

TSG Terms of Reference 13 June 2018

1. *The Townlands Steering Group is a community wide group representing all residents in the catchment area of Townlands Hospital on Health care and related matters such as Social Care.*
2. *The TSG is constituted as an Advisory Committee to Henley Town Council reporting to Town & Community Committee. It operates under the General Power of Competence available to Henley Town Council.*
3. Membership

<i>Henley Town Council</i>	<i>4 Councillors</i>
<i>SODC</i>	<i>1 Councillor</i>
<i>OCC</i>	<i>1 Councillor</i>
<i>Member of Parliament</i>	<i>1 MP</i>
<i>FROTH</i>	<i>1 representative</i>
<i>Community</i>	<i>6 representatives</i>
<i>Neighbouring Parish Councils</i>	<i>1 representative from each</i>
4. *The TSG may at its meetings coopt further members in order to conduct its business.*
5. *The TSG Quorum is 6 members.*
6. *This committee has no delegated powers.*
7. *The TSG is responsible for engaging with and communicating to stakeholders the views and concerns of the community regarding Health care, Social Care and related activities in and around Henley.*

*Similarly the TSG is responsible for communicating to the community regarding Health care and related activities in and around Henley.*

*These activities also include*

- a. *liaising with relevant stakeholders, such as the Clinical Commissioning Group, NHS Property Services, GP Surgeries. This includes any successor bodies.*
  - b. *Nominating representatives to community engagement groups established by stakeholders such as the CCG's Townlands Stakeholder Reference Group.*
  - c. *discussing and representing community interests over any unresolved aspects to the Townlands development, such as Arts, landscaping, highway matters and parking, public space and bringing these matters to the attention of the relevant authorities.*
8. *The TSG will normally choose at the start of each civic year to establish a Working Group to consider day to day matters of its responsibilities and the operational nature of the TSG's engagement with other stakeholders. Membership of this group is determined by the TSG. This Group to report back at TSG meetings.*