

# HENLEY-ON-THAMES TOWN COUNCIL

**MIKE KENNEDY**  
*Town Clerk*

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COUNCIL OFFICES  
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RG9 2AQ

## **COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE NEIGHBOURHOOD PLANNING GOVERNANCE COMMITTEE**

**to be held on**

**FRIDAY 10 APRIL 2015 AT 9AM**

**in**

**THE COUNCIL CHAMBER, TOWN HALL  
HENLEY-ON-THAMES**

A handwritten signature in black ink, reading "Mike Kennedy" with a stylized flourish at the end.

Mr M Kennedy  
Town Clerk  
31 March 2015

### **MEMBERSHIP**

The Mayor, Councillor M Akehurst (ex-officio)  
Deputy Mayor, Councillor J Wood (ex-officio)  
Councillor S Gawrysiak  
Councillor W Hamilton  
Councillor D Hinke (Chairman)  
Councillor D Nimmo-Smith (Deputy Chairman)  
Councillor K George (Harpsden)  
Councillor M Plews (Harpsden)

Members are reminded to sign the attendance book

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## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

**TO RECEIVE** apologies for absence.

### **2. TO RECEIVE DECLARATIONS OF INTEREST**

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter.

### **3. PUBLIC PARTICIPATION SESSION**

The Council will set aside a period at the commencement of each meeting when members of the public can ask questions or make statements.

### **4. EXCLUSION OF THE PUBLIC AND THE PRESS**

**TO CONSIDER** the following motion:

that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **5. CONFIDENTIAL TRANSPORT CONSULTANT**

**TO CONSIDER** the appointment of a Transport Consultant to provide 'A *Transport Strategy for the Joint Henley and Harpsden Neighbourhood Plan*'.

## **Henley-on-Thames Town Council**

### **Public Participation Session**

The Council will set aside a period at the commencement of each meeting when members of the public can ask questions or make statements. The following rules shall apply:

1. You may ask questions or make a statement on any item included on the agenda. The session, which is also open to Councillors who may have a personal and prejudicial interest on any item included on the agenda, will last for a period of up to 10 minutes (but capable of being extended at the Chairman's discretion).
2. Questions from the town's residents will take priority, followed by property owners, businesses and then non-residents.
3. All speeches shall last for no more than 2 to 3 minutes.
4. If there are no statements or questions, or if all statements have been made or questions asked before the period of time allotted, the meeting will start to consider the remainder of its business. No further public questions or statements will be entertained at that meeting.
5. If an answer to a question cannot be given at the meeting the Chairman may, at his/her discretion, arrange for a written answer to be given.
6. The Chairman of the meeting will have complete discretion as to the order in which questions are taken and statements made. Supplementary questions may be asked at the Chairman's discretion.
7. The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a question or statement or cut short a statement or discussion, or disqualify any member of the public from continuing to speak.
8. Questions which require the disclosure of exempt or confidential information will not be answered.
9. The Chairman of the meeting's interpretation of this procedure shall not be questioned and his/her ruling on any questions relating to this procedure shall be final.