELOPMENT

The Committee considered a letter from South Oxfordshire District Council regarding a Lawful Development application at North Bank, River Thames and noted the information.

70. ENFORCEMENT OF PLANNING GUIDELINES

The Committee considered a report from Councillor C W Gibson regarding unauthorised shop fronts in Henley on Thames.

It was RESOLVED TO RECOMMEND

that the report be forwarded to South Oxfordshire District Council with an addition request that South Oxfordshire District Council commits themselves to providing sufficient additional staffing resources to effectively undertake enforcement action.

71. TREE PRESERVATION ORDER 18/2009 & 23/2009

The Committee received notification of Tree Preservation Orders 18/2009 St Andrews Road & 23/2009, 205 Greys Road and noted the information with satisfaction.

Councillor I Reissmann having previously declared a prejudicial interest in the following item left the chamber and took no further part in the proceedings.

72. TOWNLANDS HOSPITAL

The Committee considered a letter from a Henley resident regarding a breach of planning control and the erection of a fence at the entrance to the Townlands Hospital.

It was RESOLVED TO RECOMMEND

that a letter be sent to Mr Adrian Duffield, Head of Planning at South Oxfordshire District Council re the letter dated 29th June, advising that this Council is sympathetic to the views of local residents and requesting that the planning case be re-opened.

Councillor I Reissmann returned to the Chamber.

73. GILLOTTS FIELD

The Committee received notification from Oxfordshire County Council that it has been agreed to register Gillotts Field as a Town or Village Green under the Commons Act 2006 and noted the information.

It was RESOLVED

that the thanks and appreciation be extended to the Town Clerk and his staff, especially Mrs Linda Martin for all her hard work that went into achieving the speedy registration of Gillotts Field as a Town Green.

The meeting closed at 8.20pm.

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Chairman