

**Present:** Councillor D Hinke, Chairman  
Councillor M Akehurst, Mayor Ex Officio, Deputy Chairman  
Councillor D Clenshaw  
Councillor Miss L Hillier  
Councillor Mrs E Hodgkin  
Councillor D Nimmo-Smith (substitute for Councillor Miss S Evans)  
Councillor Mrs J Wood, Deputy Mayor, Ex Officio

**In Attendance:** Ms J Brazil – Committee Administrator / Minute Taker

**Also Present:** 1 Member of the Press  
2 Members of the Public

**27. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Miss S Evans, Ms L Meachin and D Silvester.

**28. DECLARATIONS OF INTEREST**

None received.

**29. PUBLIC PARTICIPATION**

*Mr S Hind – 11 Singers Close – P14/S1670/HH*

Mr Hind spoke to the application. He explained the reason for the retrospective nature of the application was due to ignorance of the fact Singers Close is a Conservation Area. He confirmed he was never made aware the property was in a Conservation Area when he purchased the property and the improvements he has made were to improve the appearance and modernise the property.

**30. MINUTES**

The Minutes of the Meeting of the Planning Committee held on 3 June 2014 were approved and signed as a true record by the Chairman, Councillor D Hinke.

Councillor Mrs E Hodgkin abstained from voting on all applications in North Ward.

Councillor Mrs J Wood abstained from voting on all applications.

31. **VARIATION TO ORDER OF BUSINESS**

In accordance with Standing Orders 5(a) (vi), it was RESOLVED

that in view of the public present the order of business on the agenda is altered to allow planning application P14/S1670/HH 11 Singers Close, to be moved to the top of Agenda Item 5. New Plans

**P14/S1670/HH**      **11 Singers Close** (Other – South Ward – JW, WH)  
Cedar Cladding of porch (front).  
For: Mr S Hind

**OBSERVATION:**      **Recommend Approval. Singers Lane is an eclectic group of houses and the works already carried out have made a positive improvement on the street scene.**

32. **PLANS** (New)  
**P14/S0938/LB**

**45 Duke Street** (Other– North Ward – JB, EH)  
Change of sign on the side of the building and re-instate black frame around it.  
For: Mr Simon Wilson

**OBSERVATION:**      **Recommend Refusal. This application is too large for the position on the building. The Black border is not in keeping with the street scene. The Committee asked the applicant to consider signage in a traditional style of a painting on the wall similar to the style used by Fat Face in Bell Street.**

**P14/S1239/HH**      **14 Upton Close** (Other – South Ward – JW, WH)  
Erection of a single storey side extension.  
For: Mrs J Meek

**OBSERVATION:**      **Recommend Approval. Upton Close is a dense development of housing. The application being single storey is suitable use of space.**

**P14/S1445/LB**      **72 West Street** (Other – North Ward – JB, EH)  
Retrospective fire wall built to the loft space between 72 and 64 West Street.  
For: Miss E Chandler

**OBSERVATION:**      **Recommend Approval. The Committee request the Conservation Officer confirms there has been no change to the historic fabric of the original building.**

**P14/S1463/HH**      **218 Greys Road** (Other – North Ward – JB, EH)  
Retrospective application for erection of a wooden climbing tower to the front of the existing property.  
For: Mr J Goldader

**OBSERVATION:**      **Recommend Refusal. This is an inappropriate location for an elevated structure in a communal area. The Committee requests it is removed.**

- P14/S1543/HH**      **6 Badgemore Lane** (Other – North Ward – JB, EH)  
Erection of a single storey rear extension.  
For: Ms S McDonald  
**OBSERVATION:**      **Recommend Approval.**
- P14/S1550/LB**      **6 Badgemore Lane** (Other – North Ward – JB, EH)  
Erection of a single storey rear extension.  
For: Ms S McDonald  
**OBSERVATION:**      **Recommend Approval.**
- P14/S1561/HH**      **38 Makins Road** (Other – South Ward – JW, WH)  
Demolition of existing garage and adjacent structure and  
erection of replacement single storey extension.  
For: Mr & Mrs D Sadler  
**OBSERVATION:**      **Recommend Approval.**
- P14/S1601/HH**      **13 Harpsden Road** (Other – South Ward – JW, WH)  
Single storey rear extension.  
For: Mr & Mrs A Plaisted  
**OBSERVATION:**      **Recommend Refusal. The Committee noted the  
comments by 17 Harpsden Road and requested  
reduction in roof height.**
- P14/S1654/HH**      **33 St Andrews Road** (Other – South Ward – JW, WH)  
Single storey extension to the rear/side of house.  
For: Mr J Fielder  
**OBSERVATION:**      **Recommend Approval.**
- P14/S1705/HH**      **41B St Andrews Road** (Other – South Ward – JW, WH)  
Proposed two storey front and single rear/side extension  
with internal alterations (amended scheme)  
For: Mr & Mrs Powell  
**OBSERVATION:**      **Recommend Refusal. Application is un-neighbourly  
on grounds of loss of light and outlook for number 39.  
The Chairman noted that a SODC Planning Officer had  
confirmed there would be a site visit to this property.**
- P14/S1725/HH**      **Harpsden Way House, Harpsden Way** (Other – South  
Ward – JW, WH)  
Erection of a conservatory.  
For: Mrs J Harrison  
**OBSERVATION:**      **Recommend Approval.**
- P14/S1771/HH**      **15 Valley Road** (Other – North Ward – JB, EH)  
Rear single storey extension, new external finish and  
internal revisions.  
For Mrs J Phillips  
**OBSERVATION:**      **Recommend Approval. This is a single storey  
extension and uses the existing footprint of the  
conservatory.**

**P14/S1737/HH**      **Holly Lodge, Norman Avenue** (Other – South Ward – JW, WH)  
Erection of two storey side & Single storey front extension.  
For: Ms J Lewis  
**OBSERVATION:**      **Recommend Approval.**

**P14/S1742/A**      **21 Thameside** (Other – North Ward – JB, EH)  
Externally illuminated fascia sign and externally illuminated projecting sign.  
For: Veerie Vanoppen – Farrow and Ball  
**OBSERVATION:**      **Recommend Refusal. This application was refused for the following reasons:**

- **The use of stainless steel lettering is out of keeping and inappropriate in a Conservation Area.**
- **The hanging signage should not be illuminated.**
- **The shop front signage should not be illuminated.**
- **The use of Swan Neck lighting is inappropriate in a Conservation Area.**
- **The materials used do not conform to the SODC and HTC Traditional Shop Front Guide.**

**33.      OBJECTIONS / CALL IN APPLICATIONS**

None.

**34.      DECISION NOTICES**

The Committee noted the decision notices received from SODC.

**35.      ERECTION OF NEW RESIDENTIAL DWELLINGS TO BE NAMED**

The Committee noted the erection of new residential dwellings to be known as:

(i) Barkers 33A St Andrews Road, Henley on Thames, RG9 1HZ

(ii) Newtown Villa (Alias) 3A Newtown Gardens, Henley, RG9 1EH

**36.      REMOVAL OF ORGANISATION NAME**

The Committee noted the removal of organisation name: Mary Norris  
Organisation from: Ellenbrook House. 50A Queen Street, Henley, RG9 1AP

**37.      NOTIFICATION OF PLANNING APPEAL**

The Committee noted the appeal notifications for:

**(A) P13/S3193/FUL Orchard Farm, Fairmile, Henley on Thames**

**(B) P13/S3760/FUL Rear of Cedar Court 9- 11 Fairmile, Henley on Thames**

38. **PROGRESS REPORT**

The Committee noted the Progress Report and discussed the following long term ongoing items:

**Bollards**

Councillor Nimmo-Smith confirmed he would make enquiries to OCC Highways department to obtain the time line for the completion of the pavement works and removal of the Bollards on the Grade II Listed Pavement in West Street.

**HTC Planning Committee Meeting with SODC Enforcement Officer**

It was confirmed SODC Enforcement had been contacted and plans were being made for a meeting with an Enforcement Officer to discuss the process and regulations of Enforcement issues. The Committee Administrator confirmed SODC had been contacted again to arrange the meeting and a date is still to be agreed. Once the meeting was arranged the Committee Administrator will advise the Committee.

39. **SOUTH OXFORDSHIRE LOCAL PLAN 2031 ISSUES AND SCOPE AND SUSTAINABILITY APPRAISAL SCOPING REPORT**

The Committee discussed the attached report on the Oxfordshire Local Plan 2013

The Committee considered which 2 Councillors should attend the Local Plan Briefing Session on **30 June 2014** and it was **RESOLVED**

That Councillors M Akehurst and Miss L Hillier represent the Town Council at the SODC Local Plan Briefing Session on Monday 30 June 2014.

It was agreed that the Chairman will contact all Councillors requesting they make individual comments to the South Oxfordshire Local Plan 2031 either via the Web site link below and are invited to attend the next Planning meeting on Tuesday 15<sup>th</sup> July at 6.30pm to discuss this item in full.

A full copy of the South Oxfordshire Local Plan 2031 and Scope and Sustainability Appraisal Scoping Report is available to view on line at [www.southoxon.gov.uk/newlocalplan](http://www.southoxon.gov.uk/newlocalplan)

**All responses to SODC must be in writing and received before Wednesday 23 July 2014**

The meeting closed at 8.28pm

jb

Chairman